Welcome to prospective students

Dear Prospective Student,

Your decision about what and where you will study marks a significant milestone in your life, whether you’re setting or changing the direction for your career and life pathways.

Yes, it may seem daunting. But it’s also an exciting time for you to be a student. There are many career options, training choices to suit your needs and aspirations and more support available to you than ever before to make sure that you reach your goals.

Your careful choice of a high quality institution will provide you with real opportunities and set you up for success and financial security, whether you’re a school leaver, a student, trainee or apprentice, up-skilling in your current role or wanting to change careers.

If you’re thinking of undertaking study soon, then there’s no better place than with the private education and training providers who are members of ACPET in Queensland. ACPET is the national industry association for providers of private education and training. ACPET members are the choice of millions of students each year throughout Australia and overseas.

ACPET members listen to you, their student. They take the time to structure their programs to ensure that you achieve a healthy study and life balance and that you’re supported throughout the challenges and obstacles that life throws up. ACPET members work closely with industry, which means that the skills you develop will equip you for today’s employment market and for employers’ needs now and into the future.

Private providers are popular for their flexibility and because they provide a great variety of study choices across a wide range of industries, as well as hard-to-find specialist courses.

As you navigate through this course guide with your family or your careers counsellor, you’ll be surprised at just how many training options are available to suit your career aspirations or enhance your current career opportunities.

ACPET members adhere to a strict Code of Ethics and have access to the best professional development for all of their staff. To make sure you choose a high quality private institution, start by looking for the ACPET logo.

I wish you every success with your study and career endeavours.

Regards,

Claire Field
CEO
Australian Council for Private Education and Training (ACPET)

‘...there’s no better place than with the private education and training providers who are members of ACPET…’
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### Cover Design

The cover for the ACPET Queensland Course Guide 2014-15 is based on an original design by Elih Brading from CATC Design School Brisbane, winner of this year’s design competition. ACPET is proud to acknowledge Elih’s achievement.
The Queensland Government is making it easier for you to access the right training for a great career.

Training – what’s in it for me?
With the right skills you will not only get to work in a job that you enjoy, you will also earn more money than you would have without a qualification. No matter what kind of job you want to do, gaining relevant skills and knowledge through training is a great way to get started in your career. Plus any qualification you gain is nationally recognised, meaning it will help your career anywhere in Australia.

Financial support for your training
There are a number of ways you can access Queensland Government support to complete your training:

- **Certificate 3 Guarantee**
  If you don’t have a certificate III level or higher qualification, you may be eligible to access a subsidised training course at the certificate III level.

- **Fee-free training for Year 12 graduates**
  If you are a recent Year 12 graduate, you may be eligible for fee-free training if you start studying in a high priority qualification with a pre-approved training provider in the calendar year after you complete Year 12.

- **Apprenticeship and traineeship subsidies**
  The Queensland Government subsidises training for a wide range of apprenticeships and traineeships. To be eligible, you will first need to find employment as an apprentice or trainee with either an employer or a group training organisation.

  Visit [www.training.qld.gov.au](http://www.training.qld.gov.au) to find out more about each subsidy, review the list of courses, training providers and eligibility.

Choose a training provider
Queensland Government subsidies allow you to choose from a range of approved training providers to complete your training. To find and compare training providers visit [www.training.qld.gov.au](http://www.training.qld.gov.au)

For more information: [www.training.qld.gov.au](http://www.training.qld.gov.au) 1300 369 935

Queensland Training Awards 2013 Vocational Student of the Year
Sarah Eden said she would encourage any Year 12 graduate to consider fee-free training in a certificate III as a post-school option.

“Completing a certificate III in phlebotomy set me on the path to my diploma and university studies,” Sarah said.

“Without it I wouldn’t have had the confidence or competence to take my work and studies further.

“I’m now employed at Greenslopes Private Hospital as an enrolled nurse and studying part-time for my Bachelor of Nursing.

“A certificate III can take you wherever you want to go and if it’s free you’ve got nothing to lose.”
Why choose an ACPET member?

Why you should choose to study with an ACPET member:
- High standards – only quality independent training organisations are admitted as ACPET members.
- Choice – ACPET members offer accredited courses in vocational education and training and higher education across a wide range of occupation and industries, as well as hard-to-find specialist courses.
- Experience and commitment – Teaching staff are industry professionals themselves and experts in industry practices.
- Security – Tuition assurance schemes are in place to protect your student fees.
- Flexibility – ACPET members offer adaptable courses that respond to the latest industry developments and are linked to real employment opportunities.
- Focus on service – Student demands are the number one priority.
- Professional practice – ACPET members adhere to a strict Code of Ethics.

When you’re looking for a private college to study with, start by looking for the ACPET logo on their website or course materials.

If you’re still unsure, email us at qld@acpet.edu.au or give us a call on 07 3210 1628.

How to use this course guide

• Use the ‘Fields of study’ coloured tabs on the Contents page to find which ACPET colleges offer courses that interests you.
• Read the course summaries and other information about the colleges.
• Use the key codes to locate important basic information about each college, like Study Mode or Fee Support (see ‘Key table’ on the right).
• Click on the college weblinks for more information about the colleges that interest you.
• Phone or email the colleges that interest you. Their helpful staff will answer any questions you may have. Use the ‘What questions should you be asking?’ list on page 6 to help you get the information you need.
• Look for the useful tips and information about studying, preparing for a job interview, starting your first job and applying for Government support.

Also use this Study Guide to:
• find out more information and ideas from the ‘Useful websites’ listed on page 39.
• start a conversation with your family, career counsellor, friends and colleagues about the opportunities available to you, and
• start planning your career pathway.

Key table

| H | FEE-HELP approved |
| V | VET FEE-HELP approved |
| Q | QLD Certificate 3 Guarantee |

Delivery

- Face-to-face learning
- Online learning
- Blended learning

Study Mode

- Full time
- Part time
What questions should you be asking?

Not sure what to ask?
These useful questions will guide you to make the right choices about student entry requirements, your study experience and employment pathways upon course completion.

Costs
- How much does this course cost?
- Do I have to pay everything at once or can I pay by instalments?
- What if I have a problem paying?
- Can I get funding to cover my study costs?
- Do you offer FEE-HELP or VET FEE-HELP or any other funding support?
- Where do I go for more help about funding?
- Are there any extra costs (e.g. uniform, Internet, printing, student card, text books, tool box) that aren’t included in the course cost?

Entry requirements – Am I eligible?
- What are the entry requirements for this course?
- Do I need to have a qualification?
- Do you offer any recognition of prior learning (RPL) for this course?
- What are the commencement dates and how long will this course take me?
- Do I need a computer or a laptop to do this course?
- Do I need internet access to do this course?

Studying the course
- What is the delivery mode for this course (online, face-to-face or blended learning)?
- Does this course have literacy and numeracy as part of the training so I can ensure I have the right literacy and numeracy levels to pass successfully?
- What extra support do you have available for literacy and numeracy?
- How many students are in each class?
- What if I have difficulty attending classes or finishing the course? Can I get extra support?
- Do I have to attend every class to pass this course?
- Are the teaching staff qualified and up-to-date in their industry expertise?
- Where is the nearest campus to me?
- What facilities do you have on campus (e.g. library, student café, study areas)?
- Does your college have a social inclusion policy that will support my learning needs?

After I’ve finished the course
- Do you offer a work placement or an internship as a part of this course?
- Do you support me to find a job once I have completed the course?
- Are you able to support me during the first weeks of my job?
- Are employers looking for people who have done this course?
Depending on
• whether your course fees are subsidised by the government
• the course type and level you are studying
• whether you are doing an Australian Apprenticeship
• your financial situation
• your geographic location
• whether you have a disability
• whether you are an Aboriginal or Torres Strait Islander, or
• some other factor,
you may be eligible for payments to help with the costs of your studying.

Below is a list of financial support programs that you may be eligible for.

**ABSTUDY**
Abstudy assists with tuition costs for Aboriginal and Torres Strait Islander Australians who are studying or undertaking an Australian apprenticeship.


**AUSTUDY**
Austudy provides financial support to full-time students and Australian Apprentices aged 25 years or more, studying full-time in an approved course at an approved educational institution, or undertaking a full-time Australian Apprenticeship or traineeship.


**FEE-HELP**
FEE-HELP is a loan scheme that assists eligible fee-paying students, enrolled at an eligible FEE-HELP higher education provider, to pay all or part of their tuition fees for eligible units of study. FEE-HELP cannot be used for additional study costs such as accommodation or text books.


**VET FEE-HELP**
VET FEE-HELP is a loan scheme available to assist eligible students studying higher level vocational education and training (VET) qualifications to pay their tuition fees. Higher level VET qualifications are at the diploma level and above, as well as a limited number of Certificate IV qualifications. VET FEE-HELP can be used to pay all or part of an eligible student’s tuition fees, but it cannot be used for additional study costs such as accommodation or text books.


**Pensioner Education Supplement**
To be eligible for the Pensioner Education Supplement, you must be receiving a qualifying pension or payment and enrolled in a secondary or tertiary course at an educational institution approved by the Australian Government.


**Youth Allowance**
The Youth Allowance provides financial support for people aged 16 to 24 years who are studying full-time, undertaking a full-time Australian Apprenticeship, training, looking for work or sick.

Between 16 and 17 years old, you must have
• completed year 12 or equivalent
• be undertaking full time secondary study and need to live away from home in order to study, or
• are considered independent for Youth Allowance.

Between 16 and 24 years old you must be undertaking a full-time Australian Apprenticeship.


When choosing your course, talk to the college staff about how they can assist you with support and information about financial assistance.
Successful study tips

Prepare yourself for study success by managing your time and being smart about the way you study, using these helpful strategies:

1. Understand your course requirements and where you can get support
Before you start your course, find out about some important study basics:
- submitting your coursework and how your course will be assessed
- accessing discussion groups
- contacting teachers and trainers for extra help
- accessing libraries and study facilities, and
- changing your enrolment details.

2. Set realistic study goals
Different courses have different workloads. Make sure you know how much time is required so you can balance your study with other commitments, especially if you’re working or have a family to look after.

3. Find your study space
Find a space that works best for you. It may be studying in a quiet space, listening to music, working alone or with others, at home, on campus or at a local library.

4. Plan your time and use it well
Set aside time for study just like you do for other activities. Ask yourself: are you a morning person or a night owl? That will help you decide the best study time of day for you. Use a calendar, a list of dates or a wall planner to keep track of due dates and plan ahead. Organise your study time for each week over the whole semester. Do the hardest work when you’re feeling your best. Save the easy stuff for when you’re tired. Set yourself time limits for tasks and stick to them.

5. Get organised and stay organised
Make sure you have the materials you need in your study space before you start studying so you don’t have to break your concentration to find them.

6. Know your own learning style
Most of us have a preferred way of learning. What’s yours? Get to know your learning style and study in the ways you learn best. Auditory learners learn by listening. Visual learners learn by seeing. Tactile/kinesthetic learners learn by doing.

7. Clear your mind
If you’ve got a lot on your mind, pause and write down some notes about what you’re thinking about before you start studying. Put these notes aside to deal with later. This will help to clear your mind and focus all your thoughts on your study.

8. Get help from people in your study network
Make the most of the support you can get through your college. Your teachers can guide you through coursework, while support staff can assist with study tips, professional contacts and administrative issues. Students can also help each other through social media and discussion groups. Let your teachers know if things get on top of you. They’ll understand that you have other commitments and you might be able to negotiate an extension.

9. Use your notes and make your own study materials
Taking detailed notes in class will save you lots of time later. Re-writing and adding to your notes is a great way to revise what you’ve learned. Create your own flash cards or other strategies to help you study.

10. Stay healthy
Good health is important to your study success. Have healthy, regular meals and snacks and drink plenty of water. Give your eyes a rest - schedule regular study breaks, have a stretch and go for a walk. Make sure you get enough sleep.

11. Get motivated
Think about what your studies mean for you and where they can take you. Keeping the end result in mind will help you stay motivated. Find a quote or an image or something that represents success for you and put it somewhere you can see it while you’re studying.

12. Test yourself
Don’t wait for an exam to test your knowledge – test yourself first. Get a friend or family member to quiz you on key concepts. It’s a great way to get confident with what you do know and find out what you still need to learn.

13. Reward yourself for success
Study requires discipline, especially if you’re not used to the study routine or you’re studying in a difficult environment. Reward yourself every time you achieve a study goal – this will motivate you to keep going and complete your course. Reflect on what you’ve learnt and be proud of yourself.

14. Make your own strategies
Remember: these tips are just some of the things that you can do to get the most out of your studying. There might be other things that work even better for you. Ask around - find out what your friends do when they’re studying - maybe some of their tricks will work for you too! Your teachers will also have good advice.
Preparing for an interview

1. Research the job you are applying for
Find out as much as you can about the jobs you are applying for and the companies you are applying to.
Your resume should be different for each position and organisation you are applying for. The more you know, the more you can use in your interview questions and answers.
Research what the companies do, how they function, where they operate and what they value. This will help shape your application and help you decide if this is the job and the company for you.

2. Get your resume in shape and make it stand out
Your resume is a preview of you and your achievements to date. Your resume will be competing against many other resumes. Making sure your resume is current and well presented will help you stand out from the rest and improve your chances of advancing to a job interview.
Writing your resume is a skill which you should practise. The internet has lots of excellent free information that you can use about how to write a great resume, including different wording, formats and styles.
Some jobs may also require a portfolio of your recent work.
Small errors will make the difference between getting an interview and missing out. Read your resume out loud to yourself to make sure it makes sense and do a spell check. Get someone else to read your resume to check for errors or poor formatting.

3. Prepare answers and questions
Prepare yourself by thinking about what questions you might be asked at an interview and how you might best answer them. Common interview questions include:
• What is your greatest strength?
• What is your greatest weakness?
• How do you handle stress and pressure?
• Describe a difficult work situation or project and how you overcame it.
• Why do you want this job?
• Why should we hire you?
• What are your goals for the future?
• Tell me about yourself.
Prepare a list of your own questions to ask your interviewers. This shows you are well prepared and that you’ve done your research about the organisation and the role.
Also be prepared to sell your skills and your ability to do the job you are applying for.
Remember: the interview is also your chance to discover if you really want the job being offered.

4. The day of the interview
• Dress to suit the position you have applied for; but make sure you dress smartly even if the position doesn’t have a formal dress code.
• Know exactly where and when your interview is taking place.
• Arrive 10 minutes early so you can gather your thoughts and relax.
• Practise several key points that you want to make during the interview.
• Make sure you bring extra copies of your resume and also your portfolio if one is required.
Phil Barber started as the Maintenance Officer-Gardener at the Cairns Wildlife Dome in 2007. Phil’s passion and love for animals soon became clear to Management and, after 3 months employment in this position, he was moved to the Wildlife Department. Phil had no qualifications prior to working with animals, except the knowledge of basic care shared with his parents as wildlife carers.

During his employment, Phil has won the Staff Member of the Month on numerous occasions, before winning the ‘CaPTA Employee of the Year’ in 2011. In 2011, Phil commenced the Certificate III in Captive Animals as the first student for this qualification and completed the course in 2013. Phil was promoted to Assistant Wildlife Team Leader at the Cairns Wildlife Dome in 2012 before relocating to Rainforestation Nature Park.

Phil is now the wildlife team leader at Rainforestation Nature Park.

The MTA Institute of Technology is the largest private automotive vocational training provider in Queensland.

The Certificate III in Light Vehicle Mechanical Technology covers the skills and knowledge required to perform a broad range of tasks on areas such as the engine, transmission (clutch, gearbox and differential) and the suspension systems (springs, steering, brakes, wheels and tyres), on a variety of light vehicles in the automotive service and repair industry.

There are inspiring stories, and then there are REALLY inspiring stories - this is one of them. It’s Luke Roxburgh’s story – a 26-year-old first year automotive mechanic apprentice from Brisbane. Luke was a first year automotive apprentice 10 years ago too, but his career was cut short when he was hit by a train - an accident which nearly took his life and which left him with terrible injuries to his right arm and legs. After suffering such devastating injuries, then spending 8 months in hospital, another year wheelchair-bound, and teaching himself to become left-handed, a return to the workforce was never going to be an easy task.

Last year, with the help of a disability support group, Luke was offered some work with Steve and Michael Georgas, owners of Absolute Car Care in Brisbane. Luke is philosophical about what he can do and what his expectations should be. “I haven’t thought any further than finishing my apprenticeship. I just want to finish what I set out to do when I was 17,” he said. “I’ve always loved cars. That was all I could ever see myself doing. At the time of the accident I was working on my first car - a Nissan Bluebird TRX Series 3. I still have it. It’s sitting in the shed. I hope to finish it one day.”
Students graduate with the knowledge and skills to be employed as a pilot within the aviation industry. Successful graduates are awarded the nationally recognised qualification and receive the Civil Aviation Safety Authority issued Commercial Pilot Licence. A Private Aeroplane Licence is also issued as part of the course syllabus.

Our graduates have many attractive career options in an extremely exciting industry. Possibilities include aircraft charter, airline entry, or flight instruction, both within Australia and Internationally.

**SUCCESS STORY**

**NAME:** Sergei Mjatelski

Sergei has been interested in flying as long as he can remember. Sergei got a taste for the industry by reading magazines, searching online and talking to others, including multiple flying schools. Sergei chose Air Gold Coast after being impressed with their offerings, including its people and location.

Sergei believes operating out of Coolangatta is ideal for gaining experience in the different flying environments required by the industry. Sergei now works on the Queensland and Northern Territory border for one of Australia’s largest cattle stations.

He believes that Air Gold Coast’s navigation exercises and remote area flying put him in good stead for where he is today.

“Finding that first job is no easy task...you need to show any potential employer why you’re better than the next guy.”

**COURSES**

- **Certificate IV in Aviation (Commercial Pilot Aeroplane Licence)**
  - **College:** Air Gold Coast
  - **Course:** Certificate IV in Aviation (Commercial Pilot Aeroplane Licence)
  - **Name:** Sergei Mjatelski
  - **WHERE:** Gold Coast
  - **LENGTH:** 1 year full time
  - **CODE:** SIB50110
  - **FEE-HELP approved:** Yes
  - **VET FEE-HELP approved:** Yes
  - **ONLINE:** No
  - **DELIVERY:** E
  - **STUDY:** Face-to-face learning

- **Diploma of Beauty Therapy**
  - **College:** Australian National College of Beauty
  - **Course:** Diploma of Beauty Therapy
  - **WHERE:** Brisbane
  - **LENGTH:** 1 year full time
  - **CODE:** SIB50110
  - **FEE-HELP approved:** No
  - **VET FEE-HELP approved:** No
  - **ONLINE:** Yes
  - **DELIVERY:** E
  - **STUDY:** Face-to-face learning
The Diploma of Beauty Therapy is the most comprehensive course offered at CNB, providing students with a thorough understanding of the latest industry practices. The 11 month course includes advanced facial techniques, Indian Head Massage, Application of Reflexology in Beauty Therapy, Aromatherapy Massage, Nutrition, Cosmetic Chemistry and Spa Therapies. You will develop industry required skills needed to enhance and expand your career.

Successful graduates have many attractive career options in an expanding industry. Possibilities include owning, operating or managing a beauty salon, day spa, or health retreat; working as a makeup artist; using your skills as a passport to travel the world on board a cruise ship, work in luxury resorts, tropical islands or working for skin care companies in a training and/or promotions role or as an account manager. The Diploma of Beauty Therapy at CNB is your passport to a successful career in an exciting and expanding industry. With expert guidance and support in a specialised learning environment you can relax and enjoy studying beauty therapy.

The College of Natural Beauty promotes natural connections between personal wellness, economic sustainability and the health of our environment. Our unique holistic approach to beauty education puts the body in harmony with nature, allowing us to feel healthier, stronger and more attractive.

The Diploma of Beauty Therapy (structured mode), delivers a set study plan, and a consistent three-day-per-week timetable. All classes take place on campus, with maximum face-to-face support and students complete the Diploma in 12 months. GCTA is a very popular academy, and we request all applicants book a pre-enrolment interview, to secure their place in the school.

GCTA offers students the freedom to create and recreate their own study plan, to self-manage their workload and lengthen the duration of their course, up to 24 months, if necessary. It delivers a combination of online learning (for theoretical units), and in-class blocks (for practical units).

GCTA is an esteemed private institution that believes in providing every student with an exceptional education experience. They have been training aspiring Beauty Therapists, Make-Up Artists and Nail Technicians for over 28 years, and have established a superior reputation within the industry.

GCTA offers a number of nationally recognised and widely endorsed qualifications, which combine the very best of teaching, student support, advanced technologies and extensive resources. GCTA students learn from experienced and talented teachers, to achieve a high level of competency in a wide range of beauty treatments. They gain a wealth of practical experience throughout their course, to prepare them for a successful career in the real world.

GCTA alumni have earned themselves an outstanding reputation in the industry, as highly skilled therapists, and have been employed with five-star hotel chains, aboard international cruise liners, at world-class destination spas, or running their own successful beauty businesses.

Gold Coast Training Academy

Whatever your beauty-full career dream, you can be sure GCTA will share it with you and help you to make it a reality! GCTA is an esteemed private institution that believes in providing every student with an exceptional education experience. They have been training aspiring Beauty Therapists, Make-Up Artists and Nail Technicians for over 28 years, and have established a superior reputation within the Beauty Industry.

Structured mode: offers a nationally recognised and VET FEE-HELP approved qualification that combines the very best of teaching, technology and resources, to provide an excellent educational experience.

GCTA students achieve a high level of competency in a wide range of beauty treatments and gain a wealth of practical experience, to prepare them for a successful career in the real world.

GCIT has been creating careers for aspiring Beauty Therapists, Make-Up Artists and Nail technicians for over 28 years, and have established a superior reputation within the Beauty Industry.

GCTA’s Diploma of Beauty Therapy offers a nationally recognised and VET FEE-HELP approved qualification that combines the very best of teaching, technology and resources, to provide an excellent educational experience.

GCTA students achieve a high level of competency in a wide range of beauty treatments and gain a wealth of practical experience, to prepare them for a successful career in the real world.

GCTA alumni have earned themselves an outstanding reputation in the industry, as highly skilled therapists, and have been employed with five-star hotel chains, aboard international cruise liners, at world-class destination spas, or running their own successful beauty businesses.
**COLLEGE**
Gold Coast Training Academy

**COURSE**
Diploma of Beauty Therapy

**NAME**
Jessie Davey

Jessie Davey always knew she wanted to help people; she just wasn’t sure which career path would best fulfil her passion. She began researching courses and found the Diploma of Beauty Therapy from GCTA. She had heard very positive things about the college and decided to enrol. She reflects on the enrolment interview where she said to the Campus Director “I want to be number one, and I’ll work hard to get it.” It felt surreal to her that she might have found her dream career, and she was so excited on orientation day.

Jessie studied very hard for 12 months, made lifelong friends, and had a wonderful experience. Her dedication was rewarded by being honoured as GCTA’s ‘2013 Valedictorian.’ Jessie was overwhelmed and incredibly proud of her achievement.

Jessie graduated with plenty of confidence and competency in a range of beauty treatments, and quickly gained employment with Pure Indulgence. Jessie is hoping to one day teach the next generation of therapists… she believes that “Education is key, and is eager to work with like-minded people, to educate the public about skin and body health.”

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<tr>
<td>WEB</td>
<td><a href="http://www.gcta.edu.au">www.gcta.edu.au</a></td>
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</tbody>
</table>

GCTA, formerly Gold Coast Training Academy, has been creating careers for aspiring Beauty Therapists, Make-Up Artists and Nail Technicians for over 28 years, and have established a superior reputation within the Beauty Industry.

GCTA’s Certificate II in Retail Make-Up and Skin Care is the ideal qualification for aspiring Make-Up Artists. This nationally recognised qualification trains students in the creative field of Make-Up Artistry, while developing an appreciation for retail skills.

Throughout the course, students fine-tune their makeup skills and build a portfolio of looks including day, business, evening and bridal. They also receive advanced training in specialised techniques including Airbrushing, Photographic Make-Up and Camouflage.

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<table>
<thead>
<tr>
<th>COURSE</th>
<th>Certificate II in Nail Technology</th>
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<tbody>
<tr>
<td>COLLEGE</td>
<td>GCTA, previously Gold Coast Training Academy</td>
</tr>
<tr>
<td>WEB</td>
<td><a href="http://www.gcta.edu.au">www.gcta.edu.au</a></td>
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</table>

GCTA’s Certificate II Nail Technology is a nationally recognised qualification that provides the ideal training for aspiring Nail Technicians, pursuing a long-standing career in home, mobile or professional nail businesses.

Throughout the course, students will become highly competent Acrylic and Gel Nail technicians, while mastering the art of beautiful Manicure and Pedicure treatments.

GCTA students are exposed to the latest industry trends and practise with leading brands such as Artistic Nail Design. Students also receive their own Acrylic Nail and Gel Nail starter kits, and Manicure and Pedicure sets, as part of their course inclusions.

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<table>
<thead>
<tr>
<th>COURSE</th>
<th>Diploma of Beauty Therapy</th>
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<tbody>
<tr>
<td>COLLEGE</td>
<td>Katrina’s School of Hair and Beauty</td>
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</table>

Katrina’s School of Hair and Beauty is at the forefront of Hair and Beauty Therapy education and training. Our two campuses are fully equipped with all the latest equipment, internationally recognised products and extensive training resources. Offering flexibility to our students, we deliver the Diploma of Beauty Therapy on campus or via e-learning - our unique online delivery method.

Our most popular and highly recommended Beauty course is the Diploma of Beauty Therapy. This is widely regarded in the Beauty Industry as the qualification most employers look for. Completing your Diploma will give you the widest range of job opportunities. The Diploma gives you an in-depth knowledge of all areas of Beauty Therapy and is a great foundation if you are considering university studies in paramedical aesthetics.

Areas of study include anatomy and physiology, microdermabrasion, waxing, tinting, manicures, pedicures, make-up, spa treatments, massage, facials, spray tanning, reception duties, professionalism, communication, electrolysis and diathermy.
**SUCCESS STORY**

**COLLEGE**
Katrina’s School of Hair and Beauty

**COURSE**
Diploma of Beauty Therapy

**NAME**
Kayla Healy

“I studied the Diploma of Beauty Therapy as I had always been interested in the beauty industry. It is hard work but a highly rewarding industry to be part of. Being a Beauty Therapist means being a people person and being very hands-on.

I chose to study at Katrina’s School of Hair and Beauty because I had heard great things about the campus, the training resources and the training team from graduate students.

Upon graduation, I attained a management position in a high-end day spa on the North Queensland coast. I am now back where it all started! I am working within the Katrina’s team as Student Support Team Coordinator and am managing 120+ online/correspondence students and love where my qualification has taken me.”

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**COURSE**
Certificate III in Beauty Services

**COLLEGE**
Katrina’s School of Hair and Beauty

**WEB**

**CODE**
SIB30110

**LENGTH**
1 year full time

**WHERE**
Morayfield, Townsville

**FUNDING**
No

**STUDY**
Online learning

Katrinas School of Hair and Beauty is at the forefront of Hair and Beauty Therapy Education and Training. Our two campuses are fully equipped with all the latest equipment, internationally recognised products and extensive training resources. Offering flexibility to our students we deliver the Certificate III in Beauty Services via on campus and e-learning our unique online delivery method. The Certificate III in Beauty Services is also available for high school students to study one day per week through Vocational Education.

Students learn the knowledge and skills to become a successful Beautician and Nail Technician. Includes Waxing, Lash and Brow Treatments, Make-up, Acrylic and Gel Nail Enhancements.

This is a very popular course for students who would enjoy specialising in nails but would also like to be able to perform other services in a salon such as Waxing, Tinting and Make-up. This increases a nail student’s prospects for gaining employment.

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**COURSE**
Certificate II in Nail Technology

**COLLEGE**
Katrina’s School of Hair and Beauty

**WEB**

**CODE**
SIB30120

**LENGTH**
1 year full time

**WHERE**
Morayfield, Townsville

**FUNDING**
No

**STUDY**
Online learning

Katrinas School of Hair and Beauty is at the forefront of Hair and Beauty Therapy education and training. Our two campuses are fully equipped with all the latest equipment, internationally recognised products and extensive training resources. Offering flexibility to our students, we also deliver the Certificate II in Nail Technology via e-learning – our unique online delivery method.

Katrinas School of Hair and Beauty delivers a nationally recognised qualification in Nail Technology. This is a very extensive course, providing thorough training in both theory and practical areas of nail studies. It includes Acrylic and Gel Nails as well as Electrical Nail Equipment, Manicures, Pedicures, Nail Art and a wide range of other subjects to enable students to gain knowledge to become a successful Nail Technician.

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**COURSE**
Bachelor of Business (Event Management/Marketing/Public Relations)

**COLLEGE**
APM College of Business and Communication

**WEB**
www.apm.edu.au

**CODE**
SIH80010

**LENGTH**
2 years full time

**WHERE**
Brisbane

**FUNDING**
H VET FEE-HELP approved

**STUDY**
Face-to-face learning

APM College of Business and Communication is a recognised Higher Education Provider that combines high quality learning with real world industry experiences. APM offers cutting edge bachelor degree programs that are fully accredited by the Australian Commonwealth Government regulatory education agencies and have been specifically developed to make sure APM students stand out from the competition and excel in their dream careers. Recognised nationally and internationally, the curriculum at APM is compliant with the national standards.

The Bachelor of Business programs at APM offer majors in marketing, public relations and event management. These courses teach students the skills required to research, analyse and interpret business environments, identify opportunities and create strategic business and marketing plans. All courses offer accelerated, realistic pathways to full-time work, promotion or further study with 2 year Bachelor Degrees available. With industry practitioners as lecturers and the internship/industry placement program and career development components, completing these courses positions students as highly-qualified, sought after graduates. APM also has very small average class sizes, which means students get individual from lecturers.
BUSINESS STUDIES

SUCCESS STORY

COLLEGE
APM College of Business and Communication

COURSE
Bachelor of Business (Event Management/Marketing/Public Relations)

NAME
Alak Ajang

I have been in the workforce for the last six years since I finished high school and my career cycle has been working hard to get to a management level position, then not being able to go any further because of my lack of formal qualifications.  

When I decided to upskill, it was so important to me to find the right place to study.  

I chose APM College of Business and Communication because they provide fantastic work experience opportunities while you study. The work experience opportunities were invaluable in giving me the confidence to start my own business, Shevoke, an online boutique specialising in women’s clothing.  

This is my third attempt at starting a successful clothing label. The first two didn’t work out because I didn’t have the necessary business skills. Shevoke is really successful and I could not have created a successful business without the skills and knowledge I learned at APM College of Business and Communication.

SUCCESS STORY

COLLEGE
Evocca College

COURSE
Bachelor of Business (Event Management/Marketing/Public Relations)

NAME
Lisa Hyde

“ I moved to Australia in 2006 and completed an intensive English course and high school before moving back to Africa to get married. When I moved back in 2013, I was chatting with a colleague about continuing my education when he told me about Evocca College.  

I walked into Evocca College one day to see what it was all about - what Evocca’s policies were and how the staff treated people. Everybody was so warm and welcoming and that’s why I chose to study here.  

The Diploma of Business took me 10 months to complete because I was working while studying. Completing my Diploma was such a great moment for me and I recently started a Diploma of Management. My tutors have been extremely helpful and patient along the way. If I get stuck on an assignment, I can ask any one of the tutors for help – they are so wonderful.  

Having two Diplomas will make finding a job much easier. I can also go to university if I want to because I have the study skills to finish a Bachelor degree. Evocca College has secured a good life for me “.

COURSE
Diploma of Management

COLLEGE
BCA National Training Group

WEB
www.bcanational.com

If you want to formalise your management skills, are looking to create a career pathway into management or starting/managing your own business, our Diploma of Management is for you.  

Develop the skills you need to manage and lead more effectively and inspire success in your team. This six-month program will prepare you for roles such as a: Team Leader, Supervisor, Assistant Manager or Manager.  

With 8-10 face-to-face workshops scheduled once every 2 weeks (and complemented by online tutorials), you will have the flexibility to balance study, work and other commitments. This course is also available online.

Graduates can also gain credit towards a Bachelor of Business or Bachelor of Business Studies with this diploma.

BCA National is a multi-award-winning registered training organisation (RTO) that puts students first. With industry trainers, personalised support and flexible delivery we help our students to find a job, get a promotion or switch careers.

COURSE
Diploma of Business

COLLEGE
Evocca College

WEB
www.evoccacollege.com.au

Evocca College is a nationally accredited registered training organisation with a mission to deliver exceptional education, inspiring educators and an outstanding experience to all students. Evocca takes a flexible approach to learning, which is tailored to the needs of each individual student.

With a Diploma of Business at Evocca College, specifically designed to give you the right skills and knowledge to allow you to start, run or manage any business. You will develop real-world skills, including managing meetings, leading projects, understanding marketing and HR, along with a range of useful tools you need to make any business a success. We work with you through your journey to build a solid foundation of skills and the practical knowledge to help you succeed.

The Diploma of Business is an eight-month course consisting of 8 units of study that are broken up into three major clusters of learning. Units cover a range of key competencies, including developing advertising briefs, leading projects, and running and coordinating projects.

COURSE
Diploma of Business

COLLEGE
Evocca College

WEB
www.evoccacollege.com.au

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Graduates can also gain credit towards a Bachelor of Business or Bachelor of Business Studies with this diploma.

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CODE
BSBS1107

LENGTH
6 months full time

WHERE
Multiple locations

DELIVERY

FUNDING

STUDY

COURSE
Diploma of Business

COLLEGE
Evocca College

WEB
www.evoccacollege.com.au

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CODE
BSBS0207

LENGTH
8 months full time

WHERE
Multiple locations

DELIVERY

FUNDING

STUDY

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www.evoccacollege.com.au

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WHERE
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WHERE
Multiple locations

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Hamilton Island’s enterprise-based registered training organisation, The Robert Oatley College, delivers nationally accredited training programs to Hamilton Island employees.

Hamilton Island has developed a classroom based training program that equips employees with the management skills and expertise that are requisite in the modern workplace.

Graduates of Hamilton Island’s Diploma of Management program will gain knowledge in various management areas such as finance, managing employee performance, supervising projects at work and workplace health and safety.

The course is intended for people that are already experienced in their field, aspire to management positions and would like to become an employee of Hamilton Island.

The unique opportunity to combine a full-time career in your chosen field along with structured and accredited training gives you a competitive edge. Our program creates future leaders and provides you with an incomparable advantage to other graduates.

**CODE**

BSB51107

**LENGTH**

6 months full time

**WHERE**

Hamilton Island

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**COURSE**

Diploma of Management

**COLLEGE**

Hamilton Island

**WEB**


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Established as a Registered Training Organisation (RTO) in 1995, The Help Training Institute was awarded the 2013 Australian and Queensland Small Training Provider of the Year for our innovative training methods, strong links with the business community and for the quality and dedication of our training staff. When participating in one of our highly respected business courses, you will receive relevant training and real-life opportunities from experienced trainers with current industry expertise.

At the Help Training Institute, business training is tailored to ensure it is practical, challenging and inspiring for every individual. We employ a ‘learning partnership’ approach, meaning we work with you to ensure you gain the skills, attitudes and knowledge you need to succeed in your career. Our team is dedicated to assisting you in developing your leadership style and formalising your skills to get you on the right pathway to the career you want.

**CODE**

BSB50207

**LENGTH**

8 months full time

**WHERE**

Nundah, Eagle Farm

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**COURSE**

Diploma of Business

**COLLEGE**

Help Training Institute

**WEB**

www.helptraining.com.au

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I was unmotivated and unemployed for two years before I engaged in training with The Help Training Institute. I attained my Certificate II in Business in March 2013 and then completed my Certificate III in Business Administration in September the same year. One month later, I obtained a Certificate IV Business Administration Traineeship which will serve as a pathway into a Bachelor Degree in Business and Economics.

In under a year, I had transformed myself from a person with no direction into a motivated, enthusiastic and career-focused person with a clear vision for my future. I never thought I had the ability to achieve anything until given a chance by the fantastic training team at The Help Training Institute. I dedicated myself absolutely one hundred percent to my studies and was rewarded for that. The support and encouragement of the dedicated trainers helped build my confidence and develop valuable skills and knowledge that put me on a pathway that will see me reach my goals for a successful future.

**COLLEGE**

Help Training Institute

**COURSE**

Certificate IV Business Administration

**NAME**

Oska Gilmour
Tri Training is an online college based in Brisbane delivering personalised, industry-ready training to those seeking to propel themselves into the career or promotion they have always dreamed of.

Our dedicated team of industry leaders are passionate about supporting students through every aspect of their study to ensure measurable, impacting results.

Whether it is your dream to enrol in university or to dive into the business world, your personal trainer will discuss your pathway and give you real world options. If you are a recent graduate of Grade 12, our friendly team of trainers are always available to ensure a smooth transition from school to higher education.

Students electing to study the Diploma of Business can expect to receive a broad spectrum training strategy, to meet student, or industry requirements and demand.

Our students experience the flexibility of online study, with the full support of a personally appointed trainer and mentor. Training is conducted via webinar and Skype to support students enrolled via distance education and our campus is always available for students in the Brisbane area.

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The Australian Academy of Business provides a partnership with our students that can last a lifetime. One of our core values at TAAB is to recognise the uniqueness and worth of each individual.

TAAB offers a unique university entrance course, which combines three qualifications – BSB40212 Certificate IV in Business, BSB50207 Diploma of Business and BSB51107 Diploma of Management. This program has been refined to a total of only 18 units of competency and with our articulation arrangements with Griffith University, it will save you one year (80CP) off the full duration of a Bachelor of Business and potentially save you up to $14,400 in HELP debt.

TAAB delivers this program face-to-face in small class sizes at our Nerang campus, online or blended and is offered part time and full time.

Success in a global labour market is as much reliant upon your technical skills as it is upon your soft skills. Our focus is helping you gain the skill set you need to succeed in your career-life.

---

Tri Training students experience the flexibility of online study, with the full support of a personal trainer. Training is conducted via webinar and Skype to support distance education students. Our campus is always available for students in the Brisbane area.

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While I am convinced my greatest achievements lie ahead of me, my decision to enrol in a Diploma of Business (BSB50207) has proven to be the most significant as it has guaranteed success in my career and business venture.

The friendly staff at Tri Training gave me unlimited support during my application process and went to great lengths to assist me in considering all my study options.

My decision to choose Tri Training as my training college was ultimately determined by the experienced, industry-skilled training team, uncomplicated e-learning platform and unlimited mentorship offered by Tri Training.

Upon completion of this qualification I have been able to use the skills and knowledge I gained to establish and manage our family business. Today I am thankful our business’s success can be directly attributed to the training, education and support I received from the team at Tri Training.

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The Australian Academy of Business delivers this program face-to-face in small class sizes at our Nerang campus, online or blended and is offered part time and full time.

Success in a global labour market is as much reliant upon your technical skills as it is upon your soft skills. Our focus is helping you gain the skill set you need to succeed in your career-life.
Evocca College is a nationally accredited registered training organisation with a mission to deliver exceptional education, inspiring educators and an outstanding experience to all students. Evocca takes a flexible approach to learning, which is tailored to the needs of each individual student. Our Diploma of Community Services Work is specifically designed to give you the right skills and knowledge to work with people and communities to assist them through a range of personal and social issues. You will develop real-world skills, including the opportunity to complete 200 hours of work experience placement within the community sector to practice your skills.

The Diploma of Community Services Work is an 18 month course consisting of 20 units of study that are broken up into 4 major clusters of learning. Units cover a range of key competencies, including implementing community development strategies, developing, facilitating and monitoring all aspects of case management, working intensively with clients, and planning and conducting group activities.
The Australian Institute of Professional Counsellors (AIPC) specialises in high quality counsellor education, with a particular focus on external and distance education. AIPC is the largest provider of counselling courses with over 20 years’ experience delivering counsellor education programs.

The Diploma of Counselling is an internationally acclaimed and world-class standard of education and service to all students.

The Bachelor of Counselling course is offered through our Higher Education School of Counselling. It is an entry-level course and is ideally suited to graduates of Diploma or Advanced Diploma counselling studies, or new students with a sound theoretical base on which to develop progressively as contemporary and coherent counselling knowledge and skills which provides service or private practice. The course is a structured programme of academic theory as well as a strong emphasis on developing the practice of working holistically with clients and is delivered over a 1 or 2 year period, in a format that proves suitable to both full time and part time employed individuals.

Art Therapists work in a variety of settings, which can include hospitals, prisons, rehabilitation centres, drug and alcohol units and aged care facilities. Clients do not need to have any experience or skill in art making, the process is about effecting change and growth through artistic expression.

Each of the 12 Modules have a deep foundation in academic theory as well as a strong emphasis on developing the practice of working holistically with clients and is delivered over a 1 or 2 year period, in a format that proves suitable to both full time and part time employed individuals.

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"My studies at IKON expanded my ability to facilitate the creative process for my clients to explore, express, transform or let go of emotions through different mediums. I am so thankful that I discovered that art therapy is so much more than drawing a picture – it is multi-modal and allows peoples to explore deeply to a place of self discovery and healing.

Since graduating, I have had the privilege of working as an art therapist in various capacities. I work alongside adults and children within my private practice Ignite Art Therapies as well as Paediatric Palliative Care.

My study IKON has opened up a whole new way of providing therapy and I couldn’t imagine my professional life without this knowledge and practical application of skills.”
Our Diploma program is delivered over eight months in four stages and is available as a counsellor. Jigsaw offers the Diploma in the classroom, as we believe these students. The Diploma of Counselling provides the first step towards a rewarding career. Our dedicated team is committed to offering a quality counselling program to our students. Our Trainers are all practicing counsellors with many years of experience in the industry. To be a great counsellor you need to practice your authentic face-to-face skills in an intimate and supported setting. We therefore do not compromise our strong emphasis on developing the practice of working holistically with clients.

The IKON Institute of Australia is a specialist in advancing knowledge and understanding in humanistic studies through vocational education and practice. IKON’s humanistic methodology teaches that we all have the resources within us for full development of our human potential. This is the foundation of IKON’s courses including the Adv. Dip. of Transpersonal Counselling and this is what sets it above other Counselling courses.

Jigsaw has organically grown into a specialised training organisation in developing professional counsellors. Our mission is to enhance people’s lives and create a better future. Jigsaw head office is based in Brisbane with satellite training sites in metropolitan and regional areas throughout Australia. Jigsaw offers a range of units in the Diploma of Counselling to cover a wide skill-set of counselling therapies. Once the theoretical knowledge is learned, the students are required to sharpen their competencies, including high-level communication skills, cultural diversity, legal and ethical issues, grief and loss, at-risk clients, somatic healing and the most recent ethical issues.

The Australian Institute of Professional Counsellors (the Institute) was Australia’s first, and still is, the only exclusive, national provider of counsellor education. Our focus is the same today as it has always been – to provide you the highest quality counsellor education with a full range of student and graduate support functions.

With counselling courses at Diploma, Bachelor and Vocational Graduate levels, it’s due to this focus we’ve become Australia’s only national counselling education specialist. Studying with the Institute, you receive more value because we don’t pass on expensive campus costs; more flexibility because you progress at your own pace; and more individual support through our local Student Support Centres and diverse support services. You also gain high quality education from the specially designed course material that enhances your learning experience. The standard of counsellor education set by the Institute is exceptionally high. All Institute lecturers and academic staff have their principal tertiary qualifications in Psychology, Behavioural Science or another appropriate discipline. All meet national registration requirements. Institute lecturers also have several years practical counselling experience and recognised instructional skills.

Over 50,000 students in 20 years, in over 27 countries, have been delighted with their counselling studies with the Institute. It’s been a wonderful journey for the Institute for over 20 years. And it’s been a pleasure to assist so many people to realise their counselling aspirations.

The IKON Institute of Australia is a specialist in advancing knowledge and understanding in humanistic studies through vocational education and practice. IKON’s humanistic methodology teaches that we all have the resources within us for full development of our human potential. This is the foundation of IKON’s courses including the Adv. Dip. of Transpersonal Counselling and this is what sets it above other Counselling courses.

Each of the 12 modules has a deep foundation in academic theory as well as a strong emphasis on developing the practice of working holistically with clients. To be a great counsellor you need to practice your authentic face-to-face skills in an intimate and supported setting. We therefore do not compromise our teaching methods and student outcomes by offering this course externally, although distance students can be accommodated through online tutorials. (Intensives remain face to face)

IKON’s rigorous approach to the delivery of this course and its commitment to the personal growth of students makes this a sought after course by those who have a passion for self realisation and for helping others achieve their fullest human potential.

Jigsaw offers a range of units in the Diploma of Counselling to cover a wide skill-set of competencies, including high-level communication skills, cultural diversity, legal and ethical issues, grief and loss, at-risk clients, somatic healing and the most recent counselling therapies.

Once the theoretical knowledge is learned, the students are required to sharpen their new skills into practice through simulated workshops. Jigsaw has a range of industry partnerships and encourages all students to have ongoing professional development through various memberships including ProfCAA (Professional Counselling Association Australia).

The Australian Institute of Professional Counsellors (the Institute) was Australia’s first, and still is, the only exclusive, national provider of counsellor education. Our focus is the same today as it has always been – to provide you the highest quality counsellor education with a full range of student and graduate support functions.

With counselling courses at Diploma, Bachelor and Vocational Graduate levels, it’s due to this focus we’ve become Australia’s only national counselling education specialist. Studying with the Institute, you receive more value because we don’t pass on expensive campus costs; more flexibility because you progress at your own pace; and more individual support through our local Student Support Centres and diverse support services. You also gain high quality education from the specially designed course material that enhances your learning experience. The standard of counsellor education set by the Institute is exceptionally high. All Institute lecturers and academic staff have their principal tertiary qualifications in Psychology, Behavioural Science or another appropriate discipline. All meet national registration requirements. Institute lecturers also have several years practical counselling experience and recognised instructional skills.

Over 50,000 students in 20 years, in over 27 countries, have been delighted with their counselling studies with the Institute. It’s been a wonderful journey for the Institute for over 20 years. And it’s been a pleasure to assist so many people to realise their counselling aspirations.

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CREATIVE INDUSTRIES

SUCCESS STORY

Scott Petts’ career has progressed rapidly. Working as an Art Director at HBO in New York for the past 6 years, Scott has worked on many major digital projects. His role sees him oversee and execute interactive, visual and motion design and branding, across multiple, expanding digital platforms. “The goal is to keep the audience engaged online and to keep the conversation going even after their favourite show ends” explains Scott.

Most recently, Scott’s team at HBO was nominated for a 2012 Emmy Award for Outstanding Creative Achievement in Interactive Media for their Game of Thrones Season 2 enhanced digital experience. He has also recently worked on digital adaptations for Boardwalk Empire and True Blood.

Scott is currently developing a video info-graphic series called Under the Lights for HBO Boxing. The goal of this experimental series is to energize and excite the casual boxing fan base with customer in-depth pause and play analysis videos leading up to PPV bouts.

COLLEGE
JMC Academy

COURSE
Film and Television Production

NAME
Scott Petts

Scott Petts’ hard work and passion has taken him from the studios onto the red carpet at the Emmy Awards in LA.

Since graduating with a Bachelor Degree in Animation and Television Production, JMC Academy student Scott Petts’ career has progressed rapidly. Working as an Art Director at HBO in New York for the past 6 years, Scott has worked on many major digital projects. His role sees him oversee and execute interactive, visual and motion design and branding, across multiple, expanding digital platforms. “The goal is to keep the audience engaged online and to keep the conversation going even after their favourite show ends” explains Scott.

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COLLEGE
The Actors Conservatory

COURSE
Advanced Diploma of Screen and Stage Acting

WEB
www.theactorsconservatory.com

Become a Professional Actor!

Now celebrating more than 20 years as one of Australia’s premier Performing Arts Training Institutions, The Actors Conservatory is a VET FEE-HELP approved, Nationally Accredited Performing Arts Educator. We offer either day OR night time courses at our campus right in the heart of the Brisbane CBD, which is easily accessible by public transport. Payments for courses can be made with the assistance of the Government’s VET FEE-HELP system OR you can pay weekly as you go. Our Advanced Diplomas are ‘practical’ training programs which contain extensive hands-on training to provide the necessary skills to be a working actor.

On completion, performers and film makers generate the tools necessary to pursue qualified work in Screen & Stage environments by proof of a professional Show-Reel. A high quality Show-Reel product is a vital tool required to enter the industry. Graduates from The Actors Conservatory have already worked around the world and have won and been nominated for many awards including 2013 Helpman Award Winner and 2013 Logie Nominee. In the last 12 months alone The Actors Conservatory graduates have starred in, directed and produced nationally recognised theatre productions, feature films, television shows, dance productions, music theatre productions, opera productions, and television advertisements both state and national. The Actors Conservatory is now also Australia’s first hands on 3D film school. Having shot 3D films, we are proud to offer our students a fun and supportive environment along with high quality education. Act now!

COLLEGE
Billy Blue College of Design

COURSE
Bachelor of Applied Design (Commercial Interior)

WEB
www.billyblue.edu.au

Over the past 25 years Billy Blue College of Design has grown into an inspirational space for design education. Billy Blue is proud to claim an iconic and affectionate place in the hearts and minds of the design community. For 25 years, Billy Blue College of Design has been producing some of Australia’s most creative and successful design graduates. Originally founded by industry professionals, Billy Blue is a creative hub where current practicing professionals come to teach and collaborate with students and staff.

The Bachelor of Applied Design (Commercial Interior) provides students with the necessary skills to create state of the art commercial interiors – in both the physical and digital world. Digital technology is a strong focus of this course – how it represents spatial environments, and communicates information relevant to designing, costing, evaluating, and constructing commercial interiors.

Students of the Bachelor of Applied Design (Commercial Interior) study the fundamental areas of commercial interiors – branding, lighting, sustainability and materiality – and grasp the practicalities of designing inspiring commercial environments. At Billy Blue students discover how commercial interior design strategies are assessed and explore how commercial interiors can engage an audience.

ACPET Private Providers Course Guide 2014-15 Queensland
### Bachelor of Applied Design (Branded Fashion)

**College:** Billy Blue College of Design  
**Web:** [www.billyblue.edu.au](http://www.billyblue.edu.au)

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### Bachelor of Communication Design

**College:** Billy Blue College of Design  
**Web:** [www.billyblue.edu.au](http://www.billyblue.edu.au)

Over the past 25 years Billy Blue College of Design has grown into an inspirational space for design education. Billy Blue is proud to claim an iconic and affectionate place in the hearts and minds of the design community. For 25 years, Billy Blue College of Design has been producing some of Australia’s most creative and successful design graduates. Originally founded by industry professionals, Billy Blue is a creative hub where current practicing professionals come to teach and collaborate with students and staff. The Bachelor of Communication Design covers everything students need to know to become a successful communication designer. Communication designers develop and prepare information for publication with particular emphasis on clearly communicating to a target audience. The information they deal with not only requires a sound understanding of text based communication but also requires them to skillfully use the communication properties of symbols, colours and pictures. They prepare concept layouts and mock-ups to discuss project details with clients. They prepare or subcontract diagrams, illustrations and photography. They resolve all communication elements into a final format to suit the required offline or digital media.

The Bachelor of Communication Design introduces students to a comprehensive range of communication design disciplines including typography, branding, publication design, advertising, image making, packaging, interface design and information design.

### Diploma of Photo Imaging

**College:** CATC Design School  
**Web:** [www.catc.edu.au](http://www.catc.edu.au)

CATC Design School is one of Australia’s leading specialist design schools. At CATC the focus is on the individual student, industry relevance and new ideas. Lecturers at CATC Design School are industry practitioners and vastly experienced in their areas of expertise. With full-time, part-time and distance learning options available, students have every opportunity to become leading designers or photographers. CATC Design School teaches project based practical and hands-on skills in a studio environment.

The Diploma of Photo Imaging prepares students for an action-packed career working as a commercial photographer. It teaches the essentials of photo imaging from shooting styles, lighting set-up and image capture, to digital SLR cameras and digital software enhancement. Students learn how to use a range of specialised and technical competencies to plan, carry out and evaluate photo imaging services.

### Diploma of Interior Design and Decoration

**College:** CATC Design School  
**Web:** [www.catc.edu.au](http://www.catc.edu.au)

CATC Design School is one of Australia’s leading specialist design schools. At CATC the focus is on the individual student, industry relevance and new ideas. Lecturers at CATC Design School are industry practitioners and vastly experienced in their areas of expertise. With full-time, part-time and distance learning options available, students have every opportunity to become leading designers or photographers. CATC Design School teaches project based practical and hands-on skills in a studio environment.

The Diploma of Interior Design and Decoration at CATC Design School aims to develop design awareness and bring out students individual style. It pushes creativity to the limit, and takes into consideration aesthetics, function, marketing and manufacturing, along with marketability, the construction of products, and materials and environments for the benefit of the user.

Graduates of the Diploma of Design and Decoration work with large design firms, architects, builders and developers. At a more senior level of interior roles, there’s a whole host of brilliant career opportunities ahead, including:

- Residential Interior Design
- Commercial Interior Design
- Retail/Resort Space Design
- Set/Exhibit Design
- Visual Merchandising
- Colour Consulting
- Textile Design
C&K Graduate, Reese Molloy, commenced a traineeship in warehousing after completing Year 12. Realising at age 31 that he wanted a career and not just a job, Reese decided to make a switch into early childhood education. Growing up in Queensland and the youngest of four boys of Aboriginal and Irish descent, Reece recalls “I remembered how proud I was to become an uncle at age fifteen, and understand how important the early years of a child’s life are. I shared in the joy of watching my nieces and nephews grow, so I thought that if I could be of benefit to a child’s early years, I would feel privileged and that my life, my work and my career would be very fulfilling. It was definitely the motivating factor to join the early childhood profession,” he said.

Reese is now working as a Family Support Officer at the C&K Caboolture Apex Kindergarten and Pre-school.

The CHC50113 Diploma of Early Childhood Education and Care has a strong emphasis on advocacy for the rights of children; the development of strong relationships, effective workplace processes; an inclusive, respectful and responsive workplace culture; and a curriculum which focuses on the needs of a child and their individual context.

The CHCS0113 qualification is required for all early childhood educators who are responsible for designing and implementing a curriculum in early childhood education and care services. C&K graduate, Reese Molloy, commenced a traineeship in warehousing after completing Year 12. Realising at age 31 that he wanted a career and not just a job, Reese decided to make a switch into early childhood education. Growing up in Queensland and the youngest of four boys of Aboriginal and Irish descent, Reece recalls “I remembered how proud I was to become an uncle at age fifteen, and understand how important the early years of a child’s life are. I shared in the joy of watching my nieces and nephews grow, so I thought that if I could be of benefit to a child’s early years, I would feel privileged and that my life, my work and my career would be very fulfilling. It was definitely the motivating factor to join the early childhood profession,” he said.

Reese is now working as a Family Support Officer at the C&K Caboolture Apex Kindergarten and Pre-school.
The Goodstart Institute of Early Learning offers recognised qualifications in early childhood education and care. Our students have unmatched access to hands-on learning, and opportunities to build careers with Australia’s largest early learning provider.

The Diploma of Early Childhood Education and Care offered by The Goodstart Institute of Early Learning has been developed by national experts from various fields ensuring students will have the best opportunity to develop exemplary knowledge and skills to prepare them for today’s early childhood profession. The Diploma program is underpinned by contemporary research, with a strong emphasis on children’s rights as declared by the United Nations Convention of the Rights of the Child and of the thinking and ideas extended to us from the principles of the Infant and Toddler Centres and Schools from Reggio Emilia, Italy. The CHC50113 Diploma of Early Childhood Education and Care qualification respects and values the importance of strong partnerships with families and community, to ensure children thrive, and the importance of pedagogical leadership. This qualification prepares students for success and professional fulfilment.

The Diploma of Early Childhood Education and Care is part of the CHC Community Services Training Package CHC08, endorsed in June 2013.

**SUCCESS STORY**

**NAME**
Tahnee Hatfield

**COLLEGE**
Goodstart Institute of Early Learning

**COURSE**
Certificate III in Children’s Services

Tahnee credits the Goodstart Institute of Early Learning with supporting her through her studies in Children’s Services. She has earned her Certificate III, and is currently working toward her Diploma qualification.

“My experience studying through the Institute has been nothing but positive,” Tahnee says. “I have received all of the support and guidance I needed to feel confident with my learning process. The trainers supporting the students are very approachable and professional, and respect students’ right to learn in different ways. Also, the access to a late night help line and study class days are more than helpful.”

While studying and completing her traineeship at a Goodstart centre, Tahnee won the 2012 Bob Marsham Trainee of the Year Award for the Brisbane Metropolitan Region. She was also a state finalist at the 2012 Queensland Training Awards.

“A competent training college equals competent, efficient students, which is what I believe the Goodstart Institute provides.”

**COLLEGE PROFILE**

Goodstart Institute of Early Learning

If you want to become an early childhood educator with nationally recognised qualifications, but still want the freedom to work and enjoy life, enrol with the Goodstart Institute of Early Learning.

“We recognise our students are individuals with unique needs and backgrounds,” Sarah Martin, Institute Manager, said. “That’s why we’ve designed flexible learning options, without compromising the quality of the qualification. It means students can learn at their own pace, at times and in locations that suit their lifestyles.”

As part of Australia’s largest provider of early learning and care, the Institute also has direct access to over 640 early learning centres across Australia, where students can put their learning into practice.

“Graduates of the Institute have the knowledge and skills they need to develop and facilitate learning programs that result in positive outcomes for children and families,” Ms Martin said.
Evocca College is a nationally accredited registered training organisation with a mission to deliver exceptional education, inspiring educators and an outstanding experience to all students. Evocca takes a flexible approach to learning, which is tailored to the needs of each individual student.

With a Diploma of Events at Evocca, you will develop the skills and knowledge you need to plan and coordinate events, functions and operations. The course is designed to give you real hands on experience, including the opportunity to work with local industry professionals! You will learn to apply event management processes, manage projects and ensure the successful operation of both small and large-scale events. With Evocca College you will have a tangible opportunity to make a positive and meaningful difference to your local and state community.

The Foundation Year is a one-year preparatory course that guarantees entry into most undergraduate programs at UQ for all successful graduates (quota restrictions apply in some programs).

The Foundation Year was my first choice due to its strong connection with UQ and its reputation for well-structured courses and helpful staff. It prepared me with a smooth transition to UQ and it strengthened my ability and confidence to succeed in my undergraduate studies in Psychology.

While studying, I volunteered in various organisations including local mental health institutions and neighbourhood community schools. It has always been my passion to support and care for others. I enjoy going through the journey with my clients and helping them with their struggles.

I pursued my Masters degree in Counselling and graduated in 2010. My internships and placements helped me secure a job in a counselling service for children and adolescents before I graduated!

In 2013, I joined IES and became the Student Counsellor. I truly enjoy my work now and I look forward to meeting each new intake of international students.
Katrina's School of Hair and Beauty is at the forefront of Hair and Beauty Therapy Education and Training. Our two campuses are fully equipped with all the latest equipment, internationally recognised products and extensive training resources.

Katrina's School of Hair and Beauty incorporates the notion of fun and education when delivering the Certificate II in hairdressing. Our dedicated teaching team guides students through their studies as they learn everything from the fundamentals of hairdressing to braiding and shampooing. All learning resources are made available to our students for the duration of their studies, including manikin heads, uniform and tools. This introductory course provides a solid base for advanced studies in Hairdressing and is a fantastic start when applying for an apprenticeship.

Upon conclusion of their Certificate II in Hairdressing students are able to continue their studies in hairdressing via an institutional or apprenticeship pathway. Students are able to enter into either of these pathways at Katrina’s School of Hair and Beauty.

Katrina’s School of Hair and Beauty is at the forefront of Hair and Beauty Therapy education and training. Our two campuses are fully equipped with all the latest equipment, internationally recognised products and extensive training resources.

Katrina’s School of Hair and Beauty incorporates the notion of fun and education when delivering the Certificate III in Hairdressing. Our dedicated teaching team guides students through their studies as they learn everything from the fundamentals of hairdressing to fashion cutting and colouring. All learning resources are made available to our students for the duration of their studies, including manikin heads, uniform and tools. Students will begin their studies with intensive theory combined with practical lessons on manikin heads before moving into our fully operational student clinic that is open to the public.

Barrington College provides quality accredited training for individuals looking to excel in their career. Barrington College works closely with and accesses industry experts when developing courses to provide a pathway to excellence in hospitality for all graduates. We are committed to creating future leaders in hospitality and tourism.

Developing a career path in hospitality with Barrington College sets you up with solid foundation skills and attributes that will see you jump the recruitment queue, as a unique component of our course is the completion of an industry based internship with quality host employers. The Diploma of Hospitality not only prepares you for an exciting career in hospitality management, but at the completion of this qualification you will be skilled to work both nationally and internationally for quality choice employers.

This course also offers a number of possible pathways to University undergraduate degrees including International Hospitality Management.

Graduates of this course are capable of gaining employment at both the operational and supervisory level. Possible job roles include:

- Front Office Manager
- Banquet or Function Manager
- Restaurant/Cafe Manager
- Gaming Manager

College of Australian Training Pty Ltd is a Registered Training Organisation and provides nationally recognised hospitality, hairdressing throughout Australia. College of Australian Training seeks to place itself as the number one hospitality and hairdressing provider in Australia.

College of Australian Training’s Certificate III in Hospitality is designed to provide our students who are studying under the Certificate 3 Guarantee program or industry trainees the valuable skills required to gain employment in the hospitality in areas such as Food and Beverage, Catering, Commercial Cookery, Front office receptionist.
We offer training from Certificate II to Diploma level training with funding approval for “Great Skills. Real Opportunities” – Certificate 3 Guarantee program and Apprenticeships and Traineeships.

College of Australian Training works closely with and also has several partnerships with Job Services Providers and Recruitment agencies throughout Queensland and provides their clients with training needs analyses and place into suitable training to assist in gaining employment outcomes.

Hamilton Island’s Certificate III in Hospitality program offers specialisations in Food and Beverage, Hotel Front Desk Operations and Hotel Rooms Division, depending on the employee’s selected career path. The course is intended for people who aspire to develop their career in the Hospitality and Tourism industry and would like to become an employee of Hamilton Island.

The unique opportunity to combine a full time career in your chosen field along with structured and accredited training gives you a competitive edge. Our program creates future leaders in hospitality and tourism and provides you with an incomparable advantage to other graduates.

Sue commenced with Hamilton Island as a hotel cleaner with aspirations of starting a new career in the hospitality and tourism industry. Sue took advantage of the opportunity and enrolled in the Certificate III in Hospitality through the Robert Oatley College upon joining the business. This course gave her all the tools necessary to kick start her hospitality career – “I completed my cert III and my career really took off.”

Sue is now the Assistant Executive Housekeeper of the multi-award winning 5 star resort on Hamilton Island – qualia. Sue has continued her studies on island, completing a Diploma of Management and recently enrolled in the Diploma of Hospitality to round out her experience – “Managing large teams and high guest expectations within constrained timelines is a huge part of my role and the Dip of Management prepared me to take on those challenges. As the college is part of the business the training is tailored to us – as a person and a business.”

Where in the world would you rather work… and study.
### Diploma of Hospitality
**COURSE** Diploma of Hospitality  
**COLLEGE** Hamilton Island  
**WEB** www.hamiltonisland.com.au/careers

Hamilton Island’s enterprise-based registered training organisation, The Robert Oatley College, delivers nationally accredited training programs to Hamilton Island employees. As a recognised leader in the tourism industry, Hamilton Island has developed a blended online, work based and classroom training program that equips employees with the skills and expertise that the industry demands.

Hamilton Island’s Diploma of Hospitality program offers an overview of various types of hospitality operations while imparting management level proficiency in areas such as monitoring budgets, rostering and workplace operations. The course is intended for people that are already experienced to the hospitality industry, aspire to management positions and would like to become an employee of Hamilton Island. The unique opportunity to combine a full time career in your chosen field along with structured and accredited training gives you a competitive edge. Our program creates future leaders in hospitality and tourism and provides you with an incomparable advantage to other graduates.

| COURSE | Certificate III in Commercial Cookery  
**COLLEGE** Help Training Institute  
**WEB** www.helptraining.com.au

Established as a Registered Training Organisation in 1995, The Help Training Institute was awarded the 2013 Australian and Queensland Small Training Provider of the Year for our innovative training methods, strong community links and the quality and dedication of our training staff. When participating in one of our highly respected hospitality courses, you will receive relevant training and real life opportunities from experienced trainers with current industry expertise.

Our Commercial Cookery Apprenticeship and Hospitality training is delivered at our purpose-built, state-of-the-art facility, The Fison Food Factory, at our Eagle Farm campus. We tailor training to ensure it is practical, challenging and inspiring for every individual. We employ a ‘learning partnership’ approach, meaning we work with you and your employer to ensure you gain the skills, attitudes and knowledge you need to succeed in your career. Our team is dedicated to assisting you in developing and formalising your skills to get you on the right pathway to the hospitality career you want.

At the Fison Food Factory we deliver short and long Hospitality courses, including the Certificate III in Commercial Cookery. Apprenticeships and traineeships, tailored training and government-funded programs are all available.

| COURSE | Bachelor of Digital Media  
**COLLEGE** Billy Blue College of Design  
**WEB** www.billyblue.edu.au

Over the past 25 years Billy Blue College of Design has grown into an inspirational space for design education. Billy Blue is proud to claim an iconic and affectionate place in the hearts and minds of the design community. For 25 years, Billy Blue College of Design has been producing some of Australia’s most creative and successful design graduates. Originally founded by industry professionals, Billy Blue is a creative hub where current practicing professionals come to teach and collaborate with students and staff.

Billy Blue offers university-equivalent degrees across 3D Design and Animation, Interaction Design and Motion Design. Billy Blue’s Digital Media Design courses provide a stepping stone into the exciting and exploding worlds of animation, film, TV, video, online, interactive, web, mobile, interface design, user experience design, 3D design, visual effects, concept and character design, environment design, game art, project/production management and strategy. At Billy Blue College of Design Digital Media Design courses are industry driven, giving students in-demand skills for a wide range of high-growth sectors. Billy Blue provides skilled lecturers who work in the industry, allowing students to make valuable contacts before graduating.

During the course of study, students have the opportunity to complete an internship with one of our digital media industry partners, which provides fantastic studio experience and fresh contacts.

| COURSE | Diploma of Information Technology  
**COLLEGE** Evocca College  
**WEB** www.evoccacollege.com.au

Evocca College is a nationally accredited registered training organisation with a mission to deliver exceptional education, inspiring educators and an outstanding experience to all students. Evocca takes a flexible approach to learning, which is tailored to the needs of each individual student.

With a Diploma of Information Technology at Evocca College, you will learn the skills and knowledge required to administer and manage information and communications technology (ICT) in a variety of workplace settings. You will also develop higher-level technical skills in areas such as networking, IT support, database development, programming, and web development, so you’ll be at the centre of the big decisions your business makes.

The Diploma of Information Technology is an 18 month course consisting of 20 units of study that are broken up into 4 major clusters of learning. Units cover a range of key competencies, including developing workplace policy and procedures for sustainability, gathering data to identify business requirements, and matching IT needs with the strategic direction of the enterprise.
### Legal Services

**Certificate IV in Legal Services**

**Melissa Mahoney Legal College** (established 2006) is the only provider in Australia that specifically focuses on the delivery of legal Certificate to diploma level qualifications. Our nationally recognised qualifications are delivered as online/distance learning and our boutique college provides our students with a personalised, supportive and unique learning experience.

The Certificate IV in Legal Services requires the completion of 10 units of competency which include topics such as researching, compliance, developing relationships and maintaining professional practice, as well as specific modules covering areas of law such as family, criminal, corporation, property, wills and probate and civil litigation. Assessments for each module require that you use a variety of evidence gathering techniques including responses to legal scenarios/case studies, preparing court documents, forms, memos, emails, file notes and reports. This qualification suits those wishing to expand their existing legal knowledge or experience to be able to provide a higher level of legal support and/or paralegal duties. You can enrol at any time and have up to 24 months to complete this qualification.

### Success Story

**Madeleine Smith**

Madeleine Smith from St Rita’s College, Clayfield had completed Certificate III in Business Administration (Legal) in November 2011 under a school-based traineeship through our college and Porta Lawyers.

Madeleine had successfully completed all units of competency, and demonstrated a high level of capability in completing her structured training, and she was keen to secure a full-time role in the industry.

During December 2011 we were contacted by international law firm Allens enquiring whether we had suitable graduates who would be interested in applying for a trainee legal secretary role to commence January 2012.

Madeleine Smith from St Rita’s College, Clayfield had completed Certificate III in Business Administration (Legal) in November 2011 under a school-based traineeship through our college and Porta Lawyers.

Madeleine had successfully completed all units of competency, and demonstrated a high level of capability in completing her structured training, and she was keen to secure a full-time role in the industry.

We referred her for this opportunity and, following the interview process, she was successful in obtaining a role with one of Brisbane’s largest, international law firms. Madeleine commenced with the firm as a trainee legal secretary, and has since progressed within the firm to her current role of junior secretary supporting a partner and team of lawyers.
### MASSAGE

The Australasian College of Natural Therapies (ACNT) provides outstanding health education to students, preparing them for a successful and fulfilling career in the natural therapies industry. Since its inception in 1982 ACNT has developed highly educated and professional practitioners to meet the health and wellness needs of society.

Over the past 30 years ACNT has grown into one of the largest, most reputable colleges in complementary health and wellness in Australia; with its courses being recognised by many leading industry and Government organisations that are strongly based in science and traditional practice.

#### Diploma of Remedial Massage

**College:** Australasian College of Natural Therapies  
**Web:** [www.acnt.edu.au](http://www.acnt.edu.au)

The Diploma of Remedial Massage is a continuation of the Certificate IV in Massage Therapy Practice (also offered at ACNT) and teaches a range of advanced massage techniques, including trigger points, myofascial release and lymphatic drainage to treat a variety of ailments and inuries associated with the musculoskeletal system.

ACNT teaches students to identify musculoskeletal conditions and develop comprehensive treatment plans to assist in pain management or recovery from injury. The course includes practical clinical training at ACNT’s on-campus Student Clinic, allowing students to observe and participate in the care of real patients, under the guidance of qualified Supervisors.

#### Q Academy

**Website:** [www.qacademy.com.au](http://www.qacademy.com.au)

“Want to work in the booming health care industry or maybe with athletes and sporting teams or overseas on luxury cruise ships, resorts and hotels when you travel?”

Q Academy is a college specialised in health care and is known for providing in-depth, science based training with unmatched student support in a fun learning environment. We have modern campus facilities and clinics in Brisbane, the Gold Coast and the Sunshine Coast and a state of the art on-line study program for those that can’t enjoy the on-campus experience.

We offer both VET FEE-HELP funding as well as very attractive personal payment plans if you don’t want a study debt. As a bonus for students that choose our personal payment plan option is our unique “student for life” package where you can come back and re-sit the entire course, at any time, free of charge. This allows you to keep your skills fresh and up to date with the latest research.

One of the course features our students appreciate is that at Q Academy there are NO BIG SCARY FINAL EXAMS, just many multiple choice questionnaires as you go through your course. If you want to become a world class Massage Therapist and enjoy the learning journey, then visit us at Q Academy and we can tell you all about the many career options in the Health Care industry and how we can help you achieve your goals.

#### Diploma of Remedial Massage

**College:** Q Academy  
**Where:** Brisbane, Gold Coast, Sunshine Coast  

The Diploma of Remedial Massage (HLT50307) is a high level qualification in the Massage Industry. The Certificate IV in Massage Therapy Practice (HLT40312) is a mandatory pre-requisite where you will learn Sports massage, Swedish relaxation massage as well as Neuro Muscular Techniques.

A key differentiating feature of our Diploma of Remedial Massage course is that it includes extensive orthopaedic testing and mobilisation techniques for the whole body. The focus is on identifying and then treating musculoskeletal dysfunctions.

Our Remedial Diploma gives you credit points with Charles Sturt University and Southern Cross University towards a number of their Bachelor Degree courses.
### Myotherapy

As a Remedial Massage Therapist, you develop a treatment plan and working diagnosis from subjective and objective examinations, much the same as Osteopathy and Physiotherapy.

The scope of treatment techniques used to effect myofascial pain, soft tissue restriction, and limited joint movement typically include massage, neuromuscular technique, myofascial release, positional release, muscle energy, stretching, and joint articulations, all common to Osteopathy.

Myotherapy expands your clinical knowledge of anatomy, pathology, pharmacology, and range of treatment options. The additional skills gained with an Advanced Diploma of Remedial Massage (Myotherapy) include dry needling (Acupuncture), strapping and taping, corrective exercise prescription, and the use of therapeutic modalities such as TENS and ultrasound.

As an Allied Health Professional with an Advanced Diploma of Remedial Massage (Myotherapy), you’re one step closer to a career working with sports teams, and the highly respected primary contact health practitioners; Physiotherapists, Osteopaths, and Chiropractors.

### Certificate III in Health Administration

Medical Administration Training has been delivering nationally accredited qualifications across Australia for the past 11 years. Our specialist market, as our name suggests, is the medical industry. We take pride in following our mission to provide high quality training combined with outstanding student support.

One of our most popular qualifications, Certificate III in Health Administration, can lead to many career opportunities within the health industry in private practices, allied health and in hospital administration. As an entry level qualification, you will be supported during the course of your studies not only to ensure the best chance of success but to give you the confidence to work effectively in the health industry. Upon successful completion of the qualification, you will gain membership of the Australian Medical Receptionist Association, an industry association providing professional development opportunities for its members.

### Success Story: Cecilia P (online)

Cecilia: “I really enjoyed the online Certificate IV massage therapy course. I loved how it allowed me the flexibility to study from anywhere. I was able to continue studying even when I visited my family back in the United States for a few weeks. Following the instructors in the videos made it easy to learn new massage techniques, and I was never short on volunteers from friends and family. I felt like the course content was very thorough and informative from both a scientific and holistic approach. I believe the online course as well as the team at Q Academy helped prepare me for work in the massage industry.”

### Success Story: Brad M (structured)

Brad: “I have now just finished my third year of studying Osteopathic Medicine and the knowledge I gained from your massage course has been integral not only to my treatments, but also to my studies at university. The depth of content (including an extensive range of anatomy, physiology, patient assessment tools and treatment techniques) applied within your course in such a short time still assists me with my current studies. I am sure the amount of fun that I had at Q Academy helped the learning process greatly, together with a very high level of teaching skills and practical instruction.”

### Success Story: Camilla Marley

Camilla Marley

“After working as a Manager in the Information Technology industry for the last 20 years, my job was made redundant in 2013. This forced me to reassess my goals and aspirations, and lead me to decide that a career change. After researching a number of providers, I chose to enrol in a Medical Reception Course through Medical Administration Training (MAT). I was very impressed with the range of courses and I loved the fact that they also helped their students become job ready upon completion of their courses. The flexible delivery of the course (either attending a venue or studying externally) also appealed to me. The lady that I spoke to at MAT was very friendly and knowledgeable, and she reassured me that I would receive unlimited training support throughout the course as I chose to study externally. After successfully completing the Medical Reception Course and having such a good experience with MAT, I enrolled in the Certificate III in Health Administration. The support and advice I received was invaluable once again, and there was never a time where it felt like I was on my own. I learnt so much and I also felt a great sense of accomplishment. Undertaking the Certificate III made me eager to pursue further study in the health industry, so I was thrilled to be accepted into a 2-year Graduate entry Nursing degree this year. I have referred to my MAT course notes several times already, and feel like I have a head start over some of my class mates. I couldn’t recommend MAT more highly to anyone wanting to work in the medical reception/administration industry.”
Celebrating 32 years of education, JMC Academy remains Australia's leading Creative Industries institution, offering Degrees and Diplomas in Music, Audio Engineering, Entertainment Business Management, Film and Television Production, 3D Animation and Game Design.

Underpinning almost every facet of the Entertainment industry, from games to feature films, television shows to mobile phone ringtones, and the psychology of shopping, the style, production and distribution of music is more critically diverse and globally expansive than at any other point in history.

JMC Academy is one of the only institutions to cater for all stages of the production process from Contemporary Music Performance (establishment of the product), to Audio Engineering and Sound Production (packaging and distribution) and finally, Entertainment Business Management (sales, marketing and promotion).

By offering these distinct courses within the one Academy, taught on the same campus, students benefit enormously through ongoing collaboration, inspiration and networking (for both academic and personal projects).

This gives JMC Academy students the unique advantage of understanding the imperatives in becoming a commercially successful songwriter, composer, artist, producer or manager.

Jazz Music Institute (JMI) is a specialist jazz school delivering courses in jazz performance since 1997. JMI enjoys a reputation as one of the best jazz Institutes in the country, producing graduates with the musical and business skills needed to thrive in the music industry.

Unique – Immerse yourself in jazz language. If you become fluent in jazz you can play any genre of music. Creative – Learn to improvise and be creative. Learn to play jazz in a holistic way, developing strong improvisation and aural skills. Practical: This is a performance based course. Students spend at least 75% of the time performing on their instruments in classes.

The course covers the entire range of jazz styles; from New Orleans to Bebop to Modern.

The three year full-time degree is divided into three study areas:

- **Performance**: principal study (individual lessons with instrumental teacher), concert performance practice (weekly student performances) and ensemble
- **Core Studies**: jazz materials (jazz theory), aural and analysis (listening and transcription skills), jazz in context (jazz history) and business studies
- **Creative Studies**: improvisation techniques

**Entry Requirements:** Upon successful audition. Auditions by appointment.

**Jazz Music Institute (JMI)**

**Contemporary Music/Audio/Entertainment**

**JMC Academy**

**Bachelor of Music in Jazz Performance**

**Jazz Music Institute**

**Bachelor of Music in Jazz Performance**

**Jazz Music Institute (JMI)**

**www.jazz.qld.edu.au**

**www.jmcacademy.edu.au**

**www.jazz.qld.edu.au**
The Australasian College of Natural Therapies (ACNT) provides outstanding health education to students, preparing them for a successful and fulfilling career in the natural therapies industry. Since its inception in 1982 ACNT has developed highly educated and professional practitioners to meet the health and wellness needs of society. Over the past 30 years ACNT has grown into one of the largest, most reputable colleges in complementary health and wellness in Australia; with its courses being recognised by many leading industry and Government organisations that are strongly based in science and traditional practice.

The Bachelor of Health Science (Naturopathy) is suitable for those who want a career combining nutrition science and human health. Students will develop an understanding of nutritional science, including food constituents, contaminants, food law and policy, food pharmacy and therapeutic supplements as well as lifespan nutrition and public health, enabling them to provide holistic therapeutic treatment plans. Students also learn biological sciences, covering the biomedical sciences all healthcare professionals must understand, such as anatomy and physiology, bioscience, biochemistry, pathology, pharmacology and clinical diagnosis. In addition, students will be taught social sciences to help develop the skills which are vital to building the relationship between patient and practitioner. They will also gain extensive hands on experience at The Wellbeing Clinic at Pyrmont and Brisbane campus. These clinic hours start with clinical diagnosis. In addition, students will be taught social sciences to help develop the skills which are vital to building the relationship between patient and practitioner. They will also gain extensive hands on experience at The Wellbeing Clinic at Pyrmont and Brisbane campus. During their studies, students will also gain extensive hands on experience at The Wellbeing Clinic at Pyrmont and Brisbane campus, treating members of the general public under the guidance and supervision of experienced naturopaths in a clinical setting.

Endeavour College of Natural Health is Australia’s largest dual sector provider of natural health education. With a truly national footprint Endeavour campuses are located in six capital cities. The study of Naturopathy at ACNT focuses on the core areas of nutritional and dietary therapy, western herbal medicine, homeopathy, flower essences and naturopathic diagnostic techniques. Studies also cover the biomedical sciences that all healthcare professionals must understand.

Given naturopathy’s holistic approach to illness, students of the Bachelor of Health Science (Naturopathy) will also learn social sciences which focus on the relationship between patient and practitioner. During their studies, students will also gain extensive hands on experience at The Wellbeing Clinic at Pyrmont and Brisbane campus, treating members of the general public under the guidance and supervision of experienced naturopaths in a clinical setting.

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NATURAL THERAPY

The Bachelor of Complementary Medicine provides students with a broad perspective on the scope of complementary medicine in the overall context of today’s healthcare environment, including public health, ethics, research, health promotion and health behaviour. With exposure to a wide variety of natural medicine disciplines, students will be able to develop a sophisticated appreciation of their interrelationships and potential contribution in multidisciplinary and integrative health settings. A wide range of electives allows students to build knowledge in specific areas of their choosing and may lead to interest in further study to become a practitioner. The course is designed for students who are interested in the field as a whole and not in studying to become a practitioner. While providing a comprehensive grounding and foundation knowledge across natural medicine modalities, the course requires around half of the contact hours required of a clinical degree program. It is well suited to those who wish to gain a familiarity with the field, while learning some useful approaches they may implement in their own lives, and gain knowledge that will be useful in employment in the field of natural health.

Endeavour College of Natural Health is Australia’s largest dual sector provider of natural health education. With a truly national footprint Endeavour campuses are located in six capital cities.

**Bachelor of Health Science (Musculoskeletal Therapy)**

Endeavour College of Natural Health is the largest provider of natural health higher education degrees and VET courses in the Southern Hemisphere. Part of the Endeavour Learning Group, Endeavour College of Natural Health has been the pre-eminent provider of education to the complementary health industry in Australia and New Zealand since its inception in 1975.

Today the College is known as the centre of excellence for natural medicine and is respected for its internationally recognised academic teams and high calibre graduates who are shaping the industry in Australia and overseas as leaders in their fields of practice.

Endeavour College of Natural Health has a national footprint, with campuses located in six capital cities. Endeavour College offers Bachelor of Health Science degrees in Acupuncture, Musculoskeletal Therapy, Naturopathy, Allied Health, Nutritional Medicine and Homeopathy, a Bachelor of Complementary Medicine, VET qualifications in massage and a popular series of short courses.

**Bachelor of Health Science (Acupuncture)**

The ancient practice of Acupuncture is integrated with Traditional Chinese Medicine and has been accepted into mainstream medicine. The basis of Chinese philosophy and acupuncture theory is holistic, acknowledging the existence of a primary motivating life-force and recognising our relationship with the environment.

The Acupuncture Practitioner restores the harmonious flow of energy by influencing the acupuncture points with needles, lasers, or finger pressure.

Endeavour College of Natural Health is Australia’s largest dual sector provider of natural health education. With a truly national footprint Endeavour campuses are located in six capital cities.

**Bachelor of Health Science (Musculoskeletal Therapy)**

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Nutritional medicine is a naturopathic modality that considers food and nutrients in relation to health and disease. It looks at the quality of food that is harvested, as well as its preparation and the balance of macro and micronutrients needed by an individual at various stages of life. The Nutritional Medicine practitioner views food, diet and nutritional supplements from the perspective of their therapeutic potential, providing dietary advice to clients and prescribing nutritional supplements to assist in the treatment of a broad range of health conditions.

Nutrition primarily focuses on modifying a person’s consumption patterns to promote the building of healthier tissues and the release of excess fat and toxins from the body.

Endeavour College of Natural Health is Australia’s largest dual sector provider of natural health education. With a truly national footprint Endeavour campuses are located in six capital cities.

The study of population health is focused on understanding health and disease in the community, and on improving well-being through approaches that address disparities in health status between different social groups. The qualification provides a solid foundation for those seeking to work in the broad field of community and minority health. The course is also a strong complement to those with existing specialist or clinical health qualifications who are employed in the health care sector.

Competencies and skills developed in this course can lead to exciting and fulfilling job opportunities and career advancement in areas such as project management, environmental health management, community welfare, minority group health education and regional health development. It is a particularly relevant course to those seeking to develop an expanded set of skills that enhance their employability.

Endeavour College of Natural Health is Australia’s largest dual sector provider of natural health education. With a truly national footprint Endeavour campuses are located in six capital cities.

The Advanced Diploma of Dermal Science is a unique education combination of dermal science, enrolled nursing and medical assisting units, which have been contextualised to the field of cosmetic medicine and dermal therapies. The curriculum covers the key competencies required to work as a qualified Dermal Therapist within a cosmetic medical practice. Scope of work includes performing dermal therapy procedures, assisting medical personnel with cosmetic surgical and non-surgical procedures, assisting with practice and patient management, and performing administration duties.

When choosing the path for your future, it is comforting to know that when you study with GrayClay College your curriculum and lecturers all come from a professional cosmetic medical aesthetics background.

Simply put, we are born of the medical environment. What does this mean to you? Your curriculum and practical training are set at an advanced level to suit the relevant medical environments. Your lecturers are all either currently employed in or experienced within the advanced dermal and cosmetic/medical profession. This means you have a significant head start when embarking on your career path in medical aesthetics.

After Graduating year 12 there where so many career options to consider that it was overwhelming. When I heard about GrayClay I decided to go to their open night. After my experience that night it was so clear that this was the career path for me! Having the GrayClay staff support me throughout the course duration made my time at the college so enjoyable. The depth of knowledge and skills that I have gained from the course still continues to surprise me. I am so grateful that I am in the aesthetics industry and helping change the way people perceive themselves and helping to increase their self-esteem.

I am currently working as an advanced dermal therapist at Oi Cosmetic Studio and have been a part of their team for almost a year. In the future I aim to further my studies at GrayClay by completing their Vocational Graduate Certificate Of Cosmetic Nursing and opening a successful cosmetic clinic.”
Since 2005, Health Skills Australia (HSA) has provided specialist health care and community services training to help improve the lives of people in care - to make a difference.

The Diploma of Nursing is a nationally accredited qualification providing students with the skills and knowledge to work as an Enrolled Nurse in a variety of acute and non-acute health care settings. Using industry best practice, specialist training in the latest methods is delivered through theory based classroom learning and practical, hands-on sessions in nursing labs.

Classes are taught by highly skilled nurses who draw on their depth of experience, and are smaller in size to allow for individual attention and support. During the course, students put their learning into practice through supervised clinical placements in different health care environments, including aged care, rehabilitation, mental health, acute and palliative care. Students also learn how to work and communicate effectively with patients and other health care professionals, as well as how to administer and monitor medications. On successful course completion, students are eligible to apply to AHPRA for registration.

### Success story

**COLLEGE**
Health Skills Australia

**COURSE**
Diploma of Nursing (Enrolled/Division 2)

**NAME**
Kimberley Gorfine

“It was a very proud day to receive my award at graduation for the Diploma of Nursing. Since then I went to Uganda to do volunteer work for two months. It was a very special time. I was able to do physical assessments on the children and I took the kids to clinic appointments with my friend who is the clinic nurse there. I assisted the clinic nurse to put together fifty first aid packs.

I had the opportunity to share some information on how to treat a fever and how to treat burns. I learnt a lot about myself, the Ugandan culture and its people. I had a fantastic experience, and hopefully one day I will be able to go back there or participate in aid work as a nurse in another country of need.

I now have a job and I also have a client whom I care for in his home once a week. I am applying for some Enrolled Nursing Graduate Programs for mid-year and I hope to specialise in Mental Health and/or Pediatric Nursing.”

### Success story

**COLLEGE**
Mater Education Limited

**COURSE**
Mater Education Diploma of Nursing Course

**NAME**
Katrina Aloquin

“I love helping people and I knew nursing was a career that would enable me to do this,” said Katrina Aloquin, recent Mater Education Diploma of Nursing Course graduate. Katrina was awarded Mater’s Enrolled Nurse Student of the Year at the 2013 Clinical Teaching and Learning Awards. This award was for the student who has demonstrated exceptional initiative and commitment to their development as a health professional within the clinical environment, providing outstanding patient care within a collaborative team.

Katrina had her two babies at Mater and knew the clinical placement opportunities of Mater’s program is accredited with the Australian Nursing and Midwifery Accreditation Council. On completion of the program, graduates can apply to the Australian Health Practitioner Regulation Agency as an Enrolled Nurse for registration to practise throughout Australia.

Students may undertake clinical placement in specialities including:

- acute medical services
- rehabilitation services
- orthopaedics
- oncology services
- perioperative services
- maternity services
- paediatrics
- emergency services

Mater’s Diploma of Nursing Program, the supportive environment and Mater ethos would set her up for success as an Enrolled Nurse. In January 2014, Katrina registered as an Enrolled Nurse (Division 2) with the Australian Nursing and Midwifery Board of Australia. She started a full time position at Mater Children’s Hospital as a Paediatric Nurse.

Katrina now works in the emergency department caring for patients who are acutely sick or injured ranging in age from 6 months to 16 years. Katrina is keen to consolidate her training by working within the emergency specialty for 12 months, then she will pursue the next step with a smooth transition into the second year of a Bachelor of Nursing qualification.
The Australian Institute of Psychology is a specialist non-University private provider of Psychology. Our focus is to create an optimum learning environment and experience for our students. We offer innovative, contemporary Psychology courses and programs. Our research initiatives are exciting and socially relevant, so you can make a real difference.

The Bachelor of Psychological Science is a three-year undergraduate degree that introduces you to the broad discipline and research basis of psychology. It meets the accreditation requirements of the Australian Psychology Accreditation Council (APAC) and as such, is accredited as the first 3 years of study in the path to registration as a Psychologist. It provides you the opportunity to examine the field of psychology in depth, whilst providing a pathway toward professional registration and practice.

As a three-year course of study, the Bachelor of Psychological Science also provides a relevant qualification for preliminary work in such areas as counselling, human service organisations, personnel management, market research, health and community services. It can also be used as a prerequisite requirement for entry into 4th year graduate programs in psychology.

Alphacrucis College (AC) is a leading centre of Christian thought and action, offering VET and Higher Education programs at AC campuses and partners throughout Australia, as well as distance education through AC Global Online campus.

The Bachelor of Theology (BTh), offered at the AC Brisbane campus, is designed for those aspiring towards a leadership position in a variety of church, community and academic settings.

The BTh integrates extensive theoretical and practical knowledge in theology and biblical studies. Students explore the Christian tradition as developed historically and within faith traditions, critically engage the primary texts of the Christian faith (Old and New Testaments), and reflect on how those texts have been interpreted both historically and in contemporary readings.

As a Bachelor of Ministry student at Alphacrucis College (AC) Ruth Lesmana became involved with Sounds of Silence, a student mission initiative to raise awareness and funds towards World Vision’s anti-trafficking projects in the sub-Mekong region. Being part of this group as a student was a catalyst for Ruth to pursue her passion for social justice after graduation.

Ruth now volunteers as a Project Officer with Global Alms Incorporated, an Australian based organisation dedicated to the elimination of trafficking, sexual exploitation and physical abuse of men, women and children. Based on the Thai-Burma border, Ruth assists Global Alms to offer education and support to local Burmese families. Ruth’s work with Global Alms is driven by a vision to transform those affected by trafficking to be self-sufficient, independent individuals so that they are equipped to never be a victim again.”

Harvest Bible College has campuses and study centres in Queensland, Victoria, and is a leader in online education. Operating since 1985 we currently have close to 800 students studying face-to-face or online.

We offer accredited qualifications for Certificate IV in Ministry, Diploma of Ministry, as well as Bachelors and Graduate studies up to Masters level. We deliver practical relevant training that helps you write the story of your life.

Our goal is to prepare you with the necessary skills and theological foundation to successfully pursue your life goals. We have significant learning resources available to students. You have flexibility in how you study. Your options included face-to-face, online, or blended delivery to suit your circumstances. The qualified and up to date trainers, no matter if you study in class or online, will work closely with you to make the most of your partnership with Harvest.
**Academic Programs**

**Bachelor of Applied Social Science**
- Australian College of Applied Psychology
- Code: 05117F
- Length: 3 years full time
- Delivery: Face-to-face

Our higher education counselling degree is professionally accredited by the Psychotherapy and Counselling Federation of Australia (PACFA).

The Bachelor of Applied Social Science and the specialisations in coaching and counselling, include two professional placements in the second and third year of the course so that students receive practical, hands-on experience.

**Certificate IV in Training and Assessment**
- Mater Education Limited
- Code: TAE40110
- Length: Flexible
- Delivery: Face-to-face

Mater Education's program is presented within a dynamic learning environment with highly skilled and innovative trainers. Skills and knowledge in working as a trainer and assessor are learnt within enjoyable, interactive workshops and via experiential and self-directed learning. There are 10 units of competency necessary to gain this qualification, with all areas of training design, delivery and assessment explored with a network of other trainers and assessors from diverse backgrounds. Support and guidance is provided by our highly qualified trainers for all participants to ensure individualised learning needs are met.

**Diploma of Child, Youth and Family Intervention**
- BCA National Training Group
- Code: CHC50313
- Length: 1 year full time
- Delivery: Fee-For-Service

If you are dedicated to the safety, welfare and wellbeing of children, young people and families, this course will prepare you for a rewarding career.

Our Diploma of Child, Youth and Family Intervention is a 12-month program and will prepare you for roles in child protection, family support, youth work and juvenile justice. You will be able to carry out activities related to children and young people at risk.

**Evocca Workplace Training**

With more than 20 years experience, Evocca Workplace Training is a specialist in delivering workplace tailored training to businesses throughout Australia. Our mission is to deliver exceptional education, inspiring educators and an outstanding experience to all students.

We offer Traineeships, Fee-For-Service and National Workforce Development with more than 40 courses available across the above faculties. Whether individual one-on-one training, group workshops or corporate management, we offer a flexible yet supportive approach with relevant content.

Courses on offer include Business, Management, Sales/Marketing, Customer Contact, Human Resources, Children’s Services, Education Support, Health, Work Health and Safety, Project Management, Information Technology, Training and Assessment.

We also offer specialist workforce planers, which can look at your training requirements, across many different areas of your business/industry and tailor training packages to suit.

**Website**
- www.bcanational.com
- www.evoccawt.com.au
- www.acap.edu.au
Useful websites

Occupations, training and career pathways

www.acpet.edu.au/students/acpet-catalogue/
The ACPET Catalogue provides you with the information you need at your fingertips, to make the right choice when selecting a private provider.

www.jobguide.thegoodguides.com.au
Job Guide has useful information about how to work out what occupations suit you best, based on your interests and abilities. You can find out a range of occupations, and their education and training pathways.

www.joboutlook.gov.au
Job Outlook is a careers and labour market information site to help you decide on your future career, with a wealth of information on around 350 occupations.

www.jobsearch.gov.au
JobSearch is Australia’s largest free online jobs website, assisting jobseekers searching employment and employers searching staff.

www.myfuture.edu.au
Do you have a career path or a career change in mind? MyFuture helps you learn about careers and occupations, as well as how to make career transitions.

www.myskills.gov.au
My Skills helps you to find information about different qualifications, training providers, extra support and available financial assistance.

www.transitions.youth.gov.au
Youth Attainment and Transitions connects you with information, resources and services for improving your educational outcomes and support you to move successfully to further education, training and employment.

Aptitude quizzes

You’d like to get started in an industry as an apprenticeship or traineeship…but is it right for you? Take a Career Aptitude Test and find out your study/training options so you can start a clear career pathway.

The Queensland government training website has important information and links that you’ll need to access if you’re studying in Queensland.

This quiz will help you identify what types of work you most like doing and the occupations you are most likely to enjoy or be good at.

Other useful sites

www.acpet.edu.au/students/
This Study Guide samples a much wider range of ACPET members and study options in Queensland, Australia and abroad. Click on the ACPET website Students page for information about ACPET members, ACPET scholarships, links to the online Queensland 2014-15 Study Guide and more.

The Australian Skills Quality Agency (ASQA) regulates the quality of Australia’s vocational education and training (VET) sector. This website provides information to help you if you’re not happy with the quality of service or training being provided by your college.

Here you’ll find useful information about student payment options and requirements, whatever your financial or health situation, wherever you are in Australia.

www.skillsone.com.au
SkillsOne showcases videos about real people getting a skill or trade. It’s also a great source of other tips and information about getting a trade or skill.

www.studyassist.gov.au
Study Assist provides information about Australian Government assistance for financing your study, whether you’re in the VET or higher education (HE) sector.

www.teqsa.gov.au/for-students
The Tertiary Education Quality and Standards Agency (TEQSA) regulates the quality of Australia’s higher education (HE) sector. This website provides information to help ensure you receive a high quality education with an Australian HE provider.

www.training.gov.au
If you’re looking for more in-depth detail about training providers and courses, then TGA, as the official National Register on VET in Australia will assist you with the information you need.
Tertiary Studies and Careers Expo Events Queensland Key Dates in 2014

Visit www.careersevent.com.au to find out the latest information on further training, tertiary studies, education and employment opportunities. Career seekers of all ages can meet with hundreds of representatives to discuss your further study and future options at an expo that is in a town near you.

Admission is free for all visitors.

**Tertiary Studies Expo (TSXPO)**
Saturday 19 and Sunday 20 July 2014 RNA Showgrounds, Brisbane

**Sunshine Coast Daily Careers Expo**
Tuesday 22 July 2014 USC Sports Stadium, Sippy Downs

**Toowoomba Chronicle Careers Expo**
Monday 28 July 2014 Clive Berghofer Centre, USQ, Toowoomba

**Townsville Careers Expo**
Monday 11 August 2014 Townsville RSL Stadium, Murray Sports Complex

**7th Annual Queensland Education Resources Expo (QUEDREX)**
Showcasing the latest resources to all educators, this is an industry event for staff and management across all education sectors. 19-20 July 2014, RNA Showgrounds, 600 Gregory Terrace, Bowen Hills, Brisbane 4006

For further information on this event please visit www.quedrex.com.au
For all enquiries contact +61 7 5535 2022 or interchange@onthenet.com.au