VET providers
To help you identify professional development (PD) opportunities for different areas of your business, the framework has been mapped to the Standards for NVR Registered Training Organisations/AQTF Standards and developed around four streams:

• business development (focused on new business opportunities)
• business management and administration
• teaching and learning, and
• student engagement and support.

Intermediate and advanced courses are offered within each stream to cater for a range of staff needs.

If you have new staff who aren’t familiar with the VET sector, ACPET offers regular two-hour ‘Introduction to VET’ webinars and for those delivering to international students, regular two-hour ‘Introduction to CRICOS’ webinars. At only $25 per webinar for ACPET members ($85 for non-members) this is a cost-effective way to ensure your new staff have the background information they need to successfully perform their roles ... or perhaps use it as a refresher for other staff to ensure they’re up-to-date with what’s happening in the sector.

At the other end of the spectrum, ACPET has a business benchmarking tool to help you identify areas for improvement in your business and compare your business performance to other similar enterprises.

Higher education providers
When the new Tertiary Education Quality and Standards Agency (TEQSA) standards are finalised, ACPET will expand its professional development framework to include the higher education sector, mapped against the new standards.

Intermediate and advanced courses will be offered to cater for a range of staff needs and new staff who aren’t familiar with the private higher education sector will be able to undertake a two-hour ‘Introduction to higher education’ webinar soon after the TEQSA standards are finalised.

ACPET already offers a higher education benchmarking tool which is recognised by key regulatory and government stakeholders as an innovative system that can help advance quality in higher education. ACPET works with Deloitte to allow members to benchmark against each other without compromising commercial sensitivities.

Benefits
ACPET members will benefit from the compliance focus and business development opportunities offered through the ACPET Professional Development Framework.

Quality and continuous improvement
Increasing the skills and knowledge of staff results in more efficient and effective business operations, improves student outcomes and enhances market reputation. ACPET’s framework maps professional development to each aspect of a tertiary provider’s business. Select the courses that will improve the weaker areas of your business performance and watch your investment pay dividends.

ACPET’s framework also includes information sessions on new business opportunities in emerging markets in Australia and offshore.

Compliance
The ACPET framework ensures providers meet their obligations to improve and maintain their educators’ teaching and assessment practices. Managers and administrative staff are also catered for, ensuring compliance with current tertiary sector requirements. The ACPET PD program assists providers to meet ongoing governance and continuous improvement obligations by providing PD opportunities for staff at all levels.
ACPET’s Professional Development Framework includes an accreditation system to keep track of an individual’s, and an organisation’s, professional development activity.

Accreditation for professional development

ACPET’s Professional Development Framework includes an accreditation system to keep track of an individual’s, and an organisation’s, professional development activity. Next time you face an audit, you will be able to provide a record of all your professional development activities quickly and easily.

Individual points

PD Peer+ points are allocated for each activity depending on the type and duration of the professional development being undertaken. Points are allocated to an individual when they complete all tasks associated with the PD activity and return a feedback form within one week of attendance.

Individual points are also be allocated for attendance at the ACPET national conference.

To recognise continual professional development, an individual who accumulates 80 Peer+ points or more in one calendar year will become an ACPET Peer. Earning 60 points or more in subsequent years will maintain ACPET Peer status. ACPET Peers will:

- be recognised in National Monday Update
- be invited to join the ACPET Peer Association (designed to grow and strengthen practitioner best practice in the sector)
- receive a 5% discount on PD activities, and
- be invited to exclusive ACPET events.

An annual statement will be issued to every person who participates in an ACPET professional development activity.

College points

Organisations will also accumulate points – one college point each time a staff member attends a professional development activity. Only ACPET members receive college points.

Organisations that regularly provide professional development for their staff will be rewarded through a bonus scheme. Based on the number of participants in a calendar year, and depending on the membership category of each organisation, between one and three free half-day workshops will be available to ACPET members in the following calendar year.

Introductory webinars will not be allocated any college points.

About our presenters

ACPET ensures the quality of its PD activities by engaging highly experienced and well regarded industry professionals for each session. As experts in their field, facilitators provide ACPET members with access to the most contemporary and in-depth content available.

To ensure consistency across Australia, national professional development activities are offered in each state and territory, often facilitated by the same presenter. State and territory specific activities focus on local tertiary sector issues.

Refer to the ACPET website for information about individual presenters.

How do I know which activity is relevant?

ACPET’s Professional Development Framework makes it easy for you to choose the best activity for each of your staff. First decide which stream the required activity relates to:

- business development (focused on new business opportunities)
- business management and administration
- teaching and learning, and
- student engagement and support.

Then decide on the level of training required:

- introductory
- intermediate
- advanced.

Next, check the ACPET website to see what activities are available in your state or territory during the next quarter. If the course you require isn’t scheduled, contact the executive officer in your state or territory to notify your interest and find out when it will next be available.

Finally, check the compliance credentials of each activity and how many Peer+ points you will receive.

www.acpet.edu.au
Call toll-free 1800 657 644 to be connected with ACPET in your state or territory.