COURSE GUIDE

CERTIFICATES. DIPLOMAS. DEGREES.
CUTTING EDGE COURSES
QUALITY PROVIDERS
Dear prospective student,

ACPET represents some of the nation’s best private vocational and higher education colleges.

This course guide provides you with information about a selection of courses delivered by some of ACPET’s members in Queensland that can put you on the path to achieving your career goals.

This guide is for school leavers, current students, trainees, and apprentices alike. It’s also useful for workers wanting to upgrade their skills, or change careers.

On the following pages you’ll find a mixture of vocational and higher education courses, covering certificate to bachelor level qualifications. There are courses in more commonly studied fields, as well as in specialised areas. You may find there’s actually a course you weren’t even aware existed that closely matches your interests.

We’ve included as tips section on how to make a course choice that matches your personal and career goals and individual circumstances.

Along with the course outlines are profiles of some of our member colleges as well as stories of graduates who, as a result of studying with a member college, have gone on to achieve professional success and their dream job.

The right study decision can set you up for a fulfilling career and financial security. I wish you every success in their dream job.

Regards,

Rod Camm, CEO
Australian Council for Private Education and Training (ACPET)
You’re about to make a big and important decision, one that will influence your future career, potential earning capacity and personal happiness. So it needs to be a good decision, one that considers all the facts.

The truth is that an accredited qualification earned from a private college is equivalent to – and just as valid as – one delivered by a public provider. In many cases, it’s actually preferred by employers.

But if you want to ensure you’ll receive a quality education and superior student experience, make sure you choose an ACPET member college. ACPET members must adhere to strict codes of conduct and practice. These exist to protect students.

All colleges in this guide are ACPET members. The good news is, there’s many more just like them. Look for the ACPET logo on a college’s course materials or website. Otherwise ask them directly if they’re a member, or email us via qld@acpet.edu.au and ask us.

If education quality and service are important to you, study with an ACPET member.

If you study with an ACPET member, you’ll get:

**CONFIDENCE** – only quality independent training organisations are admitted and annually renewed as members

**CHOICE** – traditional and specialist vocational education and higher education courses, for a wide range of occupations and industries

**PATHWAYS** – to further study and employment opportunities

**SECURITY** – from tuition assurance schemes to protect student fees paid up front

**INTEGRITY** – you’ll actually be able to do the job you’re studying for

**FLEXIBILITY** – from multiple modes of study offered to meet individual needs

**CURRENCY** – through innovative teaching techniques, use of modern technology, and industry-experienced teaching staff

**SERVICE** – smaller class sizes mean there’s a personal touch
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If you’re business minded...

APM College of Business and Communication

www.apm.edu.au

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APM College of Business and Communication is a recognised Higher Education Provider that combines high quality learning with real world industry experiences. APM offers cutting-edge bachelor degree programs that are fully accredited by the Australian Commonwealth Government regulatory education agencies and have been specifically developed to make sure APM students stand out from the competition and excel in their dream careers.

The Bachelor of Business programs at APM offer majors in marketing, public relations and event management. These courses teach students the skills required to research, analyse and interpret business environments, identify opportunities and create strategic business and marketing plans. All courses offer accelerated, realistic pathways to full-time work, a promotion or further study with 2 year Bachelor Degrees available.

With industry practitioners as lecturers and the internship/industry placement program and career development components, completing these courses positions students as highly-qualified, sought after graduates. APM also has very small average class sizes, which means students get individual attention from lecturers.

Bachelor of Business (Marketing/ Public Relations)
Bachelor of Business (Event Management)

APM College of Business and Communication  
www.apm.edu.au

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Certificate III in Business

MEGT Institute  

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Gain fundamental office skills and help increase your job opportunities through a nationally accredited qualification with a nationally recognised provider.

MEGT Institute is a reputable provider of quality vocational education and training programs for over 20 years. Training focuses on developing students' practical skills and knowledge. MEGT's experienced trainers help students of BSB30112 Certificate III in Business gain the fundamental business skills and knowledge to successfully perform a wide range of duties in diverse industries.

Flexible business training is provided in workplaces across most of Australia, and is structured to meet the needs of students and their employers.

This course provides students with the opportunity to increase skills in organising tasks, managing workplace information, producing business documents, delivering customer service, communicating effectively, fostering innovation and change, multi-tasking and effectively prioritising.

Employment outcomes: Customer Service Advisor, Data Entry Operator, General Clerk, Payroll Officer.
Certificate III in Business Administration

Smart City Vocational College
www.smartcitycollege.edu.au

| CODE     | BSB30412 | LENGTH | 1 year | WHERE  | Multiple locations |

Smart City Vocational College – Unleash the future you.

Smart City is a modern, dynamic college option. On your level, in your world and ready to walk with you as you develop the skills and qualifications you need to go and take life to another level.

Smart City Vocational College is offering BSB30412 Certificate III in Business Administration through traineeship or through the Certificate 3 Guarantee program.

During Smart City’s BSB30412 Cert III in Business Administration course you can learn to design and produce business and text documents, create electronic presentations, produce spreadsheets, organise schedules, organise personal work priorities and development, use business technology and more.

Possible job outcomes relevant to this qualification include office junior, administration assistant, receptionist, clerical worker and more. Smart City’s BSB30412 Cert III in Business Administration course consists of 13 units and combines campus and online learning.

Elegibility criteria apply.


Certificate IV in Project Management Practice

Plenty Training
www.plentytraining.edu.au

| CODE     | BSB41515 | LENGTH | 3 days | WHERE  | Brisbane, Gold Coast |

Plenty Training is one of Australia’s largest non-TAFE providers of nationally recognised certificate and diploma-level qualifications. Delivering courses to more than 5,000 students per year, we pride ourselves on our student satisfaction rating of 4.5 out of 5.

Our Certificate IV in Project Management Practice will provide you with the skills and knowledge needed to become an effective member of a project team within any industry sector.

Throughout this course you will learn how to set timelines, manage human resources and achieve effective budget management. This course offers the required skills for several career opportunities including Contracts Officer, Estimator, Scheduler, Project Officer, Project Administrator and Project Coordinator.

This course is offered via 3-day face-to-face classes in Brisbane and on the Gold Coast (as well as other training locations across Australia) with all projects and assessment work completed in-class. Upon completion of this course, you have the opportunity to progress your studies further with our Diploma of Project Management.

*VET FEE-HELP may be available for our diploma courses. Please contact us for more information.
## Diploma of Accounting

**Business Success Group Pty Ltd**  

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BSG has over 20 year’s experience in delivering quality workplace training to organisations and individuals. BSG offers a range qualifications from Business, Government, Retail, Financial Services, Customer Contact and Information Technology. BSG is an online College based in Brisbane and we pride ourselves in offering each student a personally appointed trainer. Our goal is Improving People, Improving Business.

BSG’s Diploma of Accounting students learn from Industry Experts in the Financial Field. This will equip you with not only the knowledge of the financial Industry but also our trainers will assist you in applying your knowledge to the workplace.

This Diploma will lead you into a Career pathway of roles such as an Assistant accountant, Bookkeeper, Office manager or Administration manager or onto further studies.

* Fee for service
At the Australian Institute of Personal Trainers, we offer students practical education and industry experience to ensure that they are job ready upon graduation. Our courses are designed by leading experts and offer highly sought-after qualifications. The Diploma of Business is a gateway to fresh opportunities in a range of exciting environments. The skills and competencies you develop throughout our online Diploma of Business course will build your confidence and solidify your future prospects.

What’s in it for you?

- Gain a comprehensive understanding of best practice methods in operational essentials, including IT, HR, Project Management, Marketing, Payroll and Planning.
- Learn how to deal with change and manage the expectations of others as your company evolves.
- Build a stable career foundation across a vast scope of disciplines; tick off those self-employment goals or put yourself in the running for a competitive promotion.

Give your dreams real scope with our Diploma of Business course online!

### Diploma of Business

**Australian Institute of Personal Trainers**

www.aipt.edu.au

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With over 10 years of high quality training experience, BROWNS offers a range of language and vocational qualifications through BROWNS Professional in the heart of Brisbane city.

BROWNS Professional Business programs are designed for students aspiring to further university study in Business and Commerce fields. Be prepared to take your seat at the management desk with an internationally recognised qualification in Business from BROWNS Professional.

With the Diploma of Business from BROWNS Professional you will learn the skills you need to drive your career in business to the next level. Update and obtain the skills you need to enter the Australian business industry employment market, affect how businesses coordinate internally and externally, and unlock your potential to influence the world around you.

With the Certificate IV in Business from BROWNS Professional you will learn the skills you need to kick-start your career in business. Obtain business skills and knowledge to take hold of the Australian employment market, understand how business functions work together, and unlock your skills to run an effect organisational environment.

### Diploma of Business

**BROWNS Professional**

www.brownsprofessional.edu.au

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Maria’s Success

Before choosing this diploma course, I was a little bit concerned whether this program would fulfil all my expectations. In Brisbane, you can find various courses in many different colleges with the same title “Diploma of Business”.

For that reason, the choice wasn’t easy. Since I started this course in January, I have realised that my choice was the best. Actually, you cannot find any better facilities than BROWNS Professional. The teaching staff are very experienced in the industry, everyone has the specific knowledge in their subject areas and they help you and encourage you to your best.

We have genuine work simulated situations in class doing interviews, meetings, marketing resolutions, discussions, a lot of assessments and exams to test our skills in a real company. The best experience that you could have is at BROWNS Professional.

Captain Cook College
www.captaincookcollege.edu.au

The Diploma of Business provides a cross-section of practical subjects that allows you to develop general business skills. Our Trainers bring a wealth of current industry knowledge and experience to the learning environment.

This Diploma will teach you the fundamental elements of modern business including:

- recruiting the right people for a business,
- developing sustainable business and environmental policies/practices,
- identifying/managing the risks a business faces to remain viable and compliant,
- identifying/evaluating emerging market opportunities and
- developing/implementing strategies.
Melanie’s Success

Melanie expressed a strong interest in the business industry and the endless possibilities it would enable her to pursue. Advancing her skills and improving employability options were the two primary motivations.

Melanie overcame her nerves with determination to complete both a Diploma of Business and Diploma of Management with Captain Cook College. She eradicated several obstacles, and found balance between study and lifestyle, Melanie explained “I overcame many obstacles and I amazed myself with my capabilities”.

The self-confidence and enthusiasm Melanie established while studying at Captain Cook College led her to pursue further study. Melanie has applied and been accepted into a Bachelor of Business, majoring in Business Administration Management at the University of Southern Queensland.

Melanie expressed, ‘Captain Cook College provides quality courses that represent business today, with tutors who provide continuous support and care about you achieving. This course has been life changing for me.’

Captain Cook College
Diploma of Business and Diploma of Management
Careers Australia
www.careersaustralia.edu.au

Diploma of Business

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Careers Australia is a modern and dynamic education institution and Australia’s leading practical training provider. With training centres throughout Australia, our facilities are world class and our staff are experts in their field.

We provide courses that equip you with industry-leading skills and offer academic and financial support if you need it.

Our courses are flexible and designed to suit your education level and lifestyle. Your journey towards a successful career starts here.

The Diploma of Business will provide you with a broad understanding of contemporary and established business practices. This course will equip you with a range of skills and knowledge that will boost your education, employment and business opportunities.

This course also provides an excellent pathway into university. If you didn’t get the results you needed, the Diploma of Business can fast track you there in just six months!

Evocca College
www.evocca.edu.au

Diploma of Business

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Evocca College is a nationally accredited registered training organisation (RTO) offering qualifications that are designed to help you succeed. Evocca takes a flexible approach to learning, offering learning plans tailored to the needs of each individual student.

Want a career that can really take off? With the BSB50207 Diploma of Business at Evocca, you will learn the skills you need to succeed in business, or even start up your own.

You will build a solid foundation of skills and practical knowledge that will draw out your potential and give you the courage to make any business a success.

The BSB50207 Diploma of Business is an 8 month course consisting of 8 units of study that are broken up into 3 major clusters of learning. You’ll learn to:

- Run and coordinate meetings
- Plan workforce growth
- Undertake projects
- Carry out recruitment, selection and staff induction
- Understand the marketing mix and drive marketing activities
- Implement e-marketing communications

* Refer to Evocca College website for full list of units
Absolutely focused on outcomes, Foundation Education aims to ensure our students work smarter, not harder in order to fulfil their career goals. Our qualifications help you gain employment, we have workshops, short courses, higher certificates and diplomas to set you on a pathway for an interesting and rewarding career.

The Diploma of Business is a gateway to fresh opportunities in a range of exciting environments. The skills and competencies you develop throughout our online Diploma of Business course will build your confidence and solidify your future prospects.

What’s in it for you?
- Gain a comprehensive understanding of best practice methods in operational essentials, including IT, HR, Project Management, Marketing, Payroll and Planning.
- Learn how to deal with change and manage the expectations of others as your company evolves.
- Build a stable career foundation across a vast scope of disciplines; tick off those self-employment goals or put yourself in the running for a competitive promotion.

Give your dreams real scope with our Diploma of Business course online!

*Fee For Service

Site Institute aims to empower students with the opportunity to grow and succeed through education.

The Diploma of Business is for businesses of all shapes and sizes, regardless if your intent is to climb the corporate ladder, build your own empire, or have your own patch to call yourself boss.

This course will teach you the ins and outs of running a business, including identifying opportunities, marketing your goods and services and handling and managing meetings.

RTO30169
Beniah attributed his success to the confidence gained while studying.

Beniah’s Success

Beniah had been applying for numerous jobs with no success. After months of applying with no success he took it upon himself and decided that he needed something to give him an edge over the other applicants, so he enrolled into a Dual Diploma with Site Institute.

Beniah had a disability and initially had concerns about returning to study and not being able to interact with other students, though this soon changed and interacting with other students at the campus became one of the things he enjoyed the most.

Half-way through the course Beniah felt as though he had reached his limits and lacked motivation to continue, friends he had made during the course encouraged him to continue studying, eventually he finished and received a Diploma of Business and Management.

Once Beniah completed his qualification he managed to secure a part-time job at a restaurant, he attributed his success to the confidence gained while studying at Site Institute. Beniah is now studying a Bachelor Degree at Griffith University.

Site Institute
Diploma of Business and Management
Smart City Vocational College – Unleash the future you.

Smart City is a modern, dynamic business college option. On your level, in your world and ready to walk with you as you develop the skills and qualifications you need to go and take life to another level.

Smart City Vocational College is currently offering BSB50207 Diploma of Business through VET FEE-HELP arrangements. (VET FEE-HELP is an Australian government loan Scheme that helps eligible VET students pay their tuition fees for certain higher-level VET qualifications.).

Set yourself up for future success in the ever-changing world of business. Whether venturing on your own, climbing a ladder or slipping your foot in the door, you’ll uncover how to identify opportunities, plan for success and sell yourself to the world.

Smart City’s Diploma of Business is a 9 month course consisting of 8 units of competency.

Tri Training Online College

Students of Tri Training boast personalised and supportive training from our team of industry experts to see qualifications, careers and promotions happen! Our focus is on understanding your individual education & career goals to maximise your time spent with Tri Training to see immediate impact in both personal and professional development.

The Diploma of Business course offered at Tri Training provides critical skills in marketing, administration, document design and continuous improvement.

How do we guarantee results?

- We strategically align your career aspirations with a nationally recognised course and offer the opportunity to explore our eLearning platform to view the course content during the enrolment process.
- We ensure a balance between ‘theory’ and ‘practical’ application.
- You dictate how and when you are contacted by your trainer guaranteeing supportive, flexible study.
- Provide you with a Start-Up Kit – packed with resources you require to complete your online study. Contact us to find out what’s included!
Diploma of Events

Evocca College
www.evocca.edu.au

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Evocca College is a nationally accredited registered training organisation (RTO) offering qualifications that are designed to help you succeed. Evocca takes a flexible approach to learning, offering learning plans tailored to the needs of each individual student. With a SIT50212 Diploma of Events at Evocca, you will develop the skills and knowledge you need to plan and coordinate events, functions and operations.

You will learn to apply event management processes, manage projects and ensure the successful operation of both small and large-scale events. The SIT50212 Diploma of Events is a 12 month course consisting of 20 units of study that are broken up into 4 major clusters of learning. You’ll learn to:

- Work within a structured event process
- Create and sell the event
- Coordinate stage operations
- Build community and business relationships
- Case manage event projects
- Prepare and manage a budget

* Refer to Evocca College website for full list of units

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Diploma of Management

BCA National Training Group
www.bcanational.edu.au

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If you want to formalise your management skills, are looking to create a career pathway into management or starting/managing your own business, our Diploma of Management is for you.

Develop the skills you need to manage and lead more effectively and inspire success in your team. This 6-month program will prepare you for roles such as a: Team Leader, Supervisor, Assistant Manager or Manager.

With 8-10 face-to-face workshops scheduled once every 2 weeks (additional study done at home), you will have the flexibility to balance study, work and other commitments. This course is also available online.

Graduates can also gain credit towards a Bachelor of Business or Bachelor of Business Studies with this diploma.

BCA National is a multi-award-winning registered training organisation (RTO) that puts students first. With industry trainers, personalised support and flexible delivery we help our students to find a job, get a promotion or switch careers.
Captain Cook College is a Registered Training Organisation that provides the skills, experience and support to empower students to meet the challenges of the global business environment. Our courses are Nationally Recognised with credit transfer available at a number of leading Universities.

The Diploma of Management qualification reflects the role of individuals who are engaged to manage the work of others or to add value to or review management practices. Their role may be in any industry or organisational setting.

The qualification requires a sound theoretical knowledge base and managerial competencies to plan, carry out and evaluate own work or the work of a team.

Typically people in these roles will have considerable experience in their respective industries or vocational areas and combine an informed perspective of specific work requirements with their managerial approaches.

RTO30169
If you're business minded…

Improve your career prospects. The BSB51107 Diploma of Management provides a broad understanding of the skills, knowledge and techniques required to succeed in business operations. The course helps gain the skills to lead and manage the work of others to achieve business objectives.

The BSB51107 Diploma of Management aims to provide you with skills in leading and managing and includes:

- human resources and recruitment,
- team and workplace relations,
- individual, team and departmental work priorities and
- workplace health and safety.

Employment outcomes: General Manager, Project Manager, Business Development Manager, Human Resource Officer.

MEGT Institute is recognised in Australia as a reputable provider of quality vocational education and training programs. The training focuses on developing students’ practical skills and knowledge.
Diploma of Management

Site Institute

www.sitegroupinternational.com

| CODE     | BSB51107 | DELIVERY | B | FUNDING | V | WHERE | Multiple locations | STUDY | |
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Site Institute aims to empower students with the opportunity to grow and succeed through education. The Diploma of Management is suitable for those who see themselves in a management role in business, hospitality, retail or industry. The course can be taken by anyone, and is suitable if you are a school leaver, seeking to re-enter the workforce or even looking for a change in career paths.

With the fundamentals of business at its core, this diploma includes units to manage safety, customer service and budgets.

So whether you’re upskilling, changing direction or reinforcing your experience, this diploma can help you with your goals and objectives.

RTO30169

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Diploma of Management

Smart City Vocational College

www.smartcitycollege.edu.au

| CODE     | BSB51107 | DELIVERY | B | FUNDING | V | WHERE | Multiple locations | STUDY | |
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Smart City Vocational College – Unleash the future you.

Smart City is a modern, dynamic college option. On your level, in your world and ready to walk with you as you develop the skills and qualifications you need to go and take life to another level.

Smart City Vocational College is currently offering BSB51107 Diploma of Management through VET FEE-HELP arrangements. (VET FEE-HELP is an Australian government loan Scheme that helps eligible VET students pay their tuition fees for certain higher-level VET qualifications.)

Get the tools you need to succeed as a people manager. From budgeting and planning to effective communication and employee development, you’ll develop the skills to lead and inspire across any industry.

Smart City’s Diploma of Management is a 9 month course consisting of 8 units of competency.
“The blended education program allowed me to still be a fulltime single parent and to study when it suited.”

Chris’ Success

After 18 months of raising my 2 year old son fulltime I decided it was time to re-enter the workforce but I was unsuccessful in my interviews for management roles even though I had previous experience. Employers wanted qualifications.

I enrolled in the Diploma of Management course through the SmartCity Hervey Bay campus and I’ve never looked back. The blended education program allowed me to still be a fulltime single parent and to study when it suited. VET FEE-HELP meant I didn’t have to pay any money up front. I am now working fulltime in a position I want and I am the team leader for the Hervey Bay and Maryborough regions of my company.

I have just bought my own house and I’m now studying my Diploma in Business/Management. Thank you SmartCity. You not only made it happen, you smashed my goals out of the park.

SmartCity Vocational College
Diploma of Management
Captain Cook College is a Registered Training Organisation that provides the skills, experience and support to empower students to meet the challenges of the global business environment. Our courses are Nationally Recognised with credit transfer available at a number of leading Universities.

Project Management skills are highly regarded in business. The ability to lead, plan and execute projects to deadlines and budgets is an essential skill in all areas of industry and is an attractive skill for prospective employers.

The Diploma of Project Management reflects the role of individuals who possess a sound theoretical knowledge base and use a range of specialised, technical or managerial competencies to plan, carry out and evaluate their own work and/or the work of a team.

RTO30169

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Students of Tri Training boast personalised and supportive training from our team of industry experts to see qualifications, careers and promotions happen! Our focus is on understanding your individual education & career goals to maximise your time spent with Tri Training to see immediate impact in both personal and professional development.

The Diploma of Project Management course offered at Tri Training provides critical skills in managing project scope, time, costs, procurement, risk and integration.

How do we guarantee results?
- We strategically align your career aspirations with a nationally recognised course and offer the opportunity to explore our eLearning platform to view the course content during the enrolment process.
- We ensure a balance between ‘theory’ and ‘practical’ application.
- You dictate how and when you are contacted by your trainer guaranteeing supportive, flexible study.
- Provide you with a Start-Up Kit – packed with resources you require to complete your online study. Contact us to find out what’s included!
Martin has been preparing graduates for their futures for nearly forty years, both in the workplace and on their path to further studies. We offer cutting-edge courses and degrees in tourism and events, design and technologies, and business and marketing.

In addition to campuses in Sydney, Brisbane, Melbourne and the Gold Coast, we offer a great online learning option. Online students share the same opportunities, support and high quality learning experience as on-campus students.

Our courses combine the latest theory with cutting-edge practice in industry — all taught by relatable professionals. We provide unique work placements and career development advice to help students achieve their career goals and remain cool, competitive and self-assured in the evolving job market.

We are part of Study Group — a worldwide education specialist recognised internationally for the delivery of quality education. This relationship gives us access to some of the best education expertise in the world.

Martin
www.martin.edu.au
Captain Cook College is a Registered Training Organisation that provides the skills, experience and support to empower students to meet the challenges of the global business environment. Our courses are Nationally Recognised with credit transfer available at a number of leading Universities.

The Diploma of Information Technology provides the skills and knowledge for an individual to administer and manage information and communication technology (ICT) support in small-to-medium enterprises (SMEs) using a wide range of general ICT technologies.

This diploma includes units to manage business and IT support, website development, networking and programming.

RTO30169
If you like working with computers ...

Evocca College is a nationally accredited registered training organisation (RTO) offering qualifications that are designed to help you succeed. Evocca takes a flexible approach to learning, offering learning plans tailored to the needs of each individual student.

With our ICA50111 Diploma of Information Technology, you will learn the skills and knowledge required to administer and manage information and communications technology (ICT) in a variety of workplace settings.

The ICA50111 Diploma of Information Technology is a 18 month course consisting of 20 units of study that are broken up into 4 major clusters of learning.

You’ll learn to:*

• Identify IT requirements in any business and provide hardware solutions
• Spot and rectify network problems • Understand how to design, configure and test a network server • Manage the security of a network • Setup an enterprise virtual computing environment • Oversee and coordinate IT projects

* Refer to Evocca College website for full list of units
“Evocca equipped me with all of the skills I needed to gain employment...”

Brandon’s Success

Soil technician to web developer at international firm

In just under a year, Brandon Hodgson has gone from a soil technician living in the Whitsundays to a full-time web developer in Brisbane working for an international firm while tending to his new baby girl and wife.

It’s a huge leap forward that he credits to his time studying an ICA50611 Diploma of Website Development at Evocca College, which he says provided him with the tools he needed to upgrade his skills and turn his dream career into a reality.

“Evocca equipped me with all of the skills I needed to gain employment in the web development industry. Thanks to them, I know have a full time job in a career that I’m passionate about.”

Now just a few months after graduating, Brandon has gained full-time employment at international web development firm, GO1 and he couldn’t be happier.

Evocca College
Diploma of Website Development
Evocca College offers nationally recognised and accredited training, designed to increase your skills and develop relevant industry knowledge. At Evocca we believe that everyone has the potential to achieve more than they ever thought possible. We show you how to see the limitless possibilities in your future.

Our goal is to set you on the path to a rich and rewarding career, whether that is completing a Diploma to get your dream job, or even as a platform to continue your studies at university.

All courses at Evocca College offer you flexible delivery through blended learning. This means we will help you learn in a way that suits you, with one-on-one tutors at one of our campuses, or through supported distance learning with your own personal tutor.

We offer one-on-one tuition which means that you really can study when you want, where you want, and how you want.

At Evocca, you will learn to achieve!

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National Academy of Technology

**Diploma of Information Technology**

www.academyoftech.com.au

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The National Academy of Technology is an industry leading new initiative, but we have a long history as a Privately Operated Registered Training Organisation (ID 121391) that has successfully delivered Nationally Recognised Training in Certificate, Diploma and Advanced Diploma qualifications to more than 17,000 students since 2003.

In this course you will build real websites and apps and we will take you through getting them online or on to google play. The proof of your education will be the projects that you produce. They are not just assessments but real industry work designed to launch you as a developer.

Enjoy the flexibility of online study but you won’t be just reading textbooks. Your material is delivered through multi-media web conferences and videos. You can choose to study full time or part time so that you can study at your own pace.

Get on the path to a ground breaking career in IT today!
If health & well-being motivates you...

“Since graduating, I’ve moved into professional counselling.”

Jude’s Success

I’m Jude, I’m an aifc Graduate, professional counsellor, pastor, teacher, wife and mum to 3 great kids.

I really love seeing people reach their full potential and to be healed and whole.

What I was finding with my pastoral background, was a lot of people coming to me with significant issues and I wanted the tools to help them properly.

The majority of the time, I studied from home, apart from 3 days a term on campus.

Not only does AIFC focus on your skills and qualifications but there’s also plenty of room for personal growth.

Since graduating, I’ve moved into professional counselling. I’ve enjoyed the networks that I’ve developed and AIFC has changed my life in a really positive way.

I love that I now have the skills and the tools I can offer to people so that they can move forward into all that God has for them in their life.

Australian Institute of Family Counselling Ltd
Advanced Diploma of Counselling (Christian)
The Australian Institute of Family Counselling Limited (aifc) is a professional training organisation engaged solely in higher education and counselling training. (ACA and PACFA accredited. Offering Nationally Recognised Training)

Our primary focus is to offer bible-based counselling training to the Christian community, at a reasonable cost. As a multi-denominational organisation, we’re not connected with any specific Christian denomination.

Advanced Diploma of Counselling (Christian) is two years (Full Time), four years (Part Time). This course covers topics such as family therapy, stress management, application of theology, psychology and spirituality, marriage and sex therapy, therapy with Children and youth, therapy for grief, loss, abuse and trauma. You will also be awarded a Training Package Diploma of Counselling (CHC51712) at the completion of your Advanced Diploma - three qualifications in 2 years!

The Bachelor of Complementary Medicine provides students with a broad perspective on the scope of this dynamic field in the overall context of public health, ethics, research, health promotion and health behaviour. The course exposes students to a wide variety of natural medicine streams to develop a sophisticated understanding of multiple disciplines in this rapidly growing sector.

The course is designed for students who are interested in the field as a whole and not in studying to become a practitioner. While providing a comprehensive grounding and foundation knowledge across natural medicine modalities, the course requires around half of the contact hours required of a clinical degree program. It is well suited to those who wish to gain a familiarity with the field, while learning some useful approaches they may implement in their own lives, and gain knowledge that will be useful in employment in the field of natural health.

Endeavour College of Natural Health is Australia’s largest dual sector provider of natural health education. With a truly national footprint Endeavour campuses are located in six capital cities.
Bachelor of Counselling

Australian College of Applied Psychology
www.acap.edu.au

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ACAP’s Bachelor of Counselling provides entry level counselling training with a strong focus on contemporary counselling, psychotherapy and psychology theory, research and practice, giving a comprehensive overview of counselling frameworks and skills, ethical practice and cultural diversity.

The course comprises a professional placement totalling 250 hours, which includes 46 hours of counselling client contact. This degree is accredited by the Psychotherapy and Counselling Federation of Australia (PACFA), the peak body for counselling and psychotherapy in Australia, and gives students the practical skills and theoretical foundation required to work as a counsellor.

Established over 30 years ago, the Australian College of Applied Psychology (ACAP) offers courses in counselling, psychology, case management, social work, social science and coaching, with courses from VET through to Undergraduate and Postgraduate level.

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Bachelor of Health Science (Acupuncture)

Endeavour College of Natural Health
www.endeavour.edu.au

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The ancient practice of Acupuncture is integrated with Traditional Chinese Medicine and has been accepted into mainstream medicine. The basis of Chinese philosophy and acupuncture theory is holistic, acknowledging the existence of a primary motivating life-force and recognising our relationship with the environment.

The Acupuncture Practitioner restores the harmonious flow of energy by influencing the acupuncture points with needles, lasers, or finger pressure.

Traditional Chinese Medicine, practiced alongside Acupuncture, uses Chinese herbs and traditional medicines to stimulate and strengthen healing mechanisms and restore balance.

Endeavour College of Natural Health is Australia’s largest dual sector provider of natural health education. With a truly national footprint Endeavour campuses are located in six capital cities.
Musculoskeletal Therapy (MST) treats symptoms, relieves pain, and identifies and addresses contributing factors and underlying causes of musculoskeletal conditions.

MST differs from Remedial Massage in that the inclusion of critical evaluation throughout the curriculum contributes to an ability to effectively assess a presenting musculoskeletal condition, identify its causes/contributing factors, and to develop a holistic plan of management that will provide an effective result. Exercise prescription, diet/nutritional measures, postural awareness, as well as hands-on techniques may be employed.

Endeavour College of Natural Health is Australia’s largest dual sector provider of natural health education. With a truly national footprint Endeavour campuses are located in six capital cities.
Face-to-Face Learning
Online Learning
Blended Learning

Naturopathy uses the holistic principles of Hippocrates to treat the underlying cause and the whole patient, not just the symptoms, to educate the patient and develop preventative measures to reduce recurrence. The naturopathic clinician facilitates this process through teaching and providing a range of holistic medicines.

The study of Naturopathy includes herbal medicine, diet and nutrition, flower essence therapy, nutritional supplementation, naturopathic diagnostic techniques including iris analysis along with a general understanding of various forms of therapy.

Endeavour College of Natural Health is Australia’s largest dual sector provider of natural health education. With a truly national footprint Endeavour campuses are located in six capital cities.

Bachelor of Health Science (Naturopathy)

Endeavour College of Natural Health
www.endeavour.edu.au

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Endeavour College of Natural Health

I am a holistic nutritionist, personal trainer, health coach, blogger, and a Nutritional Medicine graduate of ACNT.

After my partners’ ill health, I supported him by also following his naturopath’s advice. Experiencing first-hand the benefits of nutrition and naturopathy, I realised I wanted to help other people do the same. I began the journey with study, and have since started my own business Lean Body Coach and I have just released an ebook; The Lean Body Formula. I love supporting my clients and helping them reach their goals, they are constantly inspiring me to continue.

I have always been a foodie, but studying at Australasian College of Natural Therapies taught me how foods can nourish my body, and how they make me feel. I’ve also learnt the importance of understanding that everybody’s biochemistry is different, and that there is no ‘one size fits all’ approach.

Australasian College of Natural Therapies
Advanced Diploma of Nutritional Medicine

“I love supporting my clients and helping them reach their goals, they are constantly inspiring me to continue”

Nik’s Success
Nutritional medicine is a naturopathic modality that considers food and nutrients in relation to health and disease. It looks at the quality of food that is harvested, as well as its preparation and the balance of macro and micronutrients needed by an individual at various stages of life. The Nutritional Medicine practitioner views food, diet and nutritional supplements from the perspective of their therapeutic potential, providing dietary advice to clients and prescribing nutritional supplements to assist in the treatment of a broad range of health conditions. Nutrition primarily focuses on modifying a person's consumption patterns to promote the building of healthier tissues and the release of excess fat and toxins from the body.

Endeavour College of Natural Health is Australia’s largest dual sector provider of natural health education. With a truly national footprint Endeavour campuses are located in six capital cities.

Bachelor of Health Science (Nutritional Medicine)
Endeavour College of Natural Health
www.endeavour.edu.au

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Bachelor of Health Science (Nutritional /Naturopathy)
Australasian College of Natural Therapies
www.acnt.edu.au

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The Australasian College of Natural Therapies (ACNT) provides outstanding health education to students, preparing them for a successful and fulfilling career in the natural therapies industry. Over the past 30 years ACNT has grown into one of the largest, most reputable colleges in complementary health and wellness in Australia; with its courses being recognised by many leading industry and Government organisations that are strongly based in science and traditional practice. Students will gain hands on experience at Think Wellbeing Centre under the guidance of experienced practitioners in a clinical setting treating public patients. This prepares graduates to confidently and successfully commence practice in the community.

Nutritional Medicine is suitable for those who want a career combining nutrition science and human health, enabling them to provide holistic therapeutic treatment plans.

Naturopathy is a system of natural medicine which focuses on treating the underlying causes of disease by assessing and treating the patient as a whole.

The Western Herbal Medicine degree is ideal for those who want a career incorporating herbal medicine practice as part of a holistic and scientifically based health plan.
“More people than ever are committing to turn their health around...”

Fiona’s Success

To successfully write a blog about health and nutrition you have to stay on top of the latest research and new food trends. This responsibility is even greater if you write for a major brand like Lorna Jane.

Fiona Harrington was studying nutritional medicine at Endeavour College of Natural Health and working in her local Lorna Jane store when she started contributing insights on nutrition for the company’s Move Nourish Believe blog. She was quickly immersed in the world of marketing and social media.

She now writes full time, sharing her nourishing ideas, and manages a team of like-minded contributors. “More people than ever are committing to turn their health around and are coming to big brands like Lorna Jane for inspiration. The blog attracts hundreds of thousands of visits each week,” she says. Fiona says, “If you told me I’d be here now there’s no way I’d have believed you.”

Imagine where a career in health and wellness could lead you.

Endeavour College of Natural Health
Bachelor of Health Science (Nutritional Medicine)
If health & well-being motivates you...

Careers Australia is a modern and dynamic education institution and Australia’s leading practical training provider. With training centres throughout Australia, our facilities are world class and our staff are experts in their field.

We provide courses that equip you with industry-leading skills and offer academic and financial support if you need it.

Our courses are flexible and designed to suit your education level and lifestyle. Your journey towards a successful career starts here.

Aged Care is one of the most popular career pathways to working in healthcare. After 10 weeks of learning and work experience, you will be ready to seek employment in one of the most in-demand industries in Australia and around the world.

Our partner organisations include some of the country’s leading healthcare providers.

Certificate III in Aged Care

Careers Australia
www.careersaustralia.edu.au

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Certificate III in Fitness

The College of Health and Fitness
www.thecollegeofhealthandfitness.qld.edu.au

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The College of Health and Fitness is an industry leading RTO, run by Tony Attridge, who has over 20 years teaching health and fitness and 25 years practical industry experience.

The Certificate III in Fitness provides students with an extensive knowledge of exercise, its effects on the body and how to write and adapt fitness specific programs for clients after assessing relevant risk factors. Students learn to write and instruct a range of basic programs for a variety of clients, and carry out equipment supervision and general maintenance. Students also learn to motivate, monitor and adjust client programs as required.

College of Health & Fitness students access “hands on” practical training and assessment in a fully equipped commercial gym environment.

* Certificate III Guarantee Funding
### Certificate III in Fitness

**FIAFitnation**  

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Are you interested in becoming an Exercise Instructor? FIAFitnation has developed the Certificate III in Fitness to promote the highest level of competence in fitness industry practitioners.

The Certificate III in Fitness is a perfect fit for those students who wish to develop their knowledge and skills in the delivery and instruction of exercise programs and move towards Personal Training. It prepares the student to work on the fitness centre floor with confidence.

The Certificate III in Fitness is offered as flexible delivery and can be completed as campus based delivery, in combination with our world-class online learning platform.

Payment plans available.

### Certificate IV in Dental Assisting

**Foundation Education**  
[www.foundationeducation.edu.au](http://www.foundationeducation.edu.au)

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Absolutely focused on outcomes, Foundation Education aims to ensure our students work smarter, not harder in order to fulfil their career goals. Our qualifications help you gain employment, we have workshops, short courses, higher certificates and diplomas to set you on a pathway for an interesting and rewarding career.

The Certificate IV in Dental Assisting provides the knowledge and skills needed to deliver an advanced level of chairside assistance to the operator. It equips you with well-developed communication skills so that you can contribute to the quality of dental care as well as instruction on implementing and monitoring infection control policies and procedures.

This course allows you to choose a speciality – radiography, oral health or practice management – or combine your expertise. With the dental industry constantly evolving to provide better patient care with new equipment, techniques and technologies, it’s critical that you keep your skills up to date.

*Fee For Service*
If health & well-being motivates you...

Are you interested in becoming a Personal Trainer? FIAFitnation has developed the Certificate IV in Fitness to promote the highest level of competence in fitness industry practitioners.

The Certificate IV in Fitness is a perfect fit for those students who wish to develop their knowledge and skills in the delivery and instructing of exercise programs in fitness centre settings or outdoor environments for individual clients or small groups.

The Certificate IV in Fitness is offered as flexible delivery and can be completed as campus based delivery, in combination with our world-class online learning platform.

Payment plans available.

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Certificate IV in Fitness

**FIAFitnation**


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"I enjoy working with a really diverse group of people, who are a pleasure to work with each day."

Daniel’s Success

Personal Trainer and FIAFitnation graduate Daniel Knust began doing outdoor group training after graduating with FIAFitnation and has since been able to open his own gym.

Daniel is now the owner of a thriving gym with 7 staff and over 300 members. He says he enjoys working with a really diverse group of people, who are a pleasure to work with each day. Since graduating from FIAFitnation Daniel’s been very lucky in his career to do what he loves every single day.

FIAFitnation offers flexible study options, combining our industry-leading online platform with modern facilities at our Sydney, Melbourne, Brisbane, Perth and Adelaide campuses.
At the Australian Institute of Personal Trainers, we offer students practical education and industry experience to ensure that they are job ready upon graduation. Our courses are designed by leading fitness experts and offer highly sought-after qualifications.

The Complete Personal Trainer qualification combines prerequisites of Certificate III in Fitness and then launches you straight into the Certificate IV in Fitness to streamline and fast-track your career as a Personal Trainer.

As a Personal Trainer, after completing the Complete Personal Trainer qualification, you will possess a wide range of relevant instructing and fitness-specific knowledge to provide your clients with the highest level of training advice.

* Fee For Service

**Certificate IV in Fitness – Complete Personal Trainer**

**Australian Institute of Personal Trainers**

[www.aipt.edu.au](http://www.aipt.edu.au)

**CODE**  SIS40210  **DELIVERY**  F  O

**LENGTH**  12 months  **FUNDING**  *

**WHERE**  Australia wide  **STUDY**  ▼

Australian Institute of Applied Sciences has been providing practical courses in the health and wellbeing industries for the last forty years. We empower our students to realise their potential for healing and change, and to positively enhance others’ lives, inside and out.

We offer courses in areas of natural medicine, allied health, beauty and massage therapy, all centred on providing close engagement with dedicated industry-experienced lecturers. With thousands of close industry connections, students have every opportunity to access employers and realise their career goals.

We offer our students multiple start dates, and the option of studying either online or on-campus at one of our two campus locations in Brisbane and Melbourne. Our state-of-the-art facilities include clinics and salons that operate to the public, giving students experience with real clients in a real work environment.

AIAS is part of Study Group, a worldwide specialist education company recognised internationally for its delivery of high quality education.

**Australian Institute of Applied Sciences**

[www.aias.edu.au](http://www.aias.edu.au)
“The program provided a comprehensive approach to all aspects of personal training.”

Marieke’s Success

“I completed my Certificate IV Fitness — Complete Personal Trainer (Fast Track Program) with the Australian Institute of Personal Trainers. The program provided a comprehensive approach to all aspects of personal training. The practical workshops and the ability to tap into the knowledge of experienced personal trainers and the Fitness/Campus Director from Goodlife Chermside supported my learning immensely.

I personally experience that exercise feels good, it makes you feel strong and powerful, gives you confidence, relieves stress and provides general health benefits. I want to be there for those people who do not have the tools required to take matters into their own hands and help make them see that it is easier to eat healthy and exercise than to look in the mirror each day and not like what they see. That is what gives me more job satisfaction than I could have ever imagined.

The AIPT Fast Track program gave me the tools, knowledge, support and practical experience to help people change their lives so they too become more confident, stronger, happier and are truly amazed by what their bodies and minds can achieve!”

Australian Institute of Personal Trainers
Certificate IV in Fitness
Certificate IV in Work Health and Safety

Plenty Training
www.plentytraining.edu.au/whs4

Plenty Training is one of Australia’s largest non-TAFE providers of nationally recognised certificate and diploma-level qualifications. Delivering to almost 5000 students per year, we pride ourselves on our student satisfaction rating of 4.5 out of 5. Our Certificate IV in Work Health and Safety will provide you with the skills and knowledge needed to enter the WHS profession and has a strong focus on familiarising students with the nationalised model WHS Act.

Throughout this course you will learn how to:
• Successfully implement and monitor WHS policies, procedures and programs.
• Assist with responding to incidents and workplace monitoring processes.
• Contribute to implementing and maintaining WHS management systems.
• Assist with rehabilitation and return-to-work programs.

Upon completion of this course, you will have the opportunity to progress your studies further with our Diploma of Work Health and Safety. Our diploma can be completed via distance learning or by attending a 5-day class at our Brisbane or Gold Coast training locations, with all projects and assessment work completed in-class.

*VET FEE-HELP may be available for our diploma courses. Please contact us for more information.

Diploma of Child, Youth & Family Intervention

BCA National Training Group
www.bcanational.edu.au

If you are dedicated to the safety, welfare and wellbeing of children, young people and families, this course will prepare you for a rewarding career.

Our Diploma of Child, Youth & Family Intervention is a 12-month program and will prepare you for roles in child protection, family support, youth work and juvenile justice. You will be able to carry out activities related to children and young people at risk.

With 18 face-to-face workshops scheduled once every 2 weeks (additional study done at home), you will have the flexibility to balance study with work and other commitments. You will also complete 200 hours of work experience placement so you can develop your skills in the real world.

Graduates can gain credit of up to a year off the Bachelor of Social Work.

With industry trainers, personalised support and flexible delivery we help our students to find a job, get a promotion or switch careers.
If health & well-being motivates you...

With increasing demand for workers in the community services sector expected over the next 5 years, start a career in the social and welfare professions, and make a difference in your community.

Our Diploma of Community Services Work is a 12-month program and will prepare you for roles in case work, family support, drug and alcohol work, mental health, homelessness and domestic violence.

With 20 face-to-face workshops scheduled once every 2 weeks (additional study done at home), you will have the flexibility to balance study with work and other commitments. You will also complete 200 hours of work experience placement so you can develop your skills in the real world.

Graduates can gain credit of up to a year off the Bachelor of Social Work.

With industry trainers, personalised support and flexible delivery we help our students to find a job, get a promotion or switch careers.

BCA National Training Group
www.bcanational.edu.au

CODE CHC50612
LENGTH 12-18 months
WHERE Multiple locations
DELIVERY B
FUNDING V
STUDY

Founded in 1998, BCA National Training Group is a multi-award-winning registered training organisation that puts student goals first. With industry trainers, personalised support, work experience programs and flexible delivery, we help high-school leavers to make their first career step and adult learners gain employment, get a promotion or switch careers.

We deliver nationally recognised courses in Business & Finance, Community Services, Education & Training, and have expertise in delivering Aboriginal & Torres Strait Islander programs.

BCA National is committed to the vision that ‘knowledge creates a future for individuals, communities and organisations’. We train in Brisbane and major regional centres across Queensland, and have substantial experience delivering training in remote and rural communities across Australia.

The inaugural winners of the ACPET Vocational Education Training Provider of the Year Award, we pride ourselves on working with our students to deliver real career results while achieving Australia’s highest levels of completion.

BCA National Training Group
www.bcanational.edu.au
Evocca College is a nationally accredited registered training organisation (RTO) offering qualifications that are designed to help you succeed. Evocca takes a flexible approach to learning, offering learning plans tailored to the needs of each individual student. Do you want the opportunity to make a meaningful and positive difference to people’s lives?

With a CHC51712 Diploma in Counselling you will learn the skills and knowledge to work with people to assist them through a range of personal issues. An articulation pathway to The Australian Institute of Professional Counsellors is available.

The CHC51712 Diploma of Counselling is an 18 month course consisting of seventeen (17) units of study that are broken up into four (4) major clusters of learning.

You’ll learn to:
- Work within a structured counselling process
- Support people in crisis
- Understand a range of development theories
- Work with relationship issues
- Work with families and groups
- Work within an ethical framework.

* Refer to Evocca College website for full list of units. Eligibility criteria applies.

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Evocca College
www.evocca.edu.au

Diploma of Counselling

Evocca College
www.evocca.edu.au

CODE CHC51712
LENGTH 18 months
WHERE Multiple locations

Evocca College is a nationally accredited registered training organisation (RTO) offering qualifications that are designed to help you succeed. Evocca takes a flexible approach to learning, offering learning plans tailored to the needs of each individual student. Do you want the opportunity to make a meaningful and positive difference to people’s lives?

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You’ll learn to:
- Work within a structured counselling process
- Support people in crisis
- Understand a range of development theories
- Work with relationship issues
- Work with families and groups
- Work within an ethical framework.

* Refer to Evocca College website for full list of units. Eligibility criteria applies.
Diploma of Counselling (Christian)

Australian Institute of Family Counselling Ltd
www.aific.com.au

The Australian Institute of Family Counselling Limited (aifc) is a professional training organisation engaged solely in higher education and counselling training. (ACA and PACFA accredited. Offering Nationally Recognised Training)

Our primary focus is to offer bible-based counselling training to the Christian community, at a reasonable cost. As a multi-denominational organisation, we’re not connected with any specific Christian denomination.

Diploma of Counselling (Christian) is one year (Full Time), or two years (Part Time). This course covers topics such as Christian Discipleship, legal and ethical issues, Biblical interpretation, practical counselling skills, Christian restoration and reconciliation, working with cultural diversity, Cognitive Behavioural Therapy, common psychopathologies such as depression, anxiety and anger, confession and forgiveness, spiritual warfare, referral skills and the supernatural power of God.

Diploma of Nursing (Enrolled-Division 2 nursing)

Mater Education Limited
www.matereducation.qld.edu.au

Mater Education is an accredited, hospital-based, independent Registered Training Organisation (RTO), developing and delivering courses in a world-class medical simulation facility and excellent learning environment through highly qualified teachers.

The Diploma of Nursing course is purposefully integrated and delivered onsite at Mater’s Brisbane hospitals, with semesters two and three combined into a unique year of learning to give students more comprehensive and immersive experience.

Students may undertake clinical placement in specialities including: acute medical services, acute surgical services, rehabilitation services, orthopaedics, oncology services, perioperative services, maternity services, paediatrics, emergency services.

Graduates can apply for national registration with the Australian Health Practitioner Regulation Agency as Enrolled Nurses, offering potential employment opportunities within many areas of healthcare Australia-wide. After 18 months full-time or three years part-time study graduates are job-ready and able start their nursing career, they’re also eligible to apply for entry and one year’s credit into Registered Nurse degrees at most universities.
“It’s all hands-on, everything’s there that we need to use to enable us to gain the appropriate skills…”

Lyle’s Success

Lyle recently graduated from Mater Education’s Diploma of Nursing after pursuing a career change from his work in the Australian Defence Force. He decided nursing was his path, and Mater Education’s course was how he wanted to get there.

“Learning in the simulation areas within the Mater diploma workspace has been really exciting. It’s all hands-on, everything’s there that we need to use to enable us to gain the appropriate skills and knowledge to go out there and do it in the clinical environment in the wards in the hospital.

“The teachers here are really approachable. They’re all Registered Nurses, they’ve all got the clinical knowledge and the backgrounds to back-up and confirm what they’re teaching us which I found has been very helpful in the clinical environment as well as in the classroom,” Lyle said.

Lyle plans to study Registered Nursing at university and work in emergency or retrieval nursing.

Mater Education Limited
Diploma of Nursing

Dip. of Nutrition And Dietetics For Personal Trainers

FIAFitnation
www.fiafitnation.com.au

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The Diploma of Nutrition and Dietetics for Personal Trainers course is designed specifically for qualified personal trainers who want to work with their clients to develop healthy eating habits and nutritional planning to support their ongoing exercise regime.

Graduates can use the title, PT – Fitness Nutritional Coach or Personal Trainer and Fitness Nutritional Coach, when promoting themselves and their services to clients.

This course is a Diploma level qualification accredited by the Australian Skills Quality Authority (ASQA), which is the government national regulator for Australia’s vocational education and training (VET) sector.

FIAFitnation offers flexible study options, combining our industry-leading online platform with modern facilities at our Sydney, Melbourne, Brisbane, Perth and Adelaide campuses.
At Endeavour College of Natural Health we have a single reason for being – to educate first rate professionals who are perfectly positioned to service the thriving health and wellness sector, both in Australia and globally.

From a careers perspective we believe more than half of the job types available to health and wellness professionals of the future are yet to be invented. They will evolve as the industry continues to grow, and be forged by market demands in the coming years. This means your wellness career could take exciting turns you could never have predicted. Our graduates, and even some of our entrepreneurially minded students, are dedicating their careers to preventing illness and increasing the quality of life of others, or applying their knowledge to a completely different field through business collaborations and creative ventures.

Our vision is to ensure that the philosophy of natural medicine is preserved as interest in this area grows. Providing the highest standard of education, the most informed curriculum and constant expansion, Endeavour is now Australia’s pre-eminent provider of education to the Natural Health sector.

Endeavour College of Natural Health
www.endeavour.edu.au
The Australasian College of Natural Therapies (ACNT) provides outstanding health education to students, preparing them for a successful and fulfilling career in the natural therapies industry. Over the past 30 years ACNT has grown into one of the largest, most reputable colleges in complementary health and wellness in Australia; with its courses being recognised by many leading industry and Government organisations that are strongly based in science and traditional practice. Students will gain hands-on experience at Think Wellbeing Centre under the guidance of experienced practitioners in a clinical setting treating public patients. This prepares graduates to confidently and successfully commence practice in the community.

Massage therapists apply a range of massage techniques to reduce muscular tension, aches and pains, increase healing abilities and bring about a general sense of health and wellbeing.

The Diploma of Remedial Massage is a continuation of the Certificate IV in Massage Therapy Practice and teaches a range of advanced massage techniques, including trigger points, myofascial release and lymphatic drainage. Students learn to develop comprehensive treatment plans to assist in pain management or recovery from injury.
Since 1917, the Australian College of Physical Education has been helping students achieve their dream careers in the fields of sport, health, education and dance, with a distinctive culture built over nearly 100 years of experience.

Through partnerships with elite sporting industry and unique experiential programs, our students are able to gain hands-on experience and a competitive edge upon graduation. All of our degrees promote an active balance between theory and practice, and several are available via online learning which means they can be studied from anywhere in Australia.

Located in the Sydney Olympic Park, a hub for social and sporting events, ACPE’s campus provides students with regular access to professional sport and a real sense of community.

ACPE gives you the opportunity to turn your passion into your dream career. Combine your drive for an active life with a superior education from ACPE and there’s no stopping you.

Australian College of Physical Education
www.acpe.edu.au

At the Australian Institute of Personal Trainers, we’re with you every step of the way. Whether that is in the gym, on campus, or online, our courses are designed and delivered by REAL fitness and business experts.

Learn with the best. We are the leaders in fitness education. With a graduation rate of over 75%, our hands-on approach means that you’ll be learning in a REAL gym with fitness experts by your side. Plus, with over 100 locations and 250 mentors across Australia, there’s a Campus near you.

Your success is our priority. We partner with leading experts, fitness professionals, and Australia’s most well-known fitness providers, so you can learn and work with the best.

Further education and upskilling. Strengthen your skillset with one of our Diplomas and stay ahead within a dynamic industry. Our Diploma courses are VET FEE-HELP approved, and you can receive up to one year’s credit towards a Bachelor Degree from a number of major Australian universities.

Australian Institute of Personal Trainers
www.aipt.edu.au
If you’re into helping and developing other people...

“\textit{I am passionate about teaching and inspiring students and future educators...}”

Tamara’s Success

I started with Queensland Childcare Services, at Rosewood Early Education Centre in 2006. I was employed as a Mature Age Trainee and completed my Certificate III in Children’s Services through the Australian Institute of Early Childhood Studies (AIECS). On completion of the Certificate, I stepped up into a Lead Educator role and was then offered an Apprenticeship to study the Diploma of Children’s Services which I completed in 2008. Whilst studying and working, I was also raising three young children under the age of five.

Within six months of completing the Diploma and stepping into an Assistant Director role, I was asked to direct at Lowood Early Education Centre, where I also studied my Advanced Diploma of Children’s Services through Australian Institute of Early Childhood Studies. After eight years in the industry I chose to take the training/assessing pathway, studying the TAE40110 Certificate IV in Training and Assessment. I am passionate about teaching and inspiring students and future Educators in the Early Childhood sector and I am excited to now be a part of the AIECS family as a Trainer.

Australian Institute of Early Childhood Studies
Diploma of Early Childhood Education and Care
If you're into helping and developing other people...

AIECS delivers nationally recognized qualifications through an online learning environment with the support of Training Officers. This means that although you can access training materials and assessment online at anytime you are still supported with training every month by a Training Officer through Skype or Workplace visits and telephone and email communication.

CHC30113 Certificate III in Early Childhood Education and Care provides students with strong foundations and practical skills for working with children, families and communities that meets the current industry standards, legislations and frameworks.

Our course is designed to provide students with knowledge and skills to support children’s learning, development and wellbeing reflecting the role of workers in a range of early childhood settings. With a strong emphasis on understanding child development and facilitating learning experiences for children students will gain the skills to work effectively with young children and support their educational growth and development. If you are not working in the industry we can also assist you with a student placement in which is a great way to demonstrate your skills and initiative to perspective employers.

* Full Fee and Certificate III Guarantee (funded by the QLD Government to eligible applicants)

AIECS has proven to foster growth and enhance the quality of early childhood care and education services nationally by assisting with the training and development needs of many service teams.

Our college is committed to maximizing each student’s access to learning and has adopted an open-learning approach to delivery in recognition of differences in students’ learning styles, learning interests or needs and variation in learning opportunities.

Our dynamic and innovative online student centre provides 24 hours, 7 days a week access to training and assessment that is reflective of current legislation and industry trends. Coupled with the highest standards of training and monthly support by experienced and skilled Trainers & Assessors with a wealth of training expertise, our courses have proven to give our students a competitive edge.

AIECS has direct access to over 30 early childhood education services across South East Queensland and have established strong partnerships with many services nationally. We facilitate trusting and strong partnerships with both the student and employer that can make a real difference in moulding a confident work environment and supporting success of students’ career and life-long goals.

Australian Institute of Early Childhood Studies
www.aiecs.com.au
The Creche and Kindergarten Association (C&K) is a community-based early childhood education and care provider with almost 400 early childhood education and care services across Queensland, from metropolitan areas to regional and remote towns.

The CHC30113 Certificate III in Early Childhood Education and Care reflects the role of Educators in a range of early childhood education settings working within the requirements of the Education and Care Services National Regulations and the National Quality Standard. C&K training will give you the skills and knowledge to provide education and care to children and plan engaging educational programs to maximise outcomes for children.

We organise vocational placements at a C&K service and provide a link to employment opportunities, with students eligible to apply for positions in C&K services.

This qualification will enable graduates to work as a Family Day Care Educator, Nanny, Early Childhood Educator, Long Day Care Educator, Out of Schools Hours Care Educator*, Recreational Activities Officer*.

*Some jurisdictions may require Outside School Hours Care specific qualifications.

C&K College of Early Childhood
Diploma of Early Childhood Education and Care

Krystal’s Success

Krystal Jackson, a Year 12 student at Ipswich State High School, is undertaking a Pathways 2 Employment (P2E) traineeship with C&K College of Early Childhood. She combines high school studies with working one day a week during school term at C&K Amberley Community Childcare.

During school holidays, Krystal takes on extra hours gaining experience towards her goal of a career in early childhood education and care. “When I think of my future, I think about this work as more than just a job, it’s a passion.” Krystal acknowledges that combining high school studies with hands on practical experience can be a challenge, but it’s all about finding the right balance. “Working while I’m still in Grade 12 has been amazing and has helped me realise I have made the right choice in what I want to do with my future in giving back to the local community by working with its children.”

C&K College of Early Childhood
www.candk.asn.au
At the Australian Institute of Personal Trainers, we offer students practical education and industry experience to ensure that they are job ready upon graduation. Our courses are designed by leading fitness experts and offer highly sought-after qualifications.

To become an industry-recognised Trainer and Assessor, you’ll need to have the appropriate qualifications. With the Certificate IV in Training and Assessment you’ll acquire the knowledge and skills necessary to become a professional Trainer/Assessor, as well as develop the confidence to perform this role in a range of workplace contexts and in Registered Training Organisations.

You’ll be introduced to the Vocational Education and Training industry and gain practical skills for effectively delivering training and assessment programs. These include vocation-based training, TAFE courses and programs in schools with vocational learning programs.

* Fee For Service
When you study with Foundation Education, your success is our priority. You’ll be supported by an experienced trainer who will guide you through your course. All our trainers meet stringent national standards and are currently working in the industry. This means you’re given the latest insights into what the industry is looking for.

Flexible learning options
Our courses are structured to suit you, with flexible learning options accessible anywhere, anytime, at your own pace. We use the latest technology and online delivery tools to help you achieve your goals.

Proven results
We proudly boast a solid graduation rate of well above 65%, compared with the industry average for publicly funded courses at just 29%. And our student satisfaction rate is over 80%.

Affordable Courses
We believe anyone who wants to further their education should be able to afford to do so. There are a range of options we can help with and we’re always happy to discuss them.

Foundation Education
www.foundationeducation.edu.au

Absolutely focused on outcomes, Foundation Education aims to ensure our students work smarter, not harder in order to fulfil their career goals. Our qualifications help you gain employment, we have workshops, short courses, higher certificates and diplomas to set you on a pathway for an interesting and rewarding career.

To become an industry-recognised Trainer and Assessor, you’ll need to have the appropriate qualifications. With the Certificate IV in Training and Assessment you’ll acquire the knowledge and skills necessary to become a professional Trainer/Assessor, as well as develop the confidence to perform this role in a range of workplace contexts and in Registered Training Organisations.

You’ll be introduced to the Vocational Education and Training industry and gain practical skills for effectively delivering training and assessment programs. These include vocation-based training, TAFE courses and programs in schools with vocational learning programs.

* Fee For Service
If you’re into helping and developing other people...

Mater Education is an accredited, hospital-based, independent Registered Training Organisation (RTO), developing and delivering courses in a world-class medical simulation facility and excellent learning environment through highly qualified teachers.

The Certificate IV in Training and Assessment is designed to provide the skills and knowledge to work as a trainer within your workplace and to assess competencies across any industry or profession. It is an essential qualification for the delivery and assessment of nationally recognised training.

Mater Education’s program is delivered over six interactive workshops with highly skilled and innovative trainers and via experiential and self-directed learning. There are 10 units of competency across all areas of training design, delivery and assessment. The course content and assessment can be tailored to students’ current or preferred industries of employment.

Plenty Training is one of Australia’s largest non-TAFE providers of nationally recognised certificate and diploma-level qualifications. Delivering to almost 5,000 students per year, we pride ourselves on our student satisfaction rating of 4.5 out of 5.

Our Certificate IV in Training and Assessment qualification will provide you with the skills and knowledge needed to work as a Trainer or Assessor within the Vocational Education and Training (VET) or adult education sectors.

Throughout this course, you will learn how to design and develop learning programs; how to plan, organise and deliver group-based learning; how to facilitate learning in the workplace; and how to create, implement and manage assessment activities and processes, plus other essential skills.

This course is offered via distance learning or via 5-day face-to-face classes in Brisbane and on the Gold Coast (as well as other training locations across Australia) with all projects and assessment work completed in-class. Upon completion of this course, you may wish to consider our dual diplomas in training and assessment.

*VET FEE-HELP may be available for our diploma courses. Please contact us for more information.
I am passionate about teaching and inspiring students and future educators.”

Janet’s Success

I had the privilege of completing my Certificate IV in Training and Assessment with Plenty Training in August 2014.

I was a little bit nervous the first day because of the range of different personalities within the group, however our trainer immediately made me feel at ease with his unique style of training that catered for each student and enabled me to remember information that normally I would not retain.

Since completing my course, I have obtained employment as a trainer and assessor with two Registered Training Organisations (RTO’s), one of which asked me to open and set up a new training location for them. I have also managed to make a name for myself amongst the students, with a number of students requesting to transfer in to my classes.

I would recommend Plenty Training’s Certificate IV in Training and Assessment to anyone who has a passion for their industry.

Plenty Training
Certificate IV in Training and Assessment
If you’re into helping and developing other people...

AIECS delivers nationally recognized qualifications through an online learning environment with the support of Training Officers. This means that although you can access training materials and assessment online at anytime you are still supported with training every month by a Training Officer through Skype or Workplace visits and telephone and email communication.

Studying CHC50113 Diploma of Early Childhood Education and Care with AIECS provides you with confidence and aptitude to design and implement curriculum in early childhood education and care services. Our qualification incorporates all current legislation and frameworks relevant to many service types.

Our course is designed to teach you how to create safe and healthy working environments, promote inclusive policies and coordinate the workplace with professionalism. Our high quality and attentive training focuses on advocacy for the rights of children and the development of strong relationships and partnerships within the workplace and community.

As it is at diploma level, this course will allow you to potentially take on a supervisor or management role in child care, and is a great pathway to further studies with AIECS such as the Advanced Diploma of Community Sector Management.

* Full Fee and Certificate III Guarantee (funded by the Qld Government to eligible applicants)

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The Creche and Kindergarten Association (C&K) is a community-based early childhood education and care provider with almost 400 early childhood education and care services across Queensland, from metropolitan areas to regional and remote towns.

The CHC50113 Diploma of Early Childhood Education and Care reflects the role of early childhood educators who are responsible for designing and implementing curriculum in early childhood education and care services.

C&K training will prepare educators to respond to children with complex emotional and social behaviours and their families. The program has a strong emphasis on advocacy for the rights of children; the development of strong relationships, effective workplace processes; inclusive, respectful and responsive workplace culture; and curriculum which focuses on the needs of a child and their individual context.

This qualification will enable graduates to work as an Early Childhood Educator, Family Day Care Educator, Lead Educator, Nominated Supervisor.
If you want to make a difference in your community and are dedicated to the rewards that come from working with children in a school setting, this is the course for you.

Our Diploma of Education Support is a 12-month program and will prepare you for roles such as a: Teacher’s Aide, Inclusion Support Facilitator and Support Worker (for children with disabilities). It is the highest level qualification for education support workers.

We have scheduled classes to fit in with school terms and the face-to-face sessions are held during school hours, making it perfect for mums with school-aged children looking for a career change or wanting to re-enter the workforce.

BCA National is a multi-award-winning registered training organisation (RTO) that puts students first. With industry trainers, personalised support and flexible delivery we help our students to find a job, get a promotion or switch careers.

**Diploma of Education Support**

**BCA National Training Group**

www.bcanational.edu.au

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The National Academy of Early Childhood has long history as a Privately Operated Registered Training Organisation (Pragmatic Training, ID 121391) and has successfully delivered Certificate, Diploma and Advanced Diploma qualifications to more than 17,000 students since 2003.

Our Trainers are supportive and encouraging and our facilities are purpose built for Early Childhood Education and Care training. We offer you a choice of part time or full time study so that you can study at your own pace. Students can also choose to study online or in the classroom with our blended online delivery model.

We have designed a qualification pathway which enables students in our entry level Certificate III course to seamlessly progress into a Diploma level course in the most cost effective and time efficient way.

Become job ready and get started in Early Childhood Education today.

*Students can choose to only enrol in the Certificate III in Early Childhood Education and Care CHC30113.*
International Education Services Limited
www.foundationyear.com

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International Education Services (IES) is a Brisbane-based, not-for-profit organisation that provides educational products and services for the international education sector. IES commenced in 1997 with the principle function to deliver the Foundation Year for The University of Queensland (UQ).

The Foundation Year is a one-year preparatory course that guarantees entry into most undergraduate programs at UQ for all successful graduates (quota restrictions apply in some programs). Three programs are offered for study in the course: Standard, Standard PLUS and Express. Program selection is based on English proficiency, High School results and a student’s individual needs.

Joining a multi-cultural group from more than 40 countries around the world, students enjoy an enriching academic and cultural program throughout their studies. There are currently more than 550 students enrolled in the Foundation Year preparing for study in disciplines such as Health, Science, Business, Arts, Engineering, Information Technology, Social and Behavioural Science and Law - all areas of which UQ is renowned.

Secure your Advantage and join more than 4500 alumni who have studied at UQ and become leaders in their field.
If creativity is your thing…

THINK Design incorporates two of Australia’s leading design schools; Billy Blue College of Design and CATC Design School. With over 60 years of combined history, Billy Blue and CATC have produced some of Australia’s most creative and successful designers. Two schools - one playground.

CATC Design School is one of Australia’s leading specialist design schools. At CATC the focus is on the individual student, industry relevance and new ideas. Lecturers at CATC Design School are industry practitioners and vastly experienced in their areas of expertise.

Students will gain essential graphic design skills such as typography, layout and composition, computer graphics (Adobe CS), advertising techniques and concepts, identity systems, packaging and promotional design, as well as commercial illustration, branding, publication design, advertising, image making, packaging, interface design and information design and much more.

**Bachelor of Communication Design**

**Billy Blue College of Design and CATC Design School**

[www.think.edu.au](http://www.think.edu.au)

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**DELIVERY**

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- [B] Blended

**FUNDING**

- [H] Higher
- [V] Vocational

**STUDY**

- [●] Full-time
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Bachelor of Interior Design (Commercial)

Think Design (Incorporating Billy Blue College of Design and CATC Design School)
www.think.edu.au

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THINK Design incorporates two of Australia’s leading design schools; Billy Blue College of Design and CATC Design School. With over 60 years of combined history, Billy Blue and CATC have produced some of Australia’s most creative and successful designers. Two schools - one playground.

Students will gain the necessary skills to create state of the art commercial or residential interiors - in both the physical and digital world. Digital technology is a strong focus of this course – how it represents spatial environments, and communicates information relevant to designing, costing, evaluating, and constructing commercial or residential interiors.

Students learn how to shape and influence the spaces in which people live through an understanding of design history and theory as well a solid understanding of the tools you will use to create amazing environments.

Bachelor of Branded Fashion Design

Think Design (Incorporating Billy Blue College of Design and CATC Design School)
www.think.edu.au

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Over the past 25 years Billy Blue College of Design has grown into an inspirational space for design education. Billy Blue is proud to claim an iconic and affectionate place in the hearts and minds of the design community. For 25 years, Billy Blue College of Design has been producing some of Australia’s most creative and successful design graduates.

Think Incorporates two of Australia's leading design schools; Billy Blue College of Design and CATC Design School. With over 60 years of combined history, Billy Blue and CATC have produced some of Australia’s most creative and successful designers. Two schools - one playground.

The Bachelor of Applied Design (Branded Fashion) focuses on the design, production and branding of garments. Students learn how to create and brand a range of design solutions, and use the latest software to communicate product design ideas. Billy Blue also teaches students how to produce clothing designs according to project budgets and timelines, and how to manage the integrity and positioning of a brand. Students are encouraged to investigate the theory behind design and marketing, evaluate communication and branded fashion strategies, and scrutinise current, present and future fashion trends. Billy Blue graduates have highly developed forecasting, project-management and drawing skills, and understand the difference between fashion and clothing, and brand label designer labels.
Sharina’s Success

I chose Billy Blue because it was the most industry based fashion course I could find, and I also really wanted a Bachelor Degree with extensive training in all fields. I loved the thought of a small university where it was more personal and I could work closely one on one with my lecturers. I loved the design culture, the space was inspiring and so were the people.

Immediately after graduating from Billy Blue I started working full time as a Production & Design Assistant for a small designer label in Byron Bay. I was responsible for research, design and overseeing production, but the role has grown to include marketing with a social media focus. I have now been exposed to every part of running a successful business.

The part I enjoy the most is the freedom I’ve been given when designing, researching trends and choosing prints. The Head Designer is always keen to hear my ideas and feedback and it has allowed me to really grow in designing.

Think Design (Incorporating Billy Blue College of Design and CATC Design School)

Bachelor of Music in Jazz Performance

Jazz Music Institute Pty Ltd

www.jazz.qld.edu.au

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Jazz Music Institute (JMI) is a specialist jazz school delivering courses in jazz performance since 1997. JMI enjoys a reputation as one of the best jazz Institutes in the country, producing graduates with the musical and business skills needed to thrive in the music industry.

The Bachelor of Music in Jazz Performance is one of the most unique and practical higher education degrees in music. This course is delivered by JMI’s renowned faculty, made up of some of Australia’s finest jazz musicians and educators with a vast array of industry experience and expertise specific to the jazz performance industry.

The JMI teaching method is a hands-on creative approach, the most effective and efficient way to learn about music performance theory and harmony.

Students spend the majority of contact hours in performance based classes, giving them the opportunity to learn and refine playing skills in different areas.

Entry requirements: Upon successful audition. Auditions by appointment
Jazz Music Institute (JMI) is the quintessential jazz education institution for aspiring musicians in Australia. Delivering courses in jazz performance since 1997, JMI delivers internationally acclaimed Bachelor and Diploma courses in music specialising in jazz performance.

JMI is the only private higher education provider in Australia that is delivering a Bachelor degree in jazz performance. JMI's courses have been endorsed by jazz legends such as multi-Grammy award winner Wynton Marsalis, Australian jazz legend James Morrison and many more.

JMI is dedicated to developing educated and well-rounded musicians ready to successfully engage with the community. The JMI faculty features some of Australia’s finest jazz musicians and educators, including lecturers from Sydney, Northern NSW and Brisbane.

Studying at JMI will give you the best chance at a successful music performance career through a holistic music education. JMI's courses will also offer you the perfect pathway into further study in music education, music therapy, music technology and more.

Jazz Music Institute Pty Ltd
www.jazz.qld.edu.au
Katrinas School of Hair and Beauty was established by Katrina Gilligan – a multi award winning business woman and experienced Beauty Therapist and with her team aims to improve the standard of hair and beauty training on offer.

The hair and beauty industry is a very exciting and always evolving industry that offers a great career to those who are looking for more than ‘just a job’. Katrinas School of Hair and Beauty offers students the opportunity to study nationally recognised courses in Hairdressing, Nails and Beauty. Each course has a variety of study options aimed to suit students from all walks of life.

Whether you choose to study face to face on-campus in Morayfield or Townsville or externally via eLearning your journey at Katrinas will be a rewarding and satisfying experience.

Katrinas School of Hair and Beauty
www.katrinas.com.au
Certificate III in Hairdressing

Katrinas School of Hair and Beauty
www.katrinas.com.au

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Katrinas School of Hair and Beauty is at the forefront of Hair and Beauty Therapy Education and Training. Our two campuses are fully equipped with all the latest equipment, internationally recognised products and extensive training resources. Katrinas School of Hair and Beauty incorporates the notion of fun and education when delivering the Certificate III in Hairdressing.

Our dedicated teaching team guide students through their studies as they learn everything from the fundamentals of Hairdressing to fashion cutting and colouring. All learning resources are made available to our students for the duration of their studies, including manikin heads, uniform and tools.

Students will begin their studies with intensive theory combined with practical lessons on manikin heads before moving into our fully operational student clinic that is open to the public.

“My expectations were exceeded and I am now working full time.”

Amie’s Success

“I studied both the Diploma of Beauty Therapy and the Certificate II in Nail Technology at Katrinas School of Hair and Beauty. I had always found the beauty industry interesting and it was something I knew I would enjoy.

Once I knew this career path was for me, I spent some time investigating colleges to do my study with. Katrinas had by far the best training facilities with highly experienced trainers and staff that made me feel welcomed and were very supportive throughout my course.

My expectations were exceeded and I am now working full time at Shine on the Sunshine Coast and am absolutely loving it. Everything that I learnt at Katrinas I have been able to put into practice. I know I made the right choice in career and college and am looking forward to working hard towards one day owning my own salon”.

Katrinas School of Hair and Beauty
Diploma of Beauty Therapy
The Australian National College of Beauty (ANCB) guides students towards a fulfilling and exciting career in the beauty therapy industry. ANCB prepares students for the industry by providing highly qualified beauty therapy experts to teach and mentor. Practical work experience is through our on-campus Student Clinics in Fortitude Valley.

The ANCB Diploma of Beauty Therapy offers students the opportunity to specialise in spa treatments or massage. In addition to learning makeup, body and facial treatments, students are also taught foundations in anatomy, physiology and learn business, retail, communication and important health and safety skills.

Interactive demonstrations, lectures, guest speakers and lots of treatments from fellow students make this one of the most fun and interesting colleges to study at!

The Diploma has been designed to meet industry expectations by the Association of Professional Aestheticians of Australia (APAA); the oldest and most active Association in the beauty industry in Australia. The college is kept up-to-date with the latest equipment, resources and products.

ANCB graduates have the advantage of nationally recognised and reputable qualifications, as well as industry recognition of the quality of the college.
The Diploma of Beauty Therapy is the most comprehensive course offered at CNB, providing students with a thorough understanding of the latest industry practices. The 11 month course includes advanced facial techniques, Indian Head Massage, Application of Reflexology in Beauty Therapy, Aromatherapy Massage, Nutrition, Cosmetic Chemistry and Spa Therapies. You will develop industry required skills needed to enhance & expand your career.

Successful graduates have many attractive career options in an expanding industry. Possibilities include owning, operating or managing a beauty salon, day spa, or health retreat; working as a makeup artist; using your skills as a passport to travel the world on-board a cruise ship, work in luxury resorts, tropical islands or working for skin care companies in a training and/or promotions role or as an account manager. The Diploma of Beauty Therapy at CNB is your passport to a successful career in an exciting and expanding industry. With expert guidance and support in a specialised learning environment you can relax and enjoy studying beauty therapy.

The College of Natural Beauty promotes natural connections between personal wellness, economic sustainability and the health of our environment. Our unique holistic approach to beauty education puts the body in harmony with nature, allowing us to feel healthier, stronger and more attractive.

Diploma of Beauty Therapy
College of Natural Beauty
www.cnb.edu.au

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Diploma of Beauty Therapy
College of Natural Beauty
www.cnb.edu.au

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Rebecca’s Success
Since graduating from the College of Natural Beauty, Rebecca Green has gained management experience at a renowned beauty spa before opening her own salon in Moreton Bay.

Rebecca loved having the flexibility to develop her own unique style of client service which has seen the salon quickly attract a loyal following.

The College of Natural Beauty is internationally recognised for its comprehensive beauty training, preeminent teaching staff and well equipped facilities. The college promotes natural connections between personal wellness, economic sustainability and the health of our environment.

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The College of Natural Beauty is internationally recognised for its comprehensive beauty training, preeminent teaching staff and well equipped facilities. The college promotes natural connections between personal wellness, economic sustainability and the health of our environment.
Realise your dreams and begin a makeup and beauty course at Nuvocca, a state-of-the-art beauty school in the heart of Brisbane’s CBD.

Help make your clients feel good on the inside as well as the outside. With the SIB50110 Diploma of Beauty Therapy at Nuvocca, you will develop the skills and knowledge you need to succeed. With hands-on, practical experience, you will build a solid foundation to help you reach your potential, and make a positive impact on your clients and the beauty industry.

The SIB50110 Diploma of Beauty Therapy is an 18 month course consisting of 33 units of study that are divided into 4 major clusters of learning.

You’ll learn to:* Develop treatment plans, perform and provide a variety of facial treatments, manicure and pedicare treatments as well as design and apply make-up, promote healthy nutritional options in a beauty therapy context and work effectively in a retail environment.

Students can also choose to specialise in either massage or spa towards the end of their course.

*Refer to the Nuvocca website for full list of units

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The Gold Coast School of Beauty Therapy is dedicated to delivering the highest quality of beauty therapy education and is one of the leading beauty therapy schools in Australia.

The diploma is designed to reflect the role of individuals who are self directed in applying knowledge and skill with depth where judgement and planning is required.

Small class sizes with a maximum of 15 students, and face to face teaching by experienced and professional trainers ensures students receive individual attention in both theory and practical application.

The GCSB facilities, equipment and student salon ensures a high level of practice and competency creating confident and experienced graduates ready for industry including beauty therapist at day spas, health retreats, cruise ships, salon ownership, teaching etc.
Katrinas School of Hair and Beauty is at the forefront of Hair and Beauty Therapy Education and Training. Our two campuses are fully equipped with all the latest equipment, internationally recognised products and extensive training resources. Offering flexibility to our students we deliver the Diploma of Beauty Therapy via on campus or eLearning, our unique online delivery method.

Our most popular and highly recommended Beauty course is Diploma of Beauty Therapy. This is widely regarded in the Beauty Industry as the qualification most employers look for. Completing your Diploma will give you the widest range of job opportunities. The Diploma gives you an in depth knowledge of all areas of Beauty Therapy and is a great foundation if you are considering university studies in paramedical aesthetics.

Areas of study include Anatomy and Physiology, Microdermabrasion, Waxing, Tinting, Manicures, Pedicures, Make-up, Spa Treatments, Massage, Facials, Spray Tanning, Reception Duties, Professionalism, Communication, Electrolysis and Diathermy.

The National Academy of Beauty is an industry leading new initiative, but we have a long history as a Privately Operated Registered Training Organisation (ID 121391) that has successfully delivered Nationally Recognised Training in Certificate, Diploma and Advanced Diploma qualifications to more than 17,000 students since 2003.

This nationally recognised beauty course will give you the opportunity to further develop your skills and knowledge within the spa, massage, nail, and salon industries.

What we offer is not a typical classroom experience. You will be learning by doing, not just sitting back and listening. The National Academy of Beauty is set up to be flexible, dynamic and experiential.

You will have all the best resources available to you at your fingertips in an environment that fosters learning and engagement.

Get on the path to a glamorous career today!
Tamara’s Success

“The trainers are amazing. I felt like they helped me get to where I want to be in makeup and in setting up my own business. It’s a really great school.”

National Academy of Beauty
Diploma of Beauty Therapy
Pragmatic Training is a privately operated Registered Training Organisation (ID 121391) that has successfully delivered Certificate, Diploma and Advanced Diploma qualifications to more than 17,000 students since 2003.

We currently operate as the National Academy of Beauty, the National Academy of Technology and the National Academy of Early Childhood, with a new Business Institute to launch in 2015. We offer a range of nationally recognised training courses at either Certificate or Diploma level.

Our students enjoy flexible learning options, with face-to-face, online or blended learning options available. All learning products are included, so you don’t have to purchase additional materials in order to study with us.

VET FEE-HELP is available to eligible applicants for Diploma level qualifications. Funding options may also apply on Certificate level qualifications.

Based predominately in Melbourne, we have recently expanded to Brisbane, with campuses to open in Sydney in 2015.

Diploma of Beauty Therapy

The French Beauty Academy
www.thefrenchbeautyacademy.edu.au

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The French Beauty Academy, formerly GCTA is Australia’s most prestigious beauty academy. Our mission is to transform the lives of our students by nurturing their self-esteem and self-belief to dream big and providing them the opportunities to create a life they truly love.

The Diploma of Beauty Therapy is your passport to a world of career opportunities across fashion, media, the creative arts, travel, retail and more. Our nationally recognised program is the premier industry qualification opening up a wide range of career opportunities throughout Australia and around the world.

Our graduates often tell us their time at The Academy was life-changing – that it not only helped them believe in themselves and boost their self-confidence but it also helped fast-track their career success with access to state-of-the art training facilities.

Creating meaningful careers is central to everything we do and we celebrate the fact that many of our students gain employment by graduation.
Our goal is to transform the lives of our students by nurturing their self-esteem and self-belief to dream and dream big, then providing them the opportunities to create a life they truly love.

This vision is brought to life through our industry-innovative Service Excellence Program. Developed over many years with industry, our program encompasses grooming and presentation, self-awareness, etiquette, grace and manners, language and communication skills, service standards and work ethic. Through this process, our teachers mentor students on a journey of personal growth to become confident, compassionate and motivated individuals.

We have a dedicated Industry Placement team, whose role is to create opportunities with the best employers around the globe. We introduce our students to important industry contacts at our training days, and we make sure they are fully equipped to enter the job market with tutoring in application processes, resume writing, interview preparation, interview skills and more.

The French Beauty Academy
www.thefrenchbeautyacademy.edu.au

**Diploma of Photo Imaging**

**Think Design** (Incorporating Billy Blue College of Design and CATC Design School)
www.think.edu.au

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CATC Design School is one of Australia’s leading specialist design schools. At CATC the focus is on the individual student, industry relevance and new ideas. Lecturers at CATC Design School are industry practitioners and vastly experienced in their areas of expertise. CATC Design School teaches project based practical and hands-on skills in a studio environment. The Diploma of Photo Imaging prepares students for an action-packed career working as a commercial photographer. It teaches the essentials of photo imaging from shooting styles, lighting set-up and image capture, to digital SLR cameras and digital software enhancement. Students learn how to use a range of specialised and technical competencies to plan, carry out and evaluate photo imaging services.

Areas of photo imaging work include fashion, wedding, portrait, social, photojournalism, magazine and freelance, landscape and architecture, food and product, and advertising. The Diploma of Photo Imaging gives graduates the technical skills and experience to communicate their conceptual and creative visions through the medium of photography. CATC graduates have gone on to work in professional photography, commercial photography, fashion photography, sports photography and photojournalism.
If creativity is your thing...

The nationally accredited Diploma of Salon Management has been designed to give therapists a broad knowledge of commerce focusing on small to medium spa or salon businesses. This course has been specifically created to support professional therapists already in the workplace with online learning and weekend workshops.

The course focuses on building the business, creating a personal services culture, leading and developing a team, developing and implementing marketing activities, and ensuring all occupational health and safety requirements are maintained.

Having achieved the Diploma of Salon Management qualification, candidates would be seeking employment in management activities within the beauty industry or looking to become an owner operator of a salon or spa.

The College of Natural Beauty promotes natural connections between personal wellness, economic sustainability and the health of our environment. Our unique holistic approach to beauty education puts the body in harmony with nature, allowing us to feel healthier, stronger and more attractive.

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**Diploma of Specialist Makeup Services**

**National Academy of Beauty**

www.academyofbeauty.com.au

**CODE** CUF50407  
**LENGTH** 21 weeks full time  
**WHERE** Online  
**FUNDING** V  
**STUDY** 🔴🔴

The National Academy of Beauty is an industry leading new initiative, but we have a long history as a Privately Operated Registered Training Organisation (ID 121391) that has successfully delivered Nationally Recognised Training in Certificate, Diploma and Advanced Diploma qualifications to more than 17,000 students since 2003.

The National Academy of Beauty is not a typical classroom experience. You will be learning by doing, not just sitting back and listening. Our beautifully designed classrooms are state-of-the-art and purpose built for you to get the most out of your training.

This nationally recognised makeup course will give you the opportunity to develop skills and knowledge within the TV & film, wedding, entertainment and theatre industries.

Get on the path to a creative and exciting career today!
If you’re looking for something more specialised...

William Blue was the first hospitality management school established in Sydney, and since 2014, have established roots in Brisbane. With almost a quarter of a century of quality delivery and outstanding results we are understandably proud of our achievements.

William Blue has a strong history, with great industry and workplace connections, that its graduates are well recognised and sought after in Australia and around the world.

Hospitality students gain the knowledge, attributes, skills and experience of higher-level hospitality concepts and operations. Study critical business and management subjects, with a view to entering the fast-changing global hospitality industry. The Bachelor of Business (Hospitality Management) will prepare you for exciting roles in the hotel, tourism, and event management industries, and beyond.

Tourism students will learn about management principles, destination development and marketing, economics, the tourist experience, tour operations and much more. The Bachelor of Business (Tourism Management) will prepare you for a stimulating and varied career in the tourism industry, in such areas as the airline business, cruise industry, offices of tourism, resorts, tour operators to name a few.

Bach. of Business (Hospitality Mgmt/ Tourism Mgmt)
William Blue College of Hospitality Management
www.williamblue.edu.au

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## Certificate II Automotive Vocational Preparation

**MTA Institute of Technology**  
www.matit.edu.au

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The MTA Institute of Technology is the largest private automotive vocational training provider in Queensland.

This course prepares prospective employees to undertake work in the broader automotive industry and covers the skills and knowledge required to perform a limited range of tasks related to familiarisation and inspection of mechanical and electrical components and systems of cars. To begin your journey in the automotive industry contact us today!

*Only $300 with subsidy under Certificate III Guarantee

## Certificate II Aviation (Flight Operations)

**Aviation Australia**  
www.aviationaustralia.aero

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Founded by the Queensland State Government in 2001, Aviation Australia was established to support the development and growth of aviation and aerospace industries in both the Australian and international markets.

Aviation Australia’s cabin crew course trains students to an exceptionally high standard, placing graduates on the first choice recruitment list of several well renowned domestic and international airlines.

Aviation Australia’s Certificate II in Aviation (Flight Operations) will equip you with the comprehensive knowledge, skills, values and experience needed to set you apart from the rest. Students receive practical, hands-on training in handling emergencies, first aid situations, security, customer service, personal grooming and much more – all while building self-confidence and professional status along the way.

RTO: 30770  
CRICOS: 02425C
Katie’s Success

From day one of my Flight Safety (Cabin Crew) course at Aviation Australia, I knew that I had commenced the path of a lifetime. Throughout my time on the course I was provided 110% guidance and support from all of the instructors and company staff.

The facilities at Aviation Australia were also just as incredible. From cabin trainers, which replicate actual aircraft, to escape slides and rafts, the training could not have possibly been any more representative of industry situations.

Without Aviation Australia, I would not have been so confident in myself when first starting my career in such a competitive industry. The friendships, skills and passion that I have gained from my course at Aviation Australia will last a lifetime and I could not recommend it enough to anyone dreaming of becoming a flight attendant.

Aviation Australia
Flight Safety (Cabin Crew)
Certificate III in Captive Animals

Careers Training Centre
www.careertrainingcentre.com

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Careers Training Centre is a Registered Training Organisation (RTO) providing Nationally Accredited Training in Certificate II, III, IV and Diploma of Tourism & Hospitality and Certificate III in Captive Animals.

The Certificate III in Captive Animals provides students with the skills and knowledge to work as a Wildlife Keeper, such as: Plan animal diets, prepare food and feed animals, train and condition animals, monitor and maintain animal health, capture, restrain and assist in moving animals (with support), monitor reproduction and breeding programs, maintain animal exhibits, monitor behavioural needs, implement improved husbandry and assist in animal collection management.

The Certificate III in Captive Animals is available via distance education or face to face delivery.

Where students are not currently working in a Captive Animal facility, Careers Training Centre, in partnership with the CaPTA Group, can provide students with a variety of wildlife settings to gain practical experience, including Rainforestation Nature Park, Wildlife Habitat, the Cairns ZOOM & Wildlife Dome and the Australian Butterfly Sanctuary.

Chloe’s Success

Chloe has always wanted to work with animals, so when she found the Certificate III in Captive Animals, offered by Careers Training Centre, she knew this course was for her.

Through vocational placement and practical training at the Cairns ZOO and Wildlife Dome, Chloe had the opportunity to interact with a range of wildlife species and their environments.

Chloe was the winner of the 2014 Careers Training Centre “Student of the Year” award.

As a result of her achievements, Chloe now has permanent employment as part of the wildlife team at the Cairns ZOOM and Wildlife Dome.

“Completing the Certificate III in Captive Animals was a fantastic opportunity for me, it allowed me to gain lots of experience which I have been able to use in my wildlife presentations and hand rearing animals”

Careers Training Centre
Certificate III in Captive Animals
Smart City Vocational College — Unleash the future you.

Smart City is a modern, dynamic college option. On your level, in your world and ready to walk with you as you develop the skills and qualifications you need to go and take life to another level.

During Smart City’s SIT30713 Certificate III in Hospitality course you can learn to work effectively in hospitality service, provide service to customers, provide responsible service of alcohol, use hygienic practises for food safety and more.

Possible job outcomes from this course include function or restaurant host, waiter, food and beverage attendant, senior bar attendant and more.

This 15 unit course encompasses practical/class room study and vocational placement and is delivered 2 days per week over 22 weeks.

Elegibility criteria apply. *Certificate III Guarantee
McLeod Training Organisation (MTO) has extensive skills in the Forest, Horticulture and Agriculture Industries specialising in practical technical training with a high rate of completions (99%).

These qualifications are:
Certificate III in Landscape Construction & Certificate III in Parks and Gardens

These Qualifications are highly respected by both 'Industry and Employees'. It provides graduates at Certificate III level with opportunities, knowledge and confidence to succeed in their profession with future prospects and career pathways assured.

Those confident in their abilities will capture job roles in the landscape construction, parks and gardens and landscape and construction industries. They can apply factual, technical, procedural and theoretical knowledge of a specific area of work and learning which provides the prospect to mentor others such as new entrants who are considering a career and the benefits it presents.

Graduates expanded theoretical, practical experiences/skills can lead to further learning in areas of research, environment, design and planning ensuring industries survival in a competitive training market.

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Careers Australia is a modern and dynamic education institution and Australia's leading practical training provider. With training centres throughout Australia, our facilities are world class and our staff are experts in their field.

We provide courses that equip you with industry-leading skills and offer academic and financial support if you need it.

Our courses are flexible and designed to suit your education level and lifestyle. Your journey towards a successful career starts here.

The Certificate III in Logistics will equip you with the knowledge and skills to work effectively in warehouse and logistics operations.

This course also includes the training required for you to apply for your Forklift Licence. This combination of certificate qualification and licence is highly sought after in many warehousing, transport, logistics and freight organisations.
“I’ve always wanted to work in a large warehouse and drive a forklift...”

Teneisha’s Success

Since Teneisha Rose was a little girl she has had a love for physical, manual work. Raised on a large chicken farm in Mareeba, she loved nothing more than helping her dad in the large sheds.

“I’ve always wanted to work in a large warehouse and drive a forklift. I’ve been doing it since I was a young girl, but I never got my licence,” she said.

In November 2014, Teneisha proudly graduated with a Certificate III in Logistics.

With her much needed forklift licence, she has since started working for liquor giant Liquorland.

“They needed to employ someone with a forklift licence and because I had just got mine and completed all the training I was their first pick,” Teneisha said.

Teneisha is now looking forward to her future and knows she’ll have the opportunity to move onto greater roles which could span across a multitude of industries.

Careers Australia
Certificate III in Logistics

Certificate III in Parks & Gardens (Horticulture)

Smart City Vocational College
www.smartcitycollege.edu.au

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<tr>
<th>CODE</th>
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<tr>
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Smart City Vocational College – Unleash the future you.

Smart City is a modern, dynamic college option. On your level, in your world and ready to walk with you as you develop the skills and qualifications you need to go and take life to another level.

The Smart City AHC31010 Certificate III in Parks & Gardens qualification is a very popular course with many parks and gardens contractors.

You will learn to implement and monitor environmentally sustainable work practices, conduct tree inspections, control plant diseases and disorders, construct a soil profile, establish turf, operate basic machinery and equipment, prepare and identify chemicals and more.

Smart City offers a range of other Cert III Horticulture apprenticeships including Floriculture, Landscaping, Production Nursery and Retail Nursery.

Smart City’s AHC31010 Cert III in Parks & Gardens consists of 16 units.

* User Choice
Certificate III in Parks and Gardens

McLeod Training Organisation Pty Ltd
www.mtotraining.com

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McLeod Training Organisation (MTO) has extensive skills in the Forest, Horticulture and Agriculture Industries specialising in practical technical training with a high rate of completions (99%).

These qualifications are:
• Certificate III in Landscape Construction • Certificate III in Parks and Gardens

These Qualifications are highly respected by both ‘Industry and Employees’. It provides graduates at Certificate III level with opportunities, knowledge and confidence to succeed in their profession with future prospects and career pathways assured.

Those confident in their abilities will capture job roles in the landscape construction, parks and gardens and landscape and construction industries. They can apply factual, technical, procedural and theoretical knowledge of a specific area of work and learning which provides the prospect to mentor others such as new entrants who are considering a career and the benefits it presents.

Graduates expanded theoretical, practical experiences/skills can lead to further learning in areas of research, environment, design and planning ensuring industries survival in a competitive training market.

“I gained so much knowledge from the MTO trainers…”

Jeff’s Success

I started as a trainer for McLeod Training Organisation eight years ago and part of being a trainer is Professional Development.

I decided to upskill myself in the area of Horticulture and specifically Parks and Gardens to broaden my knowledge in this area so I completed the unit AHC31010 Certificate III in Parks and Gardens.

I gained so much knowledge from the MTO trainers that I now feel very confident in passing on that knowledge to others.

I have also used that knowledge to design and build park areas for landscape gardeners in my home area of Cardwell. The clients have been very happy with the completed areas. I was able to combine my former knowledge of plants, shrubs, grasses and trees to integrate together a good balance for an attractive finish.

McLeod Training Organisation Pty Ltd
Certificate III in Parks and Gardens
### Certificate III in Tourism

**Careers Training Centre**
www.careerstrainingcentre.com

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Careers Training Centre is a Registered Training Organisation (RTO) providing Nationally Accredited Training in Certificate II, III, IV and Diploma of Tourism & Hospitality and Certificate III in Captive Animals.

The Certificate III in Tourism provides students with the skills and knowledge to work in a variety of tourism settings. Students can choose to study specific areas of the tourism industry or choose topics from across the sector for multiskilling.

Areas include; Tour Guiding, Accommodation, Reservations, Tourism Sales and Visitor Information. The Certificate III in Tourism is a 12 month course designed to be interactive, flexible and interesting.

Where students are not currently working in the tourism industry, Careers Training Centre, in partnership with the CaPTA Group, can provide students with vocational placements within a variety of tourism roles to gain practical experience, including Tropic Wings Cairns Tours, Jungle Tours, Rainforestation Nature Park, Wildlife Habitat, the Cairns ZOOM & Wildlife Dome and the Australian Butterfly Sanctuary.

* Funding available for eligible students

### Certificate IV in Aeroskills (Avionics)

**Aviation Australia**
www.aviationaustralia.aero

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Founded by the Queensland State Government in 2001, Aviation Australia was established to support the development and growth of aviation and aerospace industries in both the Australian and international markets. Aviation Australia is the largest training organisation that provides students with engineering qualifications recognised by both the Civil Aviation Safety Authority (CASA) and the European Aviation Safety Agency (EASA).

Aviation Australia’s Aircraft Maintenance Engineering courses provide the essential underpinning knowledge and skills required to commence an apprenticeship within the aviation industry. Training programs comprehensively cover subjects required under the CASA CASR Part 66 and EASA Part 66 basic requirements.

If you are interested in computers and electronics, navigation and communication systems, Aviation Australia’s Avionics course is the course for you.

RTO: 30770
CRICOS: 02425C

* Queensland Government funding is available for eligible residents.
The Certificate IV in Aviation, Commercial Pilot Aeroplane Licence is the entry level qualification for aspiring Commercial Pilots, allowing students to build 150 hours of practical flight training before embarking on their aviation career. The course includes advanced theory topics including Navigation, Meteorology, Human Factors, Air Law, Aerodynamics, Aeronautical General Knowledge, Performance and Flight Planning.

Students enrolled in the Certificate IV in Aviation will graduate with the knowledge and skills to be employed as a pilot within the aviation industry. Successful graduates are awarded the nationally recognised qualification and receive the Civil Aviation Safety Authority issued Commercial Pilot Licence. A Private Pilot Aeroplane Licence is also issued as part of the course syllabus.
The Diploma of Aviation (Instrument Flight Operations) is a demanding and rewarding qualification for qualified pilots ready to take the next step in their career or the best exit point of training for international students requiring 200 hours of flying for airline entry.

To be eligible for the course pilots must hold a Commercial Pilot Licence. Half of the instrument time is completed in the synthetic trainer (simulator), allowing you to safely and economically learn the procedures involved in navigation and departures/approaches utilising NDB, VOR, RNAV and ILS. The Gold Coast Airport is ideally placed to provide ILS training, with two ILS approaches in the local area.

Christian’s Success

Christian’s passion for flying and dream of becoming a pilot started at a young age. Christian developed his aviation knowledge through different books and flight materials and from pilots who shared their stories and experiences from their pilot journey.

Christian thought Air Gold Coasts’ teaching techniques, navigation exercises and ground school through the structured course helped him get through his flight. Christian added “Air Gold Coast staffs are professional and friendly. People are always willing to help and made the program work quickly and efficiently”.

“Flying over the ocean, to high and challenging terrain, then to the complex and controlled airspace as well as flying in an environment with Regular Public Transport (RPT) made it ideal experience for me”.

Air Gold Coast Pilot Training
Certificate IV in Aviation, Commercial Pilot Licence CPL(A)
## Diploma of Horticulture

**Smart City Vocational College**  
[www.smartcitycollege.edu.au](http://www.smartcitycollege.edu.au)

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Smart City Vocational College – Unleash the future you.

Smart City is a modern, dynamic business college option. On your level, in your world and ready to walk with you as you develop the skills and qualifications you need to go and take life to another level.

Smart City Vocational College is currently offering AHC50410 Diploma of Horticulture through VET FEE-HELP arrangements. VET FEE-HELP is an Australian government loan Scheme that helps eligible VET students pay, meaning no upfront fees.

Get qualified for a successful career in horticulture. You’ll develop advanced practical skills like pest management and horticultural production planning, while also learning the key marketing and people management skills you need to drive business success.

Smart City’s AHC50410 Diploma of Horticulture is a 9 month course consisting of 10 units of competency.

## Diploma of Hospitality

**Barrington College**  

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Barrington College provides campus based, flexible delivery options catering to all learning styles. A high level of practical learning enhances the program, which is invaluable to graduates and employers.

The Diploma of Hospitality will provide our graduates with the skills and knowledge to exceed the expectations of both employer and guests. Students are well prepared to handle a variety of roles in the International world of hospitality. The career opportunities are global and endless.

Barrington College provides the educational requirements and work placements, to ensure our students graduate as equipped professionals in the Hospitality Industry.

If you are seeking a career within the hospitality industry, this hands on course gives you the training and skills you need to succeed.

Upon successful completion of Barrington Colleges Diploma, students have the ability to articulate into University with credit points towards a degree.

Don’t be good – Be the Best!

* No Interest Ever payment plans available.
Some questions you need to ask

Hopefully you’ve found some courses on one of the previous pages that you’re really excited about, and want to explore in more depth. You’ve possibly still got some questions though, like: Can I afford it? Am I eligible? What’s involved in studying this course? What happens when I’ve finished?

The next step is to contact the college offering the course you’re interested in. Answers to the following questions from them will help you decide if a course really is right for you.

**CAN I AFFORD IT?**
- How much does this course cost?
- What would be my personal out of pocket course expenses?
- Are there any extra costs that aren’t included in the course fee (e.g. uniform, Internet, printing, student card, text books, tool box)?
- Do I have to pay everything at once or can I pay by instalments?
- What if I have a problem paying?
- Do you offer VET FEE-HELP, FEE HELP or any other student loan?
- Where can I find more information about funding options?

**WHAT’S INVOLVED IN STUDYING THIS COURSE?**
- What are the commencement dates and how long will this course take me?
- What is the delivery mode for this course (online, face-to-face or blended learning)?
- Where is the nearest campus to me?
- Do I need equipment to do this course (eg:computer, table)?
- Does the college make equipment available for students who don’t have their own?
- Do I need internet access to do this course?
- Does the college offer literacy and numeracy assessment and support to ensure I have the necessary competence to complete the course?
- How many students are in each class?
- What support would be provided if I had difficulty attending classes or finishing the course?
- Do I have to attend every class to pass this course?
- Are the teaching staff qualified and up to date in their industry expertise?

**AM I ELIGIBLE?**
- What are the entry requirements for this course?
- Do I need to have an existing qualification?
- Do you offer any recognition of prior learning (RPL) for this course?
What type of facilities are available on campus (eg: library, student café, study areas)?

Does your college have a social inclusion policy that will support my learning needs?

**WHAT HAPPENS WHEN I’VE FINISHED?**

- Do you offer work placements or an internship as a part of this course?
- Do you support me to find a job once I have completed the course?
- Do you continue to support me during the first weeks of my job?
- Are employers looking for people who have completed this course?
PASS THE COURSE is an acronym for a study strategy that you might like to adopt.

**PLAN YOUR TIME**
Set regular time to study just like you do for other activities. Decide the time of day when you’ll study best. Use a calendar or diary to note due dates, then plan ahead on a weekly and semester basis. Do the hardest work when you’re feeling your best. Save the easier bits for when you’re tired. Set yourself time limits for tasks and stick to them. Failing to plan is planning to fail.

**AIM REALISTICALLY**
Different courses have different workloads. Make sure you know how much time is required so you can balance your study with other commitments. Goals should stretch you towards achieving your true potential, but must be realistic to be achievable.

**SPACE SELECTION**
Find a place to study that works best for you. It may be somewhere quiet, or where you can have music playing; where you can work alone or with others. The bottom line is it needs to be somewhere you can focus.

**STUDY STYLE – KNOW YOUR OWN**
Most of us have a preferred way of learning – there’s no one right way. Discover yours and accept it. Study in the way you learn best whether it be by listening, seeing or doing.

**TAKE NOTES**
Make your own study materials. Putting things into your own words will mean more to you later. Re-writing and adding to your notes is a great way to revise what you’ve learned. Create your own flash cards or other strategies like acronyms to help you study and remember.

**HEALTHY BODY, HEALTHY MIND**
Good health is important to your study success. Have healthy, regular meals and snacks and drink plenty of water. Give your eyes a rest - take regular study breaks, have a stretch and go for a walk. Make sure you get enough sleep.

**EMPTY YOUR MIND BEFORE YOU START**
Life is very busy. If you’ve got a lot on your mind, pause and write down some notes about what you’re thinking about before you start studying. Put these notes aside to deal with later. A clear mind will enable you to focus all your thoughts on your study.

**CHALLENGE YOURSELF**
Don’t wait for an exam to test your knowledge - test yourself first. Get a friend or family member to quiz you on key concepts. It’s a great way to get confident with what you do know and find out what you need to revisit.
ORGANISATION IS KEY

Make sure you have all the materials you need in your study space before you start studying, so you don’t have to break your concentration to find them.

UNDERSTAND WHAT’S REQUIRED OF YOU

Before you start your course, find out some important study basics about:

- submitting your coursework and how your course will be assessed
- access to discussion or study groups
- how to contact teachers and trainers for extra help
- access to libraries and study facilities, and
- changing your enrolment details if the need arises

REWARD YOURSELF FOR SUCCESS

Study requires discipline, especially if you’re not used to the study routine or you’re studying in a difficult environment. Celebrate your wins. Treat yourself when you achieve a study goal. You’ll be motivated to keep going and complete your course.

SUPPORT WILL GET YOU THROUGH

Make the most of any help that’s available to you. Your teachers can guide you through coursework, while support staff can assist with study tips, professional contacts and administrative issues. Students can also help each other through social media and other discussion groups. Teachers and trainers are people too – just talk to them if things are getting on top of you.

ENERGY IS VITAL

Think about what your studies mean for you and where they can take you. Keeping the end result in mind will help you stay motivated. Find a quote or an image or something that energises you and represents success to you. Put it somewhere you can see it while you’re studying.

PASS THE COURSE is just one approach to study. There might be other ways that work even better for you. Ask around – find out how your friends study. Maybe some of their techniques will work for you too!
Potential financial assistance options for students

Students studying in Queensland may be eligible for payments to help meet course costs. Factors that will impact entitlement include:

- whether the specific course is one subsidised by the government
- the course type and qualification level
- whether an Australian Apprenticeship is being undertaken
- financial circumstances
- geographic location
- disability status
- Aboriginal or Torres Strait Islander heritage

The following are some of the possible financial assistance alternatives available to Queensland students. Your needs in this area should be included in your discussions with colleges.

Start with this Government web site www.training.qld.gov.au

**ABSTUDY**

Abstudy assists with tuition costs for Aboriginal and Torres Strait Islander Australians who are studying or undertaking an Australian apprenticeship.


**AUSTUDY**

Austudy provides financial support to full-time students and Australian Apprentices aged 25 years or older, studying full-time in an approved course at an approved educational institution, or undertaking a full-time Australian Apprenticeship or traineeship.


**FEE-HELP**

FEE-HELP is a loan scheme that assists eligible fee-paying students, enrolled at an eligible FEE-HELP higher education provider, to pay all or part of their tuition fees for eligible units of study. It cannot be used for additional costs such as accommodation or text books.


Start with this Government web site www.training.qld.gov.au
PENSIONER EDUCATION SUPPLEMENT

To be eligible for the Pensioner Education Supplement, you must be receiving a qualifying pension or payment and studying full-time in an approved secondary or tertiary course at an educational institution approved by the Australian Government.

Go to: http://www.humanservices.gov.au/customer/services/centrelink/pensioner-education-supplement

VET FEE-HELP

VET FEE-HELP is a loan scheme available to assist eligible students studying higher level vocational education and training (VET) qualifications to pay their tuition fees. Higher level VET qualifications are at the diploma level and above, as well as a limited number of Certificate IV qualifications. VET FEE-HELP can be used to pay all or part of an eligible student’s tuition fees. It cannot be used for additional costs such as accommodation or text books.


YOUTH ALLOWANCE

In an education context, the Youth Allowance provides financial support for people aged 16 to 24 years who are studying full-time, undertaking a full-time Australian Apprenticeship, or training.

Eligibility criteria include:

- 16 to 21 years old and undertaking approved activities
- 18 to 24 years old and studying full-time
- 16 to 24 years old and undertaking a full-time Australian Apprenticeship

Preparing for an interview

**RESEARCH THE JOB YOU’RE APPLYING FOR**

Find out as much as you can about the jobs you are applying for and the companies you are applying to.

Your resume should be different for each position and organisation you are applying for. The more you know, the more you can use in your interview questions and answers.

Research what the organisation does, how they function, where they operate and what they value. This will help you decide if this is the job and organisation for you, and how to shape your application if that’s the case.

**GET YOUR RESUME IN SHAPE AND MAKE IT STAND OUT**

Your resume is a preview of you and your achievements to date. Your resume will be competing against many other resumes.

Making sure your resume is current and well-presented will help you stand out from the rest and improve your chances of advancing to a job interview.

Writing a resume is a skill which you should practise. The internet has lots of excellent free information that you can use about how to write a great resume, including different wording, formats and styles.

Some jobs may also require a portfolio of your recent work.

Small errors can make the difference between securing an interview and missing out. Read your resume aloud to make sure it makes sense. Always do a spell-check. Get someone else to read your resume to check for errors or poor formatting.

**PREPARE ANSWERS AND QUESTIONS**

Prepare yourself by thinking about what questions you might be asked at an interview and how you might best answer them.

Common interview questions include:

- What is your greatest strength?
- What is your greatest weakness?
- How do you handle stress and pressure?
- Describe a difficult work situation or project and how you overcame it.
- Why do you want this job?
- Why should we hire you?
- What are your goals for the future?
- Tell me about yourself.

Prepare a list of your own questions to ask your interviewers. This shows you are well prepared and that you’ve done your research about the organisation and the role. Also be prepared to sell your skills and your ability to do the job you are applying for.
Remember, the interview is also your chance to determine if you really want the job being offered.

THE DAY OF THE INTERVIEW

- Dress to suit the position you have applied for; but make sure you dress smartly even if the position doesn’t have a formal dress code.
- Know exactly where and when your interview is taking place.
- Arrive 10 minutes early so you can gather your thoughts and relax.
- Practice key points you want to make during the interview.
- Make sure you bring extra copies of your resume and also your portfolio if one is required.
- Be confident, but not overconfident.
Useful websites

OCCUPATIONS, TRAINING AND CAREER PATHWAYS

www.acpet.edu.au/students/acpet-catalogue/
The ACPET Catalogue is an online directory that provides students with the information they need for choosing a quality private education provider.

www.jobguide.thegoodguides.com.au
The Job Guide provides an in-depth look at a range of occupations, and their education and training pathways. It also gives useful information about how to work out what occupations suit users best, based on their interests and abilities.

www.joboutlook.gov.au
Job Outlook is a careers and labour market research information site to help users decide on their future career. It contains search options to find a wealth of information covering around 350 individual occupations.

www.jobsearch.gov.au
JobSearch is a free online jobs website. It is funded and operated by the Australian Government to assist job seekers find employment and connect employers with quality staff.

www.myfuture.edu.au
myfuture is a free Australian online career information service that assists career planning, career pathways and work transitions. It supports people to make career decisions, plan their career pathway and manage work transitions.

www.myskills.gov.au
My Skills website is the national directory of vocational education and training (VET) organisations and courses. It is a federal government initiative to enable consumers to search for, and compare, VET courses and training providers.

www.training.qld.gov.au
The Queensland government training website has important information and links that you’ll need to access if you’re studying in Queensland.

APTITUDE QUIZZES

You’d like to get started in an industry as an apprenticeship or traineeship…but is it right for you? Take a Career Aptitude Test and find out your study and training options so you can start a clear career pathway.

This quiz will help you identify what types of work you most like doing and the occupations you are most likely to enjoy or be good at.
OTHER USEFUL SITES

www.acpet.edu.au/students/
This Study Guide samples a much wider range of ACPET colleges and study options in Queensland, Australia and abroad. The ACPET website Students page has information about ACPET colleges, links to the online Queensland 2015-16 Study Guide and more.

www.asqa.gov.au
The Australian Skills Quality Agency (ASQA) regulates the quality of Australia’s vocational education and training (VET) sector. Their website provides information about the sector, how it is regulated and avenues for students to register complaints if they’re unhappy with the quality of service or training being provided by the college they’re attending.

Here you’ll find useful information about student payment options and requirements, whatever your financial or health situation, wherever you are in Australia.

www.skillsonline.com.au
SkillsOne showcases videos about real people getting a skill or trade. It’s also a great source of other tips and information about getting a trade or skill.

www.studyassist.gov.au
Study Assist provides information about Australian Government assistance for financing study, be it for the VET or Higher Education (HE) sector.

www.teqsa.gov.au/for-students
The Tertiary Education Quality and Standards Agency (TEQSA) regulates the quality of Australia’s higher education (HE) sector. This website provides information to help ensure you receive a high quality education with an Australian HE provider.

www.training.gov.au
Training.gov.au is the National Register on Vocational Education and Training (VET) in Australia. Training.gov.au is the authoritative source of Nationally Recognised Training (NRT) and Registered Training Organisations (RTOs).
Tertiary Studies & Careers Expo
Events Queensland

Career seekers of all ages can meet with hundreds of representatives to discuss your further study and future options at an expo that is in a town near you.

KEY DATES IN 2015

**Tertiary Studies Expo (TSXPO)**
Saturday 18th and Sunday 19th July 2015
Brisbane Showgrounds

**Sunshine Coast Daily Careers Expo**
Tuesday 21st July 2015
USC Sports Stadium, Sippy Downs

**8th Annual Queensland Education Resources Expo (QUEDREX)**
Weekend 25th – 26th July 2015
Showcasing the latest resources to all educators, this is an industry event for staff and management across all education sectors. Brisbane Showgrounds, 600 Gregory Terrace, Bowen Hills, Brisbane 4006.
For further information on this event please visit [www.quedrex.com.au](http://www.quedrex.com.au)

**Townsville Careers Expo**
Monday 10th August 2015
Townsville RSL Stadium, Murray Sports Complex

For all enquiries contact + 61 7 5535 2022 or [interchange@onthenet.com.au](mailto:interchange@onthenet.com.au)  [www.careersevent.com.au](http://www.careersevent.com.au)