



iHR Australia Public Training Dates - April to December 2016

All of iHR's public and on-site training programs feature our signature Workplace Reality Theatre training methodology and are delivered by an experienced iHR facilitator and two professional actors performing scenarios based on real workplace situations to maximise participant engagement, learning transfer and retention.

Custodians of Culture for Managers - Anti Discrimination and Bullying Training (Half Day)

9:00am - 1:00pm

This half day training focuses on the importance of leadership in preventing bullying, harassment and discrimination in the workplace. Participants will gain an understanding of the key elements of the manager's role in preventing and effectively managing bullying and related issues in the workplace.

Non-Members: \$465

ACPET Members: \$418.50

Melbourne	Wed 11 May Thu 20 Oct	Thu 23 Jun Thu 1 Dec	Wed 13 July	Tue 23 Aug
Sydney	Tue 19 Apr Tue 29 Nov	Wed 15 Jun	Thu 28 July	Wed 14 Sep
Brisbane	Thu 23 June	Thu 18 Aug	Wed 26 Oct	
Perth	Thu 9 June	Thu 15 Sep		
Adelaide	Wed 25 May	Tue 25 Oct		
Canberra	Wed 1 June	Tue 20 Sep		

Custodians of Culture for Managers - Anti Discrimination and Bullying Training (Full Day)

9:00am - 5:00pm

This full day training focuses on the importance of leadership in preventing bullying, harassment and discrimination in the workplace. Participants will also gain an understanding of how to approach and conduct conversations to address inappropriate workplace behaviour via a guided skills practice session which features realistic simulations with iHR actors.

Non-Members: \$695

ACPET Members: \$625.50

Melbourne	Wed 11 May Tue 23 Aug	Thu 23 Jun Thu 20 Oct	Wed 13 July Thu 1 Dec
Sydney	Tue 19 Apr Wed 14 Sep	Wed 15 Jun Tue 29 Nov	Thu 28 July
Brisbane	Thu 23 June	Thu 18 Aug	Wed 26 Oct
Perth	Thu 9 June	Thu 15 Sep	
Adelaide	Wed 25 May	Tue 25 Oct	
Canberra	Wed 1 June	Tue 20 Sep	

Contact Officer Training

9:00am - 5:00pm

This full day program helps participants recognise the importance of the Contact Officer role and develop an understanding of its responsibilities particularly when dealing with allegations of bullying and discrimination. Topics covered include responding to issues observed, what is unlawful discrimination and sexual harassment, handling complaints correctly and understanding potential strengths and areas of development as a Contact Officer.

Non-Members: \$695

ACPET Members: \$625.50

Melbourne	Wed 15 June	Wed 3 Aug	Tue 13 Sep	Wed 23 Nov
Sydney	Wed 13 April Tue 6 Dec	Thu 16 June	Tue 2 Aug	Tue 18 Oct
Brisbane	Thu 5 May	Wed 29 June	Wed 31 Aug	Thu 17 Nov
Perth	Tue 17 May	Tue 9 Aug		
Adelaide	Tue 24 May	Wed 7 Sep		
Canberra	Tue 31 May	Wed 31 Aug	Thu 10 Nov	

Workplace Investigation Officer

9:00am - 5:00pm

This full day program guides participants through the key principles of conducting a lawful workplace investigation from preparation through to conducting interviews and writing reports. Topics covered include: key legislation and guidelines, balance of probabilities, rules of evidence, conducting interviews and making a finding.

Non-Members: \$975

ACPET Members: \$877.50

Melbourne	Tue 21 June	Tue 6 Sep	Wed 16 Nov
Sydney	Wed 20 April Thu 27 Oct	Wed 22 June	Wed 17 Aug
Brisbane	Thu 16 June	Wed 12 Oct	
Perth	Tue 10 May	Wed 19 Oct	
Adelaide	Thu 26 May	Tue 23 Aug	
Canberra	Expression of interest		

New in 2016 Managing Mental Ill-Health in the Workplace

9:00am - 5:00pm

This full day program led by iHR Australia's facilitator and nationally registered psychologist will guide participants through the key principles of effectively and sensitively managing mental health issues in the workplace within the framework of fulfilling relevant legal responsibilities and practical management considerations.

Non-Members: \$975

ACPET Members: \$877.50

Melbourne	Thu 21 April Thu 27 Oct	Tue 10 May	Wed 22 June	Tue 30 Aug
Sydney	Wed 20 April	Tue 14 June	Thu 8 Sep	Tue 24 Nov
Brisbane	Thu 28 April	Wed 1 June	Thu 25 Aug	
Perth	Thu 19 May	Thu 30 June	Tue 16 Aug	
Adelaide	Tu 17 May	Tue 21 June	Wed 21 Sep	
Canberra	Expression of interest			

Workplace Mediation Skills

9:00am - 5:00pm

This full day program instructs participants on the key principles of conducting an effective workplace mediation focusing on best practice process and skill acquisition. Topics covered include the importance of managing conflict in the workplace, key legislation and guidelines, designing a mediation plan, the mediation process step by step, developing the mediation agreement, conducting and participating in mediations and post-mediation activities.

Non-Members: \$975

ACPET Members: \$877.50

Melbourne	Tue 3 May Wed 26 Oct	Wed 27 July
Sydney	Wed 25 May	Wed 31 Aug
Brisbane	Thu 2 June	Wed 24 Aug
Perth	Wed 18 May	
Adelaide	Expression of interest	
Canberra	Wed 11 May	

*Additional dates are announced regularly. Please check www.ihraustralia.com for details.

*All prices listed are inclusive of GST.

*On-site training at your premises is also available. Phone 1300 884 687 to enquire.



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www.ihraustralia.com | 1300 884 687